

FORM: Dean's Pledge

December 12, 2025

Office of
Sponsored Projects

INSTRUCTIONS: Completion of this form is required for submission of a Dean's Pledge Request. The PI must sign and email the completed form to the Dean for signature along with correspondence from the funding agency pertaining to award status and a copy of the budget for the amount of the Dean's Pledge. Once this form has been signed and approved by the Dean, this form must be submitted through the [Dean's Pledge Intake Form](#) for account activation prior to receipt of the award.

By signing below, the Principal Investigator and the Dean acknowledge that a cognizant official of the funding agency has made an assurance that funding for the project identified below will be made available to the University. In the event that the award is not made, unrestricted funds from the chartfield string listed below must be made available to cover any deficit. **Dean's Pledge Requests for a 500 fund CFS must be secured by a non-500 fund alternate CFS included on the Dean's Pledge Request form.**

Required Information

PI Name:

College/Department:

Date:

Project Title:

If Continuation or Supplement, is a new proj # requested?

Yes ☐

No ☐

If yes, list current AWD & Proj. #s

If continuation, is a new Proj # requested? Yes ☐ Reason:

InfoEd proposal for this project? Yes ☐ No ☐ If yes, list InfoEd #

Purpose for Dean's Pledge:

Funding Agency:

Expected Start Date:

Pledge Begin Date:

Pledge End Date:

Dean's Pledge Amount:

Chartfield String:

Are you requesting pre-award spending? If the start date of the award is later than the start date of the Dean's Pledge, pre-award spending will have been incurred. Please note that some federal sponsors allow URI to approve pre-award spending 90 days before the start date of the award; most sponsors require prior approval for pre-award spending (or pre-award spending greater than 90 days). Please consult with your post-award specialist regarding the specific requirements for the sponsor funding this project.

Dean's Pledges are not recommended for awards resulting in a contract. The start date on most contracts is the date of last signature. Further, contracts do not allow pre-award spending.

PI Signature:

Dean's Signature: