Please note location change of June 15th meeting–Green Hall President Conference Room 1-4pm

University of Rhode Island
Strategic Budget and Planning Council
Wednesday, June 7, 2016, 9:00am-12:00pm
Memorial Union, Room 300

Members in Attendance:
Don DeHayes (Chair), Christina L. Valentino, Linda Barrett, Faye Boudreaux-Bartels, Wendy Bucci, Thorr Bjorn, Lori Ciccomascolo, Steven D'Hondt, Mary Jo Gonzales, Ken Kermes, Trish Morokoff, Ann Morrissey, Ellen Reynolds, Joelle Rollo-Koster, Gerry Sonnenfeld, Kim Stack, Naomi Thompson

Members Absent: Cody Anderson, Sharon Bell, Rachel DiCioccio, John Kirby, Lindsay McLennan

See the complete list of member information at the Strategic Budget and Planning Council website at: http://www.uri.edu/budget/sbpc.html

1. Academic Affairs - General Education Proposal
   - Joelle explained the purpose of the Faculty Senate
   - The Director position was advertised and reviewed and the ad included the agreed upon reporting structure previously discussed with the Faculty Senate Executive Committee (FSEC)
   - There is concern about a change to that agreement at this time, which indicates a lack of respect for the FSEC process and what is shared governance
   - There are positions that currently report to the FSEC
   - Not sure if any change could be made for FY17
   - Provost could discuss with the FSEC for FY2018 and future
   - As presented earlier by the Provost in his presentation, this position is funded for one year with bridge funding for FY2017; would have to fund the salary of the Director from reallocation if this is not funded by SBPC recommendations for FY2018
   - Suggest dual reporting to be discussed - Provost and FSEC at a later date
   - There is a question about what are the benefits of having the position report to FSEC as it does not seem to relate to curricula; but, rather to faculty development? The curriculum cannot be detached from the general education position; through enrollment management, the Provost ensures curriculum approved by the faculty is carried out
   - The position’s critical role was as a facilitator and to manage the innovation process among various departments; in that context it seemed to make sense to report to the Provost; perceived need and value for coordination
• Reticence in letting go of something relegated to the faculty
• Emphasize the importance of this position; should not lose track of this; unique opportunity and need to have a faculty member that oversees general education; this position should not have any authority over curriculum; shared governance is reflected in the current process to address this; critical is 1/3rd of the curricula for students needs a person working on it; this position will not have authority over the curricula, that resides with the Faculty Senate
• Faculty and students strongly supported this initiative
• Asking questions, promoting general education and highlighting the work of the faculty around general education courses is an example of the responsibilities of the position
• Should look at it as proposed and not in the context of reporting structure discussion and make a recommendation on the proposal accordingly

2. Athletics
• There is an issue of how to group the proposals for SBPC’s consideration in voting
• The simplest solution might be to put the 2 trainers on one line and 2 strength and conditioning coaches on another
• The Travel Coordinator should be left as one item
• Suggestions from Athletics SBPC review team is now being discussed; so there is no opportunity to change the submission prior to today
• The SBPC could also incorporate suggestions, etc. in the recommendation to the President; if there is potential to create a travel coordinator that includes more than Athletics
• There are special unique needs presented for Athletics travel
• Most times if it were a centralized office, it would reside in business area
• We discussed changing it to a 10-month position; if nature of the position changes, would it move to 12 months; if it is more than Athletics
• Other request could be included in recommendation to the President that it be reviewed for the entire University
• Athletics will reflect a change – slide 3, #8 will reflect 2 trainers and 1 strength and conditioning coach
• Travel coordinator model to serve athletics and divisions, several divisions could contribute and make this happen sooner; however, this needs more research and should retain the choice by individuals as to whether to use it; the resource would be available
• Is there anyone in the finance staff that could take this over? Staff that oversees the travel program? Going to self-service; economies of scale? Optional to use?
• Limited one time only pilot program should be researched
3. Administration & Finance
Public Safety Fleet Replacement:
- Data distributed by the Budget Office on vehicle inventory university-wide and the public safety fleet
- There is no plan currently for University-wide vehicles – purchase, maintenance, and replacements
- Public safety vehicles have specific and relative criteria to accreditation and safety
- Consider the request as submitted and raise the issue of efficiencies in the recommendation to the President, university-wide issues to be raised in the recommendations and include a rationale for why we have some vehicles
- The Institutional practice has been to hang on to license plates because there is a limited number
- Currently cannot get a new vehicle without an existing plate

Process Improvement Specialist
- No discussion

Assistant Director, Capital Planning & Design
- Perhaps prospectively work is being anticipated and the position is being requested but responsibilities are not very specific; many duties mentioned during presentation are not going to happen right away
- The request was made to address the overload of work, the CIP and a restructuring plan for positions was developed internally within Business Services
- New funding for the vacant position in Capital planning; OTO funding for FY2017 has been provided
- What are the specific projects that are overwhelming?
  - Christina is happy to provide the list of projects
  - There is a need for expertise in these areas
  - Asked for a Real Estate specialist a few years back; requires a level of real estate expertise
  - Larger complex projects
  - Pharmacy, Chemistry, Engineering – high dollar volume; desire to be more responsive to the campus community
  - Some projects have work that needs to be done before the actual project
  - The current structure is not sustainable in Business Services
- Acknowledgment by Council members that there have been changes/increases in the staffing relative to space and Capital Planning over the past 5-7 years; starting with space planner/Assistant Director, a coordinator, the Director of Campus Planning and Design and restructuring of resources from internal project managers to external support for projects (architects/project managers), and recently added staff (1-3 years) small
projects Assistant Director in Capital projects; new position in finance, new position in transportation coordination;

- Christina requested that priority 6 & 7 on Slide 3 be reversed

4. RED - Veterinarian

- Salary information distributed by Vice President-latest available 2008; later salary information is not available
- Currently the position is filled full time through a dual career/spousal hire
- Question about why this filled position comes to the SBPC: Because it is funded temporarily and currently by part time vet and OTO funds through the Provost and President and was result of spousal hire to hire neuroscience Director.
- President requested this be brought to the Council
- Fringe updated to reflect the actual higher cost for the position vs original submission.
- This Vet is experienced and meets qualifications sought; unsure about the number of years; directed the lab and medical facility at Texas Tech School of Med and several other positions; was vetted by the Vice President of Research with Vets around the country
- Usually we are famous for paying low – why is this one compensated at the higher end of range?
- Have qualified spousal hire; Gerry indicated no search; mentioned he forgot this during the discussion at the last meeting
- Approved as a spousal hire
- Hired and work at will; standard staff position
- Experience in a range of species – rodents, fish, lab animals;
- Waived search through Affirmative Action
- One time only bridge funding is available for FY2017

5. Student Affairs – Veterans Affairs

- 9.11.14 agreement indicates a requirement of a single point of contact
- Three-four audits so far nationally; did not remove funding; put more constraints on it
- Main responsibilities reflected are advising and transfer – how does it interface with these areas including CCE and where would such a position best be housed? The position is to help veterans navigate and refer them to appropriate services – and to date, that home and service has not existed; will be coordination of veteran issues and the team that needs to be created with enrollment services; The Vet committee could be such a group for this position to manage and coordinate.
- Given location in Adams Hall, is this where we want to locate? The goal is to locate them in the Memorial Union, but there are significantly competing student organizations for such prime space. The Adams space was vacated by
the Gender and Sexuality Center and successful negotiations have occurred with the student vet group. Question raised about the protocol of charging the activity from HRL side. This position would be in the Memorial Union; and Adams Hall is for meetings

- Would Student Affairs Fund 100 pay rent to HRL for the space? Similar to Administration and Finance rental payments to Dining for space utilized by Purchasing? Currently with the Division of Student Affairs, we do not charge for supporting services within the units in Student Affairs.
- MOU for access, etc, wi fi
- Army ROTC is separate and not related, so would not be an appropriate location

6. All Other Initiatives
- No discussion, no change

7. Number of proposals to select
- Council agreed that each member will select the five proposals they deem most important

8. Next Steps
- Materials will be emailed to council members today; one of which will be a chart listing the fourteen agreed upon proposals, the members will select five proposals and email their chart to Linda by June 9th
- A frequency distribution for all selected proposals will be created and provided to the council members by June 10, 2016.
- Every attempt will be made to ensure that all members participate
- Academic Plan and Benefits (slides 14-20 on handout/presentation at today’s meeting) should be referenced when council members are selecting their five proposals

9. Next meeting – June 15th
- Selected proposals will be discussed; rating on five point Likert scale will be done during the meeting, with results provided at the meeting
- Academic Plan and Benefits (slides 14-20 on handout/presentation at today’s meeting) should be referenced when council members are discussing the proposals
- Recommendation to the President will be concluded at the meeting
- Discussion on other suggestions to forward in recommendation to the President
- Critique of the evaluation process; improvements for next year

Meeting Adjourned at 10:30 am

Next Meeting Wednesday, June 15, 1:00 pm -4:00 pm, Green Hall Large Conference Room (Divisional Presentations)

Minutes Submitted by:
Lisa Fiorio and Linda Barrett, Budget & Financial Planning