

Policy on Hot Work Permitting

Policy Title	Policy on Hot Work Permitting
Policy #	02.110.2
Policy Owner	Director of Public Safety
Contact Information	Questions regarding this policy should be directed to the Director Public Safety at (401) 874-4910
Approved By	Administrative Policy Committee
Effective Date	June 6, 2023
Next Review Date	No Later than June 30, 2028
Who Needs to Know About this Policy	All employees of the University of Rhode Island engaged in Hot Work on University of Rhode Island property as well contractors or employees of other state agencies engaged in Hot Work on University of Rhode Island property
Definitions	Hot Work. Work that involves some form of open flame that produces heat or sparks such as welding, torch cutting, arc cutting, soldering, or brazing; or hot riveting, grinding, and pipe thawing.
Statutes, Regulations, and Policies Governing or Necessitating This Policy	OSHA 29 CFR 1910.252-.255 National Fire Protection Association (NFPA) 51B: Standard for Fire Prevention During Welding, Cutting, and Other Hot Work State of Rhode Island, Fire Safety Code
Reason for Policy/Purpose	To establish regulations and rules for the safe uses of open flames and spark-producing equipment in University of Rhode Island owned or leased facilities.
Forms Related to this Policy	Hot Works Permit

Policy Statement

All Hot Work on University of Rhode Island property shall comply with the provisions of this policy and be permitted using the designated form, available from the Coordinator of Fire and Life Safety in the Department of Public Safety, regardless of whether the work is performed by University of Rhode Island employees, contractors, or other parties. Any Hot Work being conducted without a valid Hot Work permit will be immediately halted.

This Hot Works policy is applicable only to physical plant construction, repairs, and maintenance activities on University property and does not apply to similar activities involving open flame welding, brazing, soldering, etc. that is part of University research or learning activities (i.e., labs, art studios, fabrication, etc.)

The University's Coordinator of Fire & Life Safety shall have authority over all matters related to the Hot Work permitting process, including the right to order work stopped immediately if an appropriate Hot Work permit has not been issued.

It is the responsibility of the individual engaged in Hot Work to ensure that they have a current Hot Work Permit in place before undertaking any Hot Work task, and that the Hot Work permit is closed out upon completion of that task.

Exceptions

None

Policy #	Effective Date	Reason for Change	Changes to Policy
02.110.1	July 23, 2018	n/a	n/a
02.110.2	June 6, 2023	Scheduled Review	Policy owner changed to Dir. Public Safety; Carve out of research and learning activities; Changes to text for clarity