



## ENHANCEMENT OF GRADUATE RESEARCH AWARD BUDGET TEMPLATE RESEARCH DISSEMINATION

STUDENT NAME(S): \_\_\_\_\_

**BRIEF BUDGET JUSTIFICATION:**

EXPENSE PURPOSE	ESTIMATED COST (USDS)
<i>Conference registration fee</i>	
<i>Transportation</i>	
<i>Hotel (if conference hotel cost is known)*</i>	
<i>Per Diem (for estimated food, lodging if not specified, and incidentals per this U.S. General Services Administration guidance: <a href="https://www.gsa.gov/travel/plan-book/per-diem-rates">https://www.gsa.gov/travel/plan-book/per-diem-rates</a>)</i>	
<i>Other (please explain)</i>	
<i>Total</i>	\$
<b>Total requested from EGRA</b>	<b>\$</b>

\* Note: if your conference hotel is known, you can indicate the cost on the line specified next to *Hotel*; otherwise, use this [Per Diem](https://www.gsa.gov/travel/plan-book/per-diem-rates) link for guidance to provide an estimate of acceptable reimbursement for hotels in the city to which you intend to travel. You can put that amount on the *Per Diem* line.