

Only Authorized Signatories designated by the URI Board of Trustees may sign Contracts and Other Binding Documents on behalf of the Board and/or the University, and they may only sign a Contract or Other Binding Document after all reviews and approvals have been obtained. For additional information, refer to the [Board of Trustees Policy on the Approval and Execution of Contracts and Other Binding Documents](#).

The following individuals have been designated as Authorized Signatories for the Board and the University:

Chair of the Board of Trustees (authority to execute all contracts and documents approved by the Board of Trustees, unless otherwise ordered by the Board of Trustees)

President (authority to execute any Contract or Other Binding Document that promotes the objectives of the University and/or the Board of Trustees and is consistent with established policies, rules, and regulations)

Vice Presidents (authority to execute any Contract or Other Binding Document within their respective administrative and business units that promotes the objectives of the University and/or the Board of Trustees and is consistent with established policies, rules, and regulations)

Director of Athletics (authority to execute any Contract or Other Binding Document within the Department of Athletics that promotes the objectives of the University and/or the Board of Trustees and is consistent with established policies, rules, and regulations)

General Counsel (authority to execute any Contract or Other Binding Document relating to the provision of legal services or an attorney/client relationship, including attorney/law firm engagement letters, joint representation agreements, common interest agreements, and conflict of interest waivers)

In addition, each Authorized Signatory may delegate their authority using the Delegation of Signature Authority form available from the OGC, subject to the following:

- Delegations relate solely to the authority provided by the Board to sign certain Contracts and Other Binding Documents and remain subject to all review and approval requirements established in the [Board's Policy](#).
- Any purported delegations not on the Delegation of Signature Authority form are invalid.
- Sub-delegations are not allowed.
- Delegations are tied to specified positions. If an individual ceases their employment with the University or ceases to hold the specified position title, the delegation will terminate.

Current delegations of signature authority are set out in the following table:

Authorized Signatory	Delegate(s)	Scope of Delegated Authority
Director of Athletics		
Provost/Executive Vice President for Academic Affairs		
Vice President for Administration and Finance		
Vice President for Research and Economic Development	Associate Director, Post-Award	Research contracts, subaward agreements, grant documents, and cooperative agreements.
	Manager, Small Boats Program	Crewed Charter Agreements

Vice President for Student Affairs	Jodi Hawkins, in their capacity of Director, Campus Recreation	Internal Student Organizational Contracts for use of Recreational Space/Facilities involving a total financial obligation or exposure of \$5,000 or less and a duration that does not exceed one year.