How do I submit my insurance waiver?

- Log into e-Campus
- Select "URI Student Services" from the menu
- Now, select "Insurance Waiver". You will see the following message indicating the term you are submitting a waiver for:

![Message](image)

- Now, click "OK". You will see the following screen

![Screen](image)

- Enter your preferred email address, which we will use to contact you regarding the status of your insurance waiver.
- Enter your 10 digit preferred phone number. Please do not insert any dashes (-).
- Click on the magnifying glass to the right of the “Insurance Company list” field.
You will be presented with a list of Insurance Companies. Search for your insurance company by entering in the first few letters of the name at the top of the screen in the field that says “Insurance Company Name” and change the drop down arrow from “begins with” to “Contains”, then select “Look Up”. Simply click on the Insurance Company Name and in the insurance company name will automatically populate in your waiver.
- If you can’t locate your Insurance Company, search for “Other” and select that option. You will then need to enter the appropriate address information manually.

<table>
<thead>
<tr>
<th>Look Up Insurance Co. List</th>
</tr>
</thead>
<tbody>
<tr>
<td>Insurance Co. List:</td>
</tr>
<tr>
<td>Insurance Company Name:</td>
</tr>
</tbody>
</table>

[Search Results]

<table>
<thead>
<tr>
<th>Insurance Co. List</th>
<th>Insurance Company Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>OTHER</td>
<td>OTHER INSURANCE COMPANY - ADDRESS NOT REQUIRED</td>
</tr>
</tbody>
</table>

- Once your insurance company information has been entered, enter the “Subscriber Information” toward the right of the screen. This is the name, birth date, and relationship to you of the person whom the insurance policy is written for. This could be a parent, guardian, spouse or any other person whom carries you on their insurance. If you have your own insurance, simply enter your own name and birth date. To see a sample insurance card to help you with your waiver please click here.

### Subscriber Information

- **First Name:**
- **Last Name:**
- **Birth Date:** Must be MM/DD/YYYY
- **Relationship:** ▼ Spouse, Self, etc.
- **Address:**
- **City:**
- **State:** ▼
- **Zip:**

I do not want the University Student Health Insurance Plan. I certify that I have comparable coverage as indicated above, which will be in force for the academic year.

I agree to the terms: [ ]

[Submit Waiver]
• Once you have completed filling out this information, read the terms of the waiver and place a check box in the box following “I agree to the terms.”.
• Finally, click “Submit Waiver” in the lower right corner of the screen. A message will appear indicating your waiver has been submitted:

![Message](image)

• You will receive a confirmation email at the address you specified in the waiver. Your waiver will be reviewed and approved/rejected within 30 days of submission. Please submit your waiver by the posted deadline to avoid purchasing the school sponsored health insurance.

Should you have any questions, please contact us at 401–874–4774.
SAMPLE INSURANCE CARDS

United Healthcare:

Blue Cross Blue Shield:

Aetna:
SAMPLE INSURANCE CARDS

**Emblem Health:**

[Image of an Emblem Health insurance card]

**Kaiser Permanente:**

[Image of a Kaiser Permanente insurance card]

**Premera BCBS:**

[Image of a Premera BCBS insurance card]

**Tricare:**

[Image of a Tricare insurance card]
SAMPLE INSURANCE CARDS

CDPHP:

Neighborhood Health Plan:

Anthem BCBS:

Tufts:
SAMPLE INSURANCE CARDS

Harvard Pilgrim:

Cigna:

Coventry Health Care:

Horizon Blue Cross