

Policy on Hot Work Permitting

Policy Title	Policy on Hot Work Permitting
Policy #	02.110.1
Policy Owner	Coordinator Fire & Life Safety
Contact Information	Questions regarding this policy should be directed to the Coordinator, Fire & Life Safety at (401) 874-7994
Approved By	Senior Leadership Team
Effective Date	July 23, 2018
Next Review Date	No Later than June 30, 2020
Who Needs to Know About this Policy	URI Facilities Operations, Capital Projects, Housing and Residential Life> This policy applies to University employees as well as employees of other state agencies or outside contractors.
Definitions	<p>Employee. The individual carrying out Hot Work as covered by this policy, regardless of whether the individual works for the University of Rhode Island, another state agency, or an outside vendor/contractor.</p> <p>Hot Work. Work that involves some form of open flame that produces heat or sparks such as welding, torch cutting, arc cutting, soldering, or brazing; or hot riveting, grinding, and pipe thawing.</p> <p>Supervisor. The individual overseeing the work of an Employee, regardless of whether the Supervisor works for the University of Rhode Island, another state agency, or an outside vendor/contractor.</p>
Statutes, Regulations, and Policies Governing or Necessitating This Policy	<p>OSHA 29 CFR 1910.252-.255</p> <p>National Fire Protection Association (NFPA) 51B: Standard for Fire Prevention During Welding, Cutting, and Other Hot Work</p> <p>State of Rhode Island, Fire Safety Code</p>
Reason for Policy/Purpose	To establish regulations and rules for the safe uses of open flames and spark producing equipment in University-owned or leased facilities. This policy serves to protect life and property while satisfying requirements of the State Fire Code and the University's insurance carrier.
Forms Related to this Policy	Hot Works Permit

Policy Statement

All Hot Work in University of Rhode Island facilities shall comply with the provisions of this policy and be permitted using the designated form regardless of whether the work is performed by Employees, contractors, or other parties. Any Hot Work being conducted without a valid Hot Work permit will be immediately halted.

The University's Coordinator of Fire & Life Safety shall have authority over all matters related to the Hot Work permitting process, including the right to order work stopped immediately if an appropriate Hot Work permit has not been issued.

It is every Employee's responsibility to ensure that they have a current Hot Work Permit in place before undertaking any Hot Work task, and that the Hot Work permit is closed out upon completion of that task.

Exceptions

None

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