

Community Comments and Responses Regarding a Draft Administrative Policy

Policy on Textbook and Course Material Adoption (proposed as 03.102.1)

This draft policy was posted for community comments from March 19 – April 2, 2026. Below are the comments submitted, together with responses that may be provided in whole or in part by the policy owner, the Administrative Policy Committee (APC), and/or policy development staff.

Comment #	Respondent's Capacity	Community Comment	Response
1	Staff	I am not seeing clear mention of the need to have accessibility addressed for materials presented digitally. Some formats are and some are not and the adoption of materials should align with the need for digital course materials to be accessible.	Digital Accessibility falls outside the scope of this policy, and shall instead be addressed within the forthcoming accessibility policy.
2	Staff	Part of the draft that is unclear: Page 2: Faculty and academic units must obtain a waiver from the Campus Store before executing contracts with suppliers for sales of textbooks or other Course Materials --- --- Shouldn't the approval or waiver come from URI Dean's Office (or others) in communication with the Campus Store, especially if contracts are involved? Campus Store should be given the first right or opportunity to provide the content, if they cannot then the faculty may seek alternate options with the Dean's approval. Is that what the policy means in terms of obtaining a waiver from the store? Page 3: II. Sales and Disclosure Faculty are obligated to submit comprehensive, accurate, and timely information regarding textbooks and other Course Materials to the University. The University, in turn, is responsible for transmitting this information to its contracted Campus Store ----- Right now the information is provided directly from faculty to the Campus Store using the Follett adoption platform in most cases with individual profiles and adoption history. Is the university planning to change this process? How will the university be collecting this information and sharing it with the campus store? Will the faculty provide the information to a portal or fill out a form?	The waiver to pursue alternate sources must be obtained from the Campus Store, as they are granting an exception to the requirement to source through the store for one of the reasons cited in the policy. Regarding faculty submissions, thank you for highlighting a needed correction. The submissions are indeed made directly to the campus store through their adoption platform, and the policy text has been adjusted accordingly.