URI International Education Week 2026

Responsibilities of the International Education Week Hosts and Presenters:

Thank you for supporting URI's International Education Week! When developing a proposal and sponsoring an event, we request that coordinators and hosts take the following into consideration.

Logistics & Event Planning

Event hosts and sponsors should make event location arrangements. This includes equipment requests, room set-up, food, etc., and abide by all relevant institutional policies associated with event sponsorship.

Event Changes/Cancellation
If your event location/details change at any time, please advise the IEW Planning Committee by sending an email to the following address: uriglobal@etal.uri.edu

Marketing

URI Global Initiatives (GI) and the IEW Planning Committee will promote officially recognized IEW events in the following manner:

- URI IEW calendar of events on URI Global Initiative's website - www.uri.edu/global/iew
- URI Global Initiative's social media accounts/platforms. Please connect via https://linktr.ee/uriglobal
- URI External Relations and Communications (i.e. press release, Rhody Today, URI.edu homepage
- URI 5cent Cigar
- At GI events (e.g. Welcome Week, Study Abroad Fair)
- Campus digital signage
- Global Initiative's campus Google Groups email lists

To ensure successful participation at events, sponsors/hosts are strongly encouraged to supplement general promotional efforts and market their event/program(s) as IEW events to college and department listservs and social media channels, to classes and student groups, departmental calendars, etc.

The University of Rhode Island is an equal opportunity employer committed to community, equity, and diversity

Global Initiatives
Room 101, Taft Hall, Kingston, RI 02881 USA
Tel: 401.874.2395 - uriglobal@etal.uri.edu - web.uri.edu/global

IEW Toolkit

Global Initiatives has created a toolbox that contains the following:

- An image bank with images that can be added to your promotional materials and represent your program(s) as an official IEW event.
- IEW PPT slide that can be inserted into sessions that utilize a PowerPoint presentation
- An IEW Session overview that provides a summary of the history and purpose of IEW that can be read at the beginning of each event.
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Files are available in the following folder:

IEW 2026 Toolkit

If you require any assistance or have any questions or concerns, please email the IEW Planning Committee at: uriglobal@etal.uri.edu

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