
Presentation of Enrollment & Financial Aid Data: Dean Libutti, Vice Provost, Enrollment Management

Members/Staff Absent:
David Bedard, Trish Casey, Ken Kermes, Glen Kerkian

See the complete list of council member information at http://www.uri.edu/budget/sbpc.html

Meeting Minutes:

1) Meeting called to order by Council Chair Don DeHayes at 9:08am.
   a) Introduction of the group.

2) Chair DeHayes called for any additions or corrections to the Minutes from February 24, 2010 SBPC meeting.
   a) Cheryl Foster requested that on Page 5, the first sentence should be amended to read - "Get undergraduates out of the classroom. Alternatives to traditional learning might be: experiential learning, learning in museums and natural settings, etc."
   b) Correction of spelling of Chair DeHayes name in #5
   c) A motion was made, seconded and passed to approve the amended minutes.

3) Chair DeHayes requested that only Council Members reside at the table for identification purposes.

   a) Chair DeHayes reminded the Council they would need to agree upon a set of Budget Principles that will carry out the Council's Charge (see http://www.uri.edu/budget/sbpc.html). He also stated that the Budget Principles before the group are a set of draft Budget Principles that were compiled only as a starting point for the group. Chair DeHayes opened the floor for discussion.

   b) Discussion ensued about Budget Principles
   Note: Principles 1-5 were discussed to allow time for the presentation on Enrollment & Student Aid. Further discussion of Budget Principles will take place at future meetings. The Chair urged that discussion revolve around the general budget principle and not the exact wording. It was requested that changes be made to the draft as proposed at the meeting; Ann Morrissey proceeded to make the proposed changes.
i) Vice Chair Weygand suggested that each Budget Principle should read as a mandate.

ii) Chair DeHayes reported that this Council will likely be involved in the reallocation of existing resources, rather than new resources, to further the University's initiatives.

iii) It was suggested that the group should add a Budget Principle that embodies that recommendations of the Council will be through a working consensus based on strategic priorities. Chair DeHayes agreed but requested that the first Principle remain as first principle.

iv) It was pointed out that some of these principles are planning principles and some are budgeting principles.

v) Chair DeHayes stated that further discussion on the Budget Principles will follow at future meetings; however he also reminded the group that the timeline requires the Council to have FY 2012 budget recommendations to the President by August. (Note, the Chair reported at the meeting that recommendations were due in August; however page 12 of the Budget Process Overview Presentation found at http://www.uri.edu/budget/sbpcdocs.html [under Supporting Documents] reflects recommendations to the President in June).

5) Enrollment Management Presentation by: Dean Libutti
   a) Please refer to the Enrollment Management Presentation at http://www.uri.edu/budget/sbpc.html

   b) New this year is the ability of students to pay their deposit on line; thus, historical timelines related to payments may change.

   c) The Common Application utilized by URI for the first time this year, prompts applicants to complete supplemental information and pay $65 to actually apply to a school.

   d) It is important that tuition discounting be aligned with the University’s mission and priorities.

   e) Retention relates to a loss of revenue. Increase in retention relates to an increase in revenue that allows the University to gain resources to further strategic growth.

   f) Vice Chair Weygand reported that changes in yield and retention changes our budget dramatically. These are the portal to all the finances to the university

   g) Discussion ensued about a report compiled for the Faculty Senate regarding student engagement by faculty. Council Member Cheryl Foster recalled the report. Chair DeHayes stated the report would be located and provided to the retention work-group on the Enrollment Management committee.
h) Discussion ensued about Scholarships.
   i) Other categories of scholarships are reallocated into General Scholarships once a student
      graduates. The University has more flexibility in how it allocates scholarships this way.
   ii) Some sports require scholarships by headcount. 35-40% of the football team are students
       of color.
   iii) Discussion ensued about JAA (Joint Admissions Agreement) as it relates to the Scholarship
       budget. Approximately $72K of the total Scholarship budget (as a discount) is attributed to
       this initiative. It is expected that this initiative will grow by about 25% each year and
       accounts for students through graduation.

i) Discussion ensued about the University's initiatives to acquire more transfer students which
   would offset retention loss.

j) Discussion ensued about the incoming class target which is 200-300 less than in the past. With
   efforts to attract and retain quality students, retention of students must also improve and can
   be critical to impacting the budget positively. Greater attrition could translate into mid-year
   budget deficits. Chair DeHayes reported that we must concentrate on “value” in all areas
   (students, campus, athletics program, etc.) as a way to enhance retention.

k) It was suggested that as more metrics are used, the analyses must be as transparent as the
   metrics

6) University's Planning Process - Draft (hard copy distributed)
   a) Chair DeHayes reported the draft handout distributed reflects the overall strategy of the
      planning process for non-academic divisions. This is a draft that the Vice-Presidents are to vet.
      The Chair wished to share this with this Council.

Meeting Adjourned at 11:02 pm.

Information Requested:

1. The change of tenure track faculty, part-time faculty, administration and staff positions over the last
   5 years.
2. Once University Aid and State and Federal Aid are included, what is the typical family paying for
   education at URI?
3. The average award per student.
4. Athletics to provide the Council with how many athletes are out-of-state students.
5. The Enrollment presentation reflected straight revenue loss exclusive of aid savings. What is the loss of revenue with the student aid savings factored in?

6. Information pertaining to the attributes of the students we lose most? (i.e. geographic location, major migration, etc..)

**Required Action Item:**
1. Locate the report from Faculty Senate on student engagement of faculty for the Enrollment Management Committee work-group focusing on retention to utilize. (Dean Libutti to follow up).
2. Council members to continue review of Budget Principles for discussion at the next meeting.

**Next Meeting Date:**
March 24, 2010 from 9am - 11am in the Thomson Board Room Ballentine Hall, 3rd Floor

**Next Meeting Agenda:**
1. Approval of Minutes from March 8, 2010 Meeting
2. Review of Budget Principles (continue)
3. Remaining agenda items TBD

Minutes by: Cheryl Hinkson, Associate Director, Budget & Financial Planning 3/8/10