

## 2025 Pilot Project – Proposal Development (PP-PD) Awards

### Instructions for Full Proposal Submission

#### Program Goals and Award

The major goal of the Pilot Project – Proposal Development (PP-PD) funding mechanism is to provide support for biomedical investigators who are preparing to write or currently writing an independent, multi-year grant proposal.

**PP-PD awards should be used to support activities that will lead to the submission of a multi-year extramural grant application. This includes generating preliminary data on which future aims are based, completing peer-reviewed manuscripts related to a future grant application, or writing a grant proposal.**

Applicants may request up to **\$30,000** for the budget period **November 1, 2025 – April 30, 2026**. Funds may be used for equipment, supplies, infrastructure, and compensation for students and the investigator.

#### Eligibility

All investigators at RI-INBRE network institutions are eligible to apply. Research proposals must be biomedical. Applicants cannot be recipients of RI-INBRE awards for 2025-26 or receive simultaneous funding from another NIGMS IDeA program, e.g., COBRE or Advance-CTR.

#### Proposal Preparation and Submission Instructions

Please assemble your proposal in the following order. Save your document as a single PDF file with the signed Face Page as the front page and upload the file to <https://tinyurl.com/RI-INBRE-Full-2025-2> by **11:59 pm on Friday September 26, 2025**.

**Form Page 1: Face Page.** The completed Face Page with a signature is required. Only an institutional official with a formally designated or delegated authority to sign on behalf of the organization may sign the form. The signature must be dated. In signing the application Face Page, the Authorized Organization Representative of the applicant organization certifies that the applicant organization will comply with all applicable policies, assurances and/or certifications referenced in the application. The Face Page should be the front page of the PDF you submit. Up-to-date forms can be found at <http://grants.nih.gov/grants/funding/phs398/phs398.html>.

**Proposal:** A detailed description of your project is not necessary, but you should provide enough detail that reviewers can evaluate the biomedical importance of your research question, how your approach will address the question, and how PP-PD funding will be used to stimulate your research program. Applicants must identify a Pilot Project mentor who can serve as a resource for the project. **Proposals should be completed using the 2025 RI-INBRE PP-Proposal Development application form.** Applicants should use 11pt Arial font and not modify the RI-INBRE logo or the margins of the form. A font size of 9pt may be used for figure legends.

- **Scientific and Proposal Overview:** Briefly describe the rationale for the project, the aims of the proposed research, the approach to be used, and the potential impact of this study. Proposed work should be executable within the six-month timeframe of the award.
- **Timeline and Outcomes of PP-PD Funding:** Describe the specific progress outcomes that PP-PD funding will have for your research program. Provide a detailed timeline for publication plans and/or proposal submission. This section should contain your budget justification.
- **Proposal Budget:** In the budget table provided on the PP-PD application form, list the direct costs of items

in your PP-PD budget and provide the total direct costs requested.

**Projects Involving Vertebrate Animals or Human Subjects (if applicable):**

To receive a 2025 RI-INBRE PP-PD award, relevant IACUC and/or IRB approvals must be, without exception, fully completed and in place by the project start date.

**Proposal Review**

Proposals will be reviewed based on their alignment with the RI-INBRE biomedical research mission and the potential for developing data science-focused research programs and building capacity. Note: Investigators selected for PP-PD funding must identify a Pilot Project mentor who can serve as a resource for the project. In addition, investigators must also submit additional PHS398 materials, including an NIH Project Summary, a detailed NIH budget, and a NIH biosketch.

**Contact Information**

Please direct all questions to Brett Pellock ([bpellock@providence.edu](mailto:bpellock@providence.edu)), RI-INBRE Program Coordinator.