Benefits Special Enrollment Period Has Started!

The State of Rhode Island special enrollment period begins today and continues until June 19, 2020. This is your unique opportunity to adjust your health and dependent care flexible spending arrangements and health coverage for you and your family in light of the COVID-19 emergency.

PLEASE NOTE: You are not required to do anything during this special enrollment period. If you take no action, all of your current benefit elections will stay in place for the remainder of the calendar year.

What Can You Do?

During this special enrollment period, employees who are eligible for State benefits may take the following actions:

- Make a new election for medical & prescription, dental and/or vision coverage if you previously declined the coverage;
- Add eligible dependents to existing medical & prescription, dental and/or vision coverage; and
- Revoke an election, make a new election, or decrease or increase an existing general FSA/limited FSA/dependent care FSA election.

What Is Not Allowed?

The following actions are NOT allowed during the special enrollment period except when an employee experiences a qualifying status change event:

- Change from one health plan to another*;
- Drop non-FSA health coverage entirely;
- Drop dependents from coverage;
- Enroll in or change an election for life insurance coverage; or
- Enroll in or change an election for legal coverage.

* Even when a qualifying status change event occurs, you may not change from one health plan to another outside of the annual fall open enrollment period.

How To Take Action

The special enrollment period takes place entirely on Workterra, the State’s online benefits enrollment system. Please follow the instructions in the attached step-by-step guide (also available online) to make your elections.

If you need help logging into Workterra, including resetting your password, please call the Blue Cross & Blue Shield of Rhode Island CARE Center at 401-429-2104 or 1-866-987-3705. CARE Center hours are Monday–Friday, 8 a.m.–8 p.m. and Saturday, 8 a.m.–12 p.m.

Questions?

If you have any questions regarding the special enrollment period, please contact the Office of Employee Benefits:

- Phone: 401-574-8530
- Email: DOA.OEB@doa.ri.gov
- Website: www.employeebenefits.ri.gov