

## NSF CAREER Proposal Document Checklist

- Project Summary (1 Page)
  - Summarizes and plans for integration of Research and Education Activities
  - Separately addresses both Intellectual Merit and Broader Impacts
- Project Description (15 Pages)
  - Well-argued, specific proposal for activities that will lay a foundation for a lifetime of contributions to research and education in an organizational context.
    - Proposed Research Project
    - Proposed Educational Activities
    - Description of integration of research and education
    - Results of Prior NSF Support, if applicable
- References Cited
- Biographical Sketch (2 pages)
  - Should include BOTH research and education activities and accomplishments
  - No more than ten publications
    - Five publications most closely related to the proposed research
    - Five other significant publications
- Departmental Letter (2 pages)
  - Should indicate support for and integration of the PI's proposed activities.
  - Describes the relationship between the project, the PI's career goals and responsibilities, and the goal of the dept/organization
  - Describes the ways in which the dept head will ensure appropriate mentoring in context of the above
  - A statement of PI eligibility for the CAREER program
- Letters of Collaboration (1 page)
  - Not personal endorsements
  - Specify nature of collaboration, offer of samples and materials for research, logistical support to the research and education program, and mentoring of U.S. students at a foreign site.
- Supporting postdoctoral researchers?
  - If so, you must have a supplementary document describing mentoring activities that will be provided to such individuals, even if such individuals reside at a different organization, as long as they are supported by the requested funding.
  - Must contain the words "Mentoring Plan" in the file name.
  - 1 page
  - Not necessary if the postdoc is functioning in a Senior Project personnel capacity.
- Data Management Plan (2 pages)
  - Must be included
  - Should describe how the proposal will conform to NSF policy on the dissemination and sharing of research results
  - Check requirements and plans specific to the Directorate, Office, Division, Program, or other NSF unit at <http://www.nsf.gov/bfa/dias/policy/dmp.jsp>
- Budget Justification (3 pages)
- Current and Pending Support