University of Rhode Island, University Libraries
LAPTOP AGREEMENT FORM

1. These laptops are available only to faculty, staff, and students affiliated with URI
2. These laptops cannot be reserved in advance
3. The intentional downloading of unauthorized software onto these laptops is forbidden
4. Late returns will incur a $10 an hour fine
5. You must logout of all personal accounts and programs as we are not responsible for any activity that occurs on your accounts after the item is returned
6. Laptops must be shut down prior to return

By signing this Laptop Agreement Form, you certify that

A) You assume financial responsibility for the laptop and its accessories
B) You are using this laptop for academic and research purposes
C) You will return the laptop and its accessories to Circulation at the designated due time
D) You will report any malfunction to Circulation when the laptop is returned

Failure to return the device at the scheduled time will result in the device being listed as LOST, and a replacement cost for the device will be placed against the borrower’s library record in addition to any overdue and processing fees incurred. A sanction will be placed against the borrower’s record in e-campus preventing that borrower from registering for classes, graduating, or obtaining transcripts.

I read and I understand the laptop loan policy of the University of Rhode Island Libraries. I understand that I am financially responsible for the laptop and its accessories in the event of loss, theft, or damage. I agree to abide by these policies.

Borrower’s signature: ___________________________________ Date: ____________
Borrower’s name [please print]: ___________________________ Email: ___________________________

Cell Phone # [include area code if applicable]: ___________________________