

Who pays the medical bills?

Medical bills related to the work related injury may be paid in full by Workers' Compensation. There are no co-payment deductibles.

May I change doctors?

If you decide to change your doctor you must get authorization from Beacon.

Keeping HR Informed

Contact your supervisor as soon as your doctor tells you that you can return to either regular or modified duty.

Provide your supervisor with a note from your doctor that allows your return to work.

Your supervisor must notify Human Resources regarding your return to work date and fax a copy of the doctor's note to her at 874-5530. Any doctor's notes while out on workers' compensation must be forwarded to Human Resources.

If the injury incapacitates you from earning full wages for at least three (3) **consecutive** days, the employee must use their own sick, personal or vacation time. Workers' Compensation will begin on the fourth day out of work. You will be sent forms to complete in order for you to receive wages. Complete these forms as quickly as possible and return to HR.

Important
Contact Information

24 Hour Notification

fax: 874-5530

Att: Mary

University of Rhode Island
Human Resources / Benefits
80 Lower College Road
Kingston, RI 02881

Mary Previte
874-2684

mary.previte@uri.edu

Insurance Company:
Beacon Mutual
1 Beacon Centre
Warwick RI 02886
(401) 825-2667

For more information
or to download forms
please visit URI HR website
www.uri.edu/hr/benefits/workerscomp.html

July 2022

THE
UNIVERSITY
OF RHODE ISLAND

URI Workers'
Compensation

**...what you should
know
in the event that
a work related injury or
occupational illness
occurs.**

Report the Injury

You are a valued member of the University. If you are injured at work it is important that your injury be reported promptly and that your claim is handled in an efficient manner.

Workers' Compensation (WC)

Workers' Compensation is a form of no fault insurance designed to provide benefits to injured employees for lost wages and medical expenses.

Beacon Mutual is the insurer for URI's employees injured at work.

- While out due to your injury, provide medical notes to Beacon Mutual and HR. **You are encouraged to keep HR informed of your status during your leave.**
- Inform HR upon your return to work and provide a medical note allowing you to return.

Employee Responsibilities:

If injured:

- Report the injury to your supervisor immediately
- Seek medical attention
- It is vital that you complete the URI Incident/Injury Report and give it to your supervisor
- Note any supplemental employment on the URI Incident/Injury Report. If you are out due to an injury, it is your responsibility to notify that employer so that wages from the supplemental job can be submitted to the insurance company.

Supervisor Responsibilities:

- Have the employee complete the URI Incident report.
- Complete and sign the Manager's section of the URI Incident/Injury Report form. (USP-14A) Submit the report to Leslie in HR as soon as possible. Keep a copy for your department records.
- Provide witness statements when there are witnesses to an injury.
- Notify URI HR when the employee returns to work.