Accessing Interfolio RPT Packet

To access your Annual Review/Promotion packet sign in to Interfolio and select University of Rhode Island:

This will take you to your RPT packet

This will take you to Dossier. A space where you can store and share your documents. Your RPT packet will NOT be here.

Your packet will appear in you Action Items:

Welcome back, Phillip Testeira

Your Action Items

Phillip Testeira
Tenure-Track, Clinical, and Research Faculty - Promotion (School of Education) | School of Education | Promotion

Due: Aug 15, 2019
Click on your name to enter the Dashboard of your case:

Below you will find an overview of the packet requirements outlined by your institution. This page will be updated as you make progress toward your packet. To learn more, read the Candidate’s Packet Guide.

### External Review Content
- **Due:** 2019-09-01 | Not Yet Submitted
  - Type: Additional Documents
    - # Required: 0 required
    - # Added: 0

### Appointment Letter (Section 1)
- **Due:** 2019-10-01 | Not Yet Submitted
  - Type: Appointment Letter
    - # Required: 1 required
    - # Added: 0
  - Type: Appointment Letter Supplementary Materials
    - # Required: 0 required
    - # Added: 0

It is simply a summary of the requirements. Click on any Edit button to begin adding documents to your packet.

Here you will be given descriptions and an upload interface, where applicable, of the items you are required to add to the packet:

- **External Review Content**
  - Due: Sep 1, 2019 | Not Yet Submitted
  - Additional Documents
    - 0 Added
    - No files have been added yet.

- **Appointment Letter (Section 1)**
  - Due: Oct 1, 2019 | Not Yet Submitted
  - Appointment Letter
    - 1 required, 0 Added
    - No files have been added yet.
  - Appointment Letter Supplementary Materials
    - 0 Added
    - No files have been added yet.

This may include changed appointment letters over the course of one’s career at URI or any special workload changes agreed to by the faculty, chair, and dean.

- No files have been added yet.