



## URI GSA Executive Board Meeting/Clean-up

**Date:** August 27, 2024, 4:00-6:31 pm

**Location:** Memorial Union, 128A

**Members in Attendance:** (Executive Council)

Karolina Wojcik	President
Quinn Tucker	Vice President
Mariam Oladepo	Treasurer
Evelyn Mensah	Secretary
Waqar Alam	Event Coordinator
Evans Boateng Boakye	Social Media Manager/Event Coordinator Assistant

### Members Absent

Asta Habtimachael	Past President
Marianne Otoo	GAU Liaison
Showrov Rahman	Webmaster

### Call to Order

The GSA's second executive meeting/clean-up convened in person on August 27, 2024, beginning at 4:00 p.m.

### Discussion Notes

- **Cleaning and organizing the GSA office:** There was a focus on organizing and cleaning the GSA office, removing outdated items and clutter, considering what items to keep or discard, ensuring the space is functional for future use,

managing inventory like water bottles, notepads, and promotional materials, and preparing for upcoming events, such as the welcome luncheon.

- **Events and Activities:** Discussions also included suggestions to acquire a camera for documenting events and the challenges of managing social media accounts. The conversation also touched on organizing events such as movie nights and other social gatherings (ping pong, pool table, sailing) to increase student engagement. There is also mention of past events like boat cruises and ski trips and how those ideas might be useful for current planning.
- **Senate and Leadership:** Discussion on the structure of the GSA, specifically the roles of senators and the executive board. There's an emphasis on recruitment, election processes, and how these roles should function according to the GSA's constitution and bylaws. The GSA leadership discussed strategies for recruiting more senators, the process of self-nomination, and the structure of voting for executive board positions. Concerns were raised about the representation of graduate students in the decision-making process, and there were debates over the fairness of allowing only senators to vote for executive board members.
- **Financial Management:** There was a review of the GSA's financial obligations, including the need to allocate a portion of the budget for future events and managing reimbursement procedures for conference attendance. The GSA leaders also discussed the importance of maintaining financial records and ensuring transparency in budget allocations. The conversation also delved into issues related to conference reimbursement, the approval process for expenses, and how financial responsibilities are divided among GSA members.
- **Promotion and Engagement:** Ideas were shared on how to increase student engagement, such as featuring graduate students in monthly spotlights and using social media more effectively. There were also discussions on how to improve the visibility of GSA activities and encourage broader participation from the graduate student body. There are mentions of keeping records, using Google Sheets for tracking payments, and the overall organization of GSA documents and responsibilities.
- The meeting was adjourned at 6:31 pm.