Research Community Meeting

December 15, 2022
Cybersecurity Training

- Latest email sent 11/14 from Paula Murray. Additional reminder is forthcoming

- Deadline for completion was 12/3/22

- Not completing this required training will result in being unable to access E-Campus, GMail, and all SSO accounts (e.g., BrightSpace, InfoEd, InfoReady)

- URI Security Awareness Training
Sponsored Projects Reminders

- **Proposal Submission Deadline**
  - Fully routed and approved proposals – 5 days prior to submission deadline
  - Proposals that are submitted on time will be given first consideration over proposals that are submitted late.
  - For proposals submitted within 5-day deadline, there is no guarantee that the proposal will comply with the sponsor’s guidelines, nor that URI will be able to accept the resulting award.
Updated Supplemental Requisition Information Form

- Updated form requests additional information to minimize need for communication to confirm appropriate setup of subaward/amended subaward

- Subaward Requisition/PO Procedures
Allowability of Costs

• Pre-Award – Budgeting/Unallowable costs and Unallowable Expenses Guide

• Post-Award – Allowable vs Unallowable Costs

• Research Brown Bag Forum - Allowable, Questionable & Unallowable Costs
Tuition Differentials

• If there is a potential need for tuition differential program on a proposal, do not forget to check this on the InfoEd transmittal eForm.

• Over 400 SGA-2 forms completed this semester

(2.10) Are you requesting the in-state tuition differential supplement per the TUITION DIFFERENTIAL POLICY? Yes No
InfoEd Updates and Reminders

• THANK YOU FOR THE EFFORT AS URI MIGRATES TO INFOED

• Handling revised budgets
  – New procedures have been developed that will utilized InfoEd. Procedures will be implemented at the beginning of the year

• Development of guidance for linking supplements to existing records in InfoEd - https://web.uri.edu/research-admin/infoed-era-system/infoed-training-and-documentation/user-documentation/

• If an award is received, please include InfoEd number
Website Updates

• Updated pre-award and post-award pages
  – Summarize responsibilities
  – More obvious link to pre/post award contacts by college
Local Research Administration

• Creating a “Local Research Administration” (LRA) page to describe responsibilities of college level support and to provide contact information

• LRAs provides support within the schools and centers at URI.

• While duties of LRAs may differ from College to College, generally, their responsibilities include:
  – Facilitate investigator engagement with all research support offices
  – Acting as point of contact with Central Administration in pre- and post-award matters
  – Managing proposal preparation
  – Assisting the PI in fiscal management of their research portfolio (hard and soft money)
  – Promoting compliance with sponsor and URI policies.
Website Updates

- **Agreements** page describes review process and responsible office for different agreement types (e.g., DUA, NDA, MTA, MOU, SRA)
MOST CONTRACTS (NOT RESEARCH RELATED) MUST BE REVIEWED BY OGC

- Contract Owner is responsible for many actions. New OGC Protocol includes:
  - Submit signed Cover Sheet; AND
  - Certify to terms in Appendix A for Authorized Signatory. Examples include:
    - Term of contract does not exceed one year unless it can be terminated at will by URI
    - No indemnification term imposed on URI or its mutual for both parties for their own acts or negligence
    - No term agreeing to laws, jurisdiction, or venue of a state other than RI

THIS PROCESS DOES NOT APPLY TO MOST OSP RESEARCH CONTRACTS

- OSP Contracts are processed and approved under the direction of the AVP for Research
  - Qualified Contract Specialists
  - System of forms and processes already in place
  - Cover Sheet and Appendix A not required for OSP review
  - Contract Owner is responsible to finalize business terms & SOW
Data Management and Sharing -
including an Update on New NIH Policy

Please join us on January 18 @ Noon

• Carol Thornber, PhD, Professor and University Research Operations Director
• Karen Markin, PhD, Director of Research Development
• Jennifer Follen, MSIS, Assistant Professor, University Library - Chief Digital Preservation Officer
• Julia Lovett, Associate Professor, Digital Initiatives Librarian
  – This session will provide an overview of federal data management and sharing policies, describe available URI Library tools (e.g., Dryad data repository), and the use of the DMPtool (Data Management Plan Tool).
  – To get the most out of this session, in advance of the webinar, please set up a free account in DMPtool; URI is a participating institution with DMPtool.
12 Days of Data Management and Sharing Tips & Resources

• NIH Resource for tips and resources

Research Brown Bags

• Monthly Research Brown Bag Forums – First Wednesday of the month @ Noon
• All recordings are here: https://web.uri.edu/research-admin/externalrelations/news/
• Topics:
  – **March**: What to Know about Federal Research Portals w/ Franca Cirelli
  – **April**: Purchasing Requirements w/ Tracey Angell
  – **May**: How do I complete a subaward w/ Ted Myatt
  – **June**: HR Issues Related to Research w/ Laura Kenerson
  – **September**: Cost Share: What is it and How do we Monitor It
  – **October**: Subrecipient Monitoring: PI and Department Responsibilities
  – **November**: Overview of New Procurement Requirements w/ Tracey Angell
  – **December**: Allowable, Questionable and Unallowable Costs w/ Sara Clabby
Upcoming Brown Bags

• January – Canceled

• February 1, 2023 - Legal review of procurement contracts and research agreements w/ Carol Connolly

• March 1, 2023 – Creating a new subaward starting w/ creating a Requisition w/ OSP
Working Groups Reminder

• InfoEd Working Group – Meets monthly

• NIH Working Group – Meets quarterly

• Contact tedmyatt@uri.edu to be added to invite.
Research Integrity Updates

• Human Subjects Research
  – Beginning the implementation of a new InfoEd IRB Module. Expected to go live in summer 2023. Please review existing protocols and close any protocols that are no longer active.

Sponsor and Cost Accounting Updates

• Under the VP of Administration & Finance – responsible for billing and receivables, reporting and audits of sponsored projects. Also, service center rate reviews and preparation of indirect cost rate (F&A rate).

• F&A rate is likely to remain the same beyond 6/30/23

• Staffing:
  – Associate Controller, Sponsored & Cost Accounting – vacant
  – Eileen Tobin – Director, Sponsored & Cost Accounting – audits and reporting
  – Stephanie DiBenedetto – Sponsored & Cost Accounting, billing
  – Ann Cannon – service centers, F&A rate
  – Chen Gu – PeopleSoft matters, F&A analysis
  – Steve Rydell – audits and reporting
  – Jeanette Vaganek – billing specialist
  – Daniel O’Toole – billing specialist
  – Lori Carr – billing specialist
Available Research Support Positions

- **Research Support and Outreach Coordinator** - College of Arts and Sciences
- **Associate Controller (Sponsored & Cost Accounting)** - Division of Admin and Finance
- **Risk Control and Insurance Manager** - Division of Admin and Finance
- **Coastal Resources Center Specialist**
- **Coastal Resources Center Assistant Director**
- **Clinical Research Study Coordinator** – College of Nursing
Questions?
Happy Holidays!