


MEMORANDUM

To: Deans, Business Managers/CBO, and Department Chairs
From: Barbara Wolfe, Provost and Executive Vice President for Academic Affairs 
Re: Summer Recontracting 2024
Date: March 14, 2024

To comply with federal regulations (2 CFR §200.430) and university policy, I am providing the following information concerning summer compensation for faculty on academic-year appointments. Requests for summer recontracting must precede the start of summer work. The appointment dates for summer recontracting for 2024 start on May 19, 2024 and end on August 24, 2024. (Please note that these dates are within the pay periods beginning May 19, 2024 and ending August 25, 2024).

1. Faculty members on academic-year appointments are eligible to receive up to 25% (2.25 months) of their academic-year Institutional Base Salary from University funds (summer session teaching, orientation work, chairs' recontracting, internal research funds, etc.) during the summer. See memo on Institutional Base Salary on the Provost Office website for further information.
2. Faculty members who have at least 51% of their summer compensation paid by external funds coming to the University, including funds from the URI Foundation, may earn up to 27.7% (2.5 months) of their academic-year Institutional Base Salary during the summer. Please note that several agencies, including the National Science Foundation, restrict summer compensation to two-ninths (22.2%) of academic-year Institutional Base Salary. See memo on Institutional Base Salary on the Provost Office website for further information.
3. Faculty members who have 100% of their summer compensation paid by external funds, including funds from the URI Foundation, may request approval to contract for up to 33% (3 months) of their academic-year Institutional Base Salary. Faculty receiving 33% recontracting agree to work full-time throughout the summer and forgo vacation. The form to request permission to receive 33% recontracting, with assurance of continual work, may be found on the Provost Office website.

Please circulate this policy to all faculty members who may be affected. Business managers/CBOs should carefully review summer recontracting requests for compliance with this policy. Exceptions to the above limits must be approved by the Provost's Office. Permission will never be granted to exceed the 33% limit on federal awards or to exceed any agency's limits without agency approval. Questions concerning agency limits or budgets in research grants should be directed to the Research Office. In any case where an above limit is exceeded, the University reserves the right to adjust summer compensation, except where limited by law or contract.