

Graduate Council Meeting No. 536 December 14, 2020 Minutes

Council Members Present: Gabriel DePace, Jesse Duroha, Feruz Ganikhano, Nisa Ghonem, Shingo Goto, Rabia Hos, Kathy Hutchinson, Bethany Jenkins, Aaron Ley, Mary MacDonald, Mary Moen, Colleen Mouw, Martha Rojas, Fred Vetter, Jing Jian Xiao, Mehmet Gokhan Yalcin

Council Members Absent: Alison Tovar, Jessica Martinez

Graduate School Present: Brenton DeBoef, Alycia Mosley Austin, Cara Mitnick, Corinne Kulesh

Guests: URI Ombuds Professor Emerita Gerry Tyler and Professor Emeritus Al Killilea

I. Call to order

- Time: 2:02 pm by Chair Colleen Mouw

II. Approval of Minutes of Meeting Number 535, November 30, 2020

- ★ *Motion to approve the minutes from meeting No. 534.*
 - *Unanimously approved*

III. Conferral of December Graduates

- ★ Motion to move to recommend to the University of Rhode Island Board of Governors approval of the candidates for the award of Graduate degrees whose names were certified by the Faculty Senate, the Graduate Council, and the Graduate School for Fall 2020 graduation.
 - *Unanimously approved*

IV. Announcements

A. CashNet Introduction (*Mosley Austin*)

1. Associate Dean Mosley Austin explained that with the transition from the Graduate School's prior admissions application ApplyYourself to the current CAS system through Liaison, it eliminated multi step processes to be able to collect data to import into eCampus. Although all graduate admission applications are through CAS, the health profession CAS, PTCAS and CSDCAS, only collect the Liaison processing fee and not the institutional application fee. The Graduate School partnered with the university to collect the application fees using the CashNet software. The implementation will occur over the next few months with the launch ready for summer admission applications.

B. Enrollment Management Update (*Kulesh*)

1. Director Kulesh discussed CAS application data for the 2019-2020 (Summer 2020-Spring 2021) cycle and 2020-2021 (Summer 2021-Spring 2022) cycle. Individual college meetings that have occurred so far with the Graduate School regarding graduate admission processes have helped

colleges navigate the in-progress applications better as well as provided the Graduate School with a clearer understanding of the college's admissions processes. The applications received during Thanksgiving week helped boost up the application numbers resulting in matching the application numbers received last year. Director Kulesh provided data comparison of Spring 2020 and Spring 2021 graduate enrollment and emphasized that Spring 2021 enrollment will continue to increase.

C. Professional Development Upcoming Events (*Mitnick*)

1. Director Mitnick asked the council to remind their students that the Graduate Writing Center will be open during the 1st two weeks of J-term, she is available to assist with resumes and cover letters during the winter break, and to read the Graduate School Newsletter that contains many opportunities for students to take advantage of.
2. Director Mitnick informed the council that NIH Office of Intramural Training offers workshops for trainees outside of NIH. Some of the sessions include Self Advocacy & Assertiveness, Developing Feedback Resilience, and Managing Up to Maximizing Mentoring Relationships. Information can be viewed on the [powerpoint presentation](#).

D. Recent appointments to the Graduate Faculty since those listed on November 30, 2020 meeting agenda (*DeBoef*)

Jodi J. Frank, College of Health Sciences, Outside Scholar - One-time Service

V. **New Business**

A. Thesis/Dissertation Proposal Milestone (*DeBoef*)

1. Dean DeBoef mentioned that currently the Graduate School places holds on a student's enrollment as they approach their time-to-degree. It is an effective approach to make sure students graduate on time. Dean DeBoef proposed to implement a new hold/flag for students who are progressing slower through the process. Focus would be on dissertation proposals and could involve thesis proposals. There are several cases where students are nearing their time and have not submitted a dissertation/thesis proposal. Dean DeBoef asked the council if the Graduate School should create the new hold/flag, when the hold/flag should occur, and if there are any unforeseen consequences if it is implemented. Council members shared their own practices and suggestions. Dean DeBoef will continue the conversation and create a proposal working with the committee and bring it back to the council at a later meeting.

VI. **New Graduate Programs & Notice of Change** ([See Google Drive for Course forms](#)) (*Mosley Austin*)

New Program Proposals

Online Graduate Certificate in Data Science

- ★ *Motion to approve the online graduate certificate in Data Science.*
 - *Unanimously approved*

Master of Public Administration (MPA) Online

- ★ *Motion to TABLE the Master of Public Administration (MPA) Online program proposal.*
 - *Majority approved*
 - *1 abstained*

Notice of Change

Adult Education Masters Track of the MA

- ★ *Motion to approve the Notice of Change proposals for Adult Education Masters Track.*
 - *Unanimously approved*

Graduate Certificate in Labor Relations and Human Resources

- ★ *Motion to approve the Notice of Change proposals for Graduate Certificate in Labor Relations and Human Resources.*
 - *Unanimously approved*

M.S. in Healthcare Management

- ★ *Motion to approve the Notice of Change proposals for M.S in Health Management.*
 - *Unanimously approved*

Accelerated BS-MS Degree in Nutrition and Food Sciences

- ★ *Motion to approve the Notice of Change proposals for ABM in Nutrition and Food Sciences.*
 - *Unanimously approved*

VII. Graduate Curriculum (See Google Drive for Course forms) (DeBoef)

500-Level Course Changes

COLLEGE OF ARTS AND SCIENCES

PSC 501 Seminar in Public Administration and Policy

Overview of the theoretical and historical evolution of public policy and administration; theories and problems of organization and administrative reform; implementation and policy analysis; and theories of bureaucratic control. (3 cr.)

Changing to accelerated online course.

- ★ *Majority approved*
- ★ *1 abstained*

PSC 503 Problems in Public Personnel Administration

Cross-listed as (PSC), LHR 503. Development of personnel administration, including problems of recruitment, examination, promotion, and staffing within public service. Emphasis on evaluation of employee performance and collective bargaining in public service. (3 cr.)

Changing to accelerated online course.

- ★ *Majority approved*
- ★ *1 abstained*

PSC 504 Ethics in Public Administration and Policy

This course explores through case studies, class discussion, and readings how ethical deliberation is an essential commitment and skill for public administrators and practitioners of public policy and its analysis. (3 cr.)

Changing to accelerated online course.

- ★ *Majority approved*
- ★ *1 abstained*

PSC 505 Public Program Evaluation

Research design and methodologies associated with the evaluation of governmental programs and activities. (3 cr.)

Changing to accelerated online course.

- ★ *Majority approved*
- ★ *1 abstained*

PSC 506 Seminar in Budgetary Politics

Examination of federal, state, and local fiscal and budgetary processes, focusing on the politics of the budgetary process and models of budgeting, with emphasis on contemporary issues. (3 cr.)

Changing to accelerated online course.

- ★ *Majority approved*
- ★ *1 abstained*

PSC 507 Public Finance

Political, administrative, and technical elements of government financial management in public policy settings are examined. Special emphasis is placed on local and state governments and public authorities. (3 cr.)

Changing to accelerated online course.

- ★ *Majority approved*
- ★ *1 abstained*

PSC 524 Seminar in Public Policy Problems

An in-depth exploration of the policy process and public policy problems through the different traditions and approaches of public policy analysis. (3 cr.)

Changing to accelerated online course.

- ★ *Majority approved*
- ★ *1 abstained*

PSC 573 Administrative Law

Legal aspects of interaction among government agencies, individuals, and public interest groups. Systematic analysis of leading cases, evaluating the courts as an instrument for protecting the individual's rights in administrative action. (3 cr.)

Changing to accelerated online course.

- ★ *Majority approved*
- ★ *1 abstained*

PSC 583 Public Policy Analysis

The historical evolution and study of policy analysis as a subfield of public policy; the different traditions, analytical methods, and concepts that relate to the subfield of policy analysis. (3 cr.)

Changing to accelerated online course.

- ★ *Majority approved*
- ★ *1 abstained*

COLLEGE OF BUSINESS**LHR 500 Labor Relations and Human Resources**

Introduction to labor relations and human resources, including employment practices in unionized and non-union organizations. (3 cr.)

Changing to accelerated online course and changing prerequisites.

- ★ *Unanimously approved*

LHR 531 Labor and Employment Law

Survey and analysis of the laws governing labor relations, wages and hours, discrimination (race, religion, sex, national origin, age and disability), whistleblower rights, occupational safety, workers compensation, family/medical leave, and military leave/reemployment. (3 cr.)

Changing to accelerated online course and changing prerequisites.

- ★ *Unanimously approved*

LHR 573 Staffing Organizations

Introduction to the staffing process from scientific, legal, administrative, and strategic perspectives. Covers workforce planning, strategic staffing, job analysis, sourcing, recruitment, candidate assessment and making final hiring decisions. (3 cr.)

Changing to accelerated online course and changing prerequisites.

- ★ *Unanimously approved*

LHR 578 Human Resource Development

Students will learn about theories of organizational and individual change in the context of three HRM functions: job analysis, performance management and training. This course will sharpen knowledge about how to evaluate and develop employee knowledge, skills, and abilities through training and performance management practices in order to align with organizational strategies and changes in the environment. (3 cr.)

Changing to accelerated online course and changing prerequisites.

- ★ *Unanimously approved*

TMD 510 Research Methods in Textiles

Application of research methodology to the study of textiles and clothing. Approach is multidisciplinary in that experimental, social science, and historic methods are covered. (3 cr.)
Course deletion.

- ★ *Motion to table TMD 510 course change.*
 - *Unanimously approved*

TMD 530 Graduate Internship

Supervised internship designed to introduce students to the professional requirements of their intended field. Students work under supervision of qualified personnel. Minimum of sixty hours per credit. (Practicum) May be repeated once for a maximum of six credits.

Changing from 2-4 credits to 1-4 credits.

- ★ *Unanimously approved*

COLLEGE OF EDUCATION AND PROFESSIONAL STUDIES

EDC 505 Leadership Development for Adult Programs

Discussion of leadership concepts, styles, and implications. Discussion and practice in the use of several adult education methods and techniques for increasing the effectiveness of groups and organizations. (3 cr.)

Changing to accelerated online course.

- ★ *Unanimously approved*

EDC 522 Using technology to Teach Adult Learners

The use of web-based and social networking tools will be explored and used for effectively teaching and training adult learners in a variety of settings. (3 cr.)

Changing to accelerated online course.

- ★ *Unanimously approved*

EDC 529 Foundations of Educational Research

Analysis of current major research approaches to educational problems. Requires research proposal with questions, literature review and method of data collection/analysis. Recommended EDC 529 and EDC 575 taken in sequence. (3 cr.)

Changing to accelerated online course.

- ★ *Unanimously approved*

EDC 539 Evaluation and Monitoring of Occupational Training Programs

Evaluation and monitoring theory and practice for education and training programs. Focus on development of evaluations for programs in job training, public education and private sector programs. (3 cr.)

Changing to accelerated online course.

- ★ *Unanimously approved*

EDC 557 Developing and Delivering Effective Presentations

Examines effective strategies to create and deliver impactful presentations to adult audiences. Discussion of adult learning theory combined with use of effective technological tools. (3 cr.)

Changing to accelerated online course.

- ★ *Unanimously approved*

EDC 558 Mentoring Applications: Formal and Informal

Delves into a variety of strategies and formats (face-to-face, online, collaborative, etc.) that will enable you to develop a mentoring application for you or your organization. (3 cr.)

Changing to accelerated online course.

- ★ *Unanimously approved*

EDC 575 Supervised Field Study/Practicum and Seminar In Education

Non-thesis candidates conduct a field study (developed in EDC529, approved by instructor and student's advisor), and complete and defend a formal paper with support from lectures, seminars, and field work. (3 cr.)

Changing to accelerated online course.

★ *Unanimously approved*

EDC 581 Administering Adult Programs

Administration, personnel management, resource management, recruitment, development, and supervision within programs dealing with adults as learners. (3 cr.)

Changing to accelerated online course.

★ *Unanimously approved*

EDC 582 Instructional Systems Development for Adult Programs

Designing and implementing instructional systems. Discussion of the basic tenets underlying theories of instructional technology, curriculum development, and curriculum change as they apply to adult learners in a variety of settings. (3 cr.)

Changing to accelerated online course.

★ *Unanimously approved*

EDC 583 Planning, Design, and Development of Adult Learning Systems

Overview of the program planning process including goal setting, needs analysis, program planning, and implementing change strategies. Discussion of effective functioning in the role of change agent within an organization. (3 cr.)

Changing to accelerated online course.

★ *Unanimously approved*

EDC 584 The Adult and the Learning Process

Examination of the adult as a learner with emphasis on the factors that affect adult learning and learning processes related to instruction. (3 cr.)

Changing to accelerated online course.

★ *Unanimously approved*

COLLEGE OF HEALTH SCIENCES

HDF 562 Organization Development in Human Services

Conceptual and technical components of organization development (OD) and consultation to various types of organizations, with emphasis on human service arenas. Approaches to the different phases of intervention in planned change efforts using theoretical frameworks, case, and client applications. (6 cr.)

Course deletion.

★ *Unanimously approved*

COLLEGE OF NURSING

NUR 651 Organization Development in Human Services

In-depth study of approaches used in qualitative research including philosophical underpinnings and research design, and their potential application to knowledge development in nursing. (3 cr.)

Changing course title, description, and prerequisites.

★ *Unanimously approved*

NUR 652 Organization Development in Human Services

In-depth study of application of theories and methods in sampling, research design, data collection, and data analysis for quantitative research in nursing. (3 cr.)

Changing course title, description, and prerequisites.

★ *Unanimously approved*

400-Level New Course Proposals

COLLEGE OF THE ENVIRONMENT AND LIFE SCIENCES

GEO 405G / NRS 405G Indonesia: Biodiversity, Geology, Water Resources

Students apply their knowledge and gain global competency in an off-campus field experience in Indonesia. Travel required' additional costs apply. (3 cr.) *Pre: Permission of instructor*

★ *Unanimously approved*

500-Level New Course Proposals

COLLEGE OF ARTS AND SCIENCES

AMS 553 / DSP 553 Mathematical Methods for Data Science

This course covers a wide range of mathematical tools from Discrete Mathematics, Calculus, Linear Algebra, and Probability Theory that arise in Data Science. Each mathematical construct is accompanied by examples of its use in solving practical problems in Data Science. (3 cr.) *Pre: Enrollment in the Online Graduate Certificate in Data Science*

★ *Majority approved*

★ *1 abstained*

COM 522 Seminar in Media and the Environment

Employs core concepts and theories of media studies in the analysis of environmental issues. Fulfills COM 520 requirement. (3 cr.) *Pre: Graduate standing or permission of instructor.*

★ *Majority approved*

★ *1 abstained*

DSP 552 Computer-based Data Exploration

Basic methods and tools needed for data acquisition, cleaning, and aggregation. Measures of data integrity and consistency are determined. Computer-based systems and methods for data storage, retrieval, manipulation, and display are explored. (3 cr.) *Pre: Enrollment in the Online Graduate Certificate in Data Science*

★ *Majority approved*

★ *1 abstained*

DSP 555 Multivariate Statistical Learning for Data Science

Multivariate data organization and visualization, multivariate distributions, tests of hypotheses on mean vectors, multivariate regression and classification, penalized regression, tree-based methods, principal component analysis, clustering, cross-validation, and bootstrapping. (3 cr.) *Pre: Enrollment in the Online Graduate Certificate in Data Science*

★ *Majority approved*

★ *1 abstained*

DSP 556 Machine Learning for Data Science

Survey of traditional and newly developed machine learning techniques from an applied perspective, with emphasis on applications to a variety of domains. (3 cr.) *Pre: Enrollment in the Online Graduate Certificate in Data Science*

★ *Majority approved*

★ *1 abstained*

DSP 557 Interdisciplinary Data Enabled Research/Capstone

Students apply theoretical knowledge acquired during the Data Science Certificate program to a project involving actual data in a realistic setting. A Team-based capstone data project will provide real-world experiences of data-driven research for students. (3 cr.) *Pre: Enrollment in the Online Graduate Certificate in Data Science*

★ *Majority approved*

★ *1 abstained*

MUS 516 Seminar in Advanced Music Analysis

Exploration of advanced topics in Music Theory ranging from music analysis, study of scores and/or improvisational techniques, advanced instrumental techniques, study of styles from any period, area, or style (Pre-Renaissance to the Twenty-First century), non-Western Music analysis, or the study of specific pieces, forms, genres, techniques, or composers. (3 cr.) *Pre: MUS 416, or permission of instructor*

★ *Majority approved*

★ *1 abstained*

MUS 517 Advanced Orchestration Techniques

Advanced Orchestration Techniques, involving scoring assignments and projects, the study of contemporary instrumental techniques, and the analysis of modern and contemporary orchestral repertoire. (3 cr.) *Pre: MUS 417 or permission of instructor; graduate standing*

★ *Majority approved*

★ *1 abstained*

PSC 502 Diversity and Inclusion in Public Administration

This course examines issues of diversity, equity, and inclusion as these concepts relate to public management and public policymaking. (3 cr.) *Pre: Graduate Standing or permission of instructor*

★ *Majority approved*

★ *1 abstained*

PSC 508 Policy and Grant Writing

This course is designed to develop the policy and grant writing skills of graduate students seeking careers in public management and public policymaking. (3 cr.) *Pre: Graduate Standing or permission of instructor*

★ *Majority approved*

★ *1 abstained*

PSC 510 Critical Topics in Public Policy

Graduate seminar on special topics in public policy not regularly covered in other courses. (3 cr.) *Pre: Graduate standing or permission of instructor*

★ *Majority approved*

★ *1 abstained*

PSC 592 Capstone in Public Administration and Policy

Capstone course for MPA program, where graduate students engage in a research-intensive project under the direction of the course instructor. (3 cr.) *Pre: PSC 501, PSC 502, and PSC 504 AND either a Public Management or Policy Analysis certificate; permission of MPA Director*

★ *Majority approved*

★ *1 abstained*

COLLEGE OF BUSINESS**TMD 511 Survey of Research Design and Methods in Textiles**

Overview of ethical principles and challenges, theory development, scientific inquiry, introduction to techniques and research approaches used within the context of textiles and clothing. (3 cr.) *Pre: Graduate standing or seniors with the permission of instructor*

★ *Motion to table TMD 511 course change.*

○ *Unanimously approved*

TMD 512 Research Methods in Textiles II

TMD 512 applies and evaluates research methodology appropriate for the study of textiles, dress, and related topics. Both methods of inquiry, qualitative and quantitative are discussed to provide students applied skills and knowledge of research design, data collection, data analysis and interpretation within the textiles and clothing discipline. (3 cr.) *Pre: TMD 511 (prerequisite course) or instructor's permission*

★ *Motion to table TMD 512 course change.*

○ *Unanimously approved*

COLLEGE OF THE ENVIRONMENT AND LIFE SCIENCES

BIO 522 Sensory Ecology

Sensory system structure and function and the opportunities and constraints presented by the sensory environment. Lectures on fundamentals and discussion of case studies and problems in the primary literature. (3 cr.) *Pre:*

Graduate standing or permission of instructor

- ★ *Motion to table TMD 510 course change.*
 - *Unanimously approved*

COLLEGE OF THE ENGINEERING

MCE 569X Extreme Loading and Mechanics

Conceptualization and mechanics of extreme loading conditions such as explosions and ballistics as well as its effects on structures. Air and underwater blast conditions are explored. (3 cr.) *Pre: MCE 263 and CVE 220 or equivalents.*

Graduate standing or permission of instructor.

- ★ *Majority approved*
- ★ *1 abstained*

600-Level New Course Proposals

COLLEGE OF NURSING

NRS 655 Applied Data Management and Analysis I

This course provides an introduction to data management strategies, descriptive and inferential statistics and the use of the SPSS data management and analysis package. (3 cr.)

- ★ *Majority approved*
- ★ *1 abstained*

VIII. Old Business

A. URI Ombuds (*DeBoef & Jenkins*)

1. Dean DeBoef recapped the discussion during the last council meeting regarding the role of the URI Ombuds and how disputes between graduate students and their advisors get dealt with. URI Ombuds Professor Emerita Gerry Tyler and Professor Emeritus Al Killilea were present to provide additional information regarding their roles. Ombud Professor Emeritus Killilea explained that the Office of the Ombud's role is to mediate disputes between students, faculty and staff who feel they have been treated unfairly, but only get involved as a last resort after all procedures have been followed. Dean DeBoef proposed to have the Graduate School Manual language updated to provide a more clear pathway of steps a graduate student may take to address a conflict and the Office of the Ombud's will also update their website.

IX. Adjournment

- Time: 4:00 pm by Chair Colleen Mouw

Minutes approved by the Graduate Council on February 8, 2021



Brenton DeBoef, Interim Dean of the Graduate School