

# **Parking & Traffic Rules and Regulations (Kingston Campus)**

(Effective July 1, 2024)

## **Introduction**

Parking at the University of Rhode Island (also “University” or “URI”) Kingston campus is limited and in great demand. The Office of Transportation and Parking (TAP) makes every effort to provide adequate parking. These regulations are prepared and distributed to assist individuals operating and/or parking motor vehicles on UR’s Kingston campus.

TAP strives to provide exceptional customer service and accurate information. Please contact the TAP office with any questions or suggestions ([tap@uri.edu](mailto:tap@uri.edu); or in person at the TAP office at 44 Lower College Road). TAP is open Monday-Friday 7:30am–4pm. The [TAP website](#) has detailed information and will likely have the answer to any question that may arise.

## **Authority and Applicability of Regulations**

These regulations are established by virtue of the powers granted to the University of Rhode Island Board of Trustees, pursuant to Rhode Island General Law Section 16-32-2. The Director of Transportation and Parking shall be responsible for the registration, flow, and parking of vehicles on property owned or under the control of the Board of Trustees of the University of Rhode Island. The Office of Transportation, with the final approval by the Vice President for Administration and Finance, shall develop a schedule of permitting and other fees, as well as enforcement penalties, that shall be made available on the TAP webpage.

These regulations apply to all persons utilizing the grounds and roadways owned or controlled by the University. The Parking and Traffic Rules and Regulations are revised periodically. The most current regulations are available on the [TAP website](#).

## **1. GENERAL**

The purpose of parking rules and regulations on URI campus is to:

1. Promote safe and orderly mobility while on campus.

2. Ensure efficient and accessible parking for all students, faculty, staff, University-invited guests and general visitors.
3. Expedite University business and provide maximum safety and convenience.

Please always practice safe driving. The URI community depends on all of us to maintain safe roadways and walkways.

- Parking permits are required as detailed in Section 2.
- The University utilizes License Plate Recognition (LPR) to confirm vehicles are parked in their designated areas. LPR technology captures and reads a vehicle license plate to confirm that the vehicle is registered and has permission to park on campus and in the specific lot. Vehicle license plates must be unobstructed, affixed to the bumper, and displayed in view from the driving aisle of a parking space.
- Vehicle operators are responsible to know all parking rules and regulations and abide by all posted signs, traffic control/ safety devices, or parking space markings while on campus. If you allow someone else to drive your vehicle, it is your responsibility to ensure they are aware of the parking rules and regulations. The permitted owner of the vehicle is responsible for any citations that are issued. The unavailability of a convenient parking location, severe weather, or running late for class or a meeting are not considered valid excuses for violating URI parking regulations.
- Parking lots may be temporarily closed to facilitate cleaning, maintenance or other university purpose. Parking lots may be temporarily reassigned or restricted in the case of special events on campus.
- The University is not responsible for loss or damage due to fire, theft, collision, or otherwise to vehicle or contents, however caused.

Parking information is available from the [TAP website](#). Incorrect information received from any other source is not considered a valid defense of URI parking violations.

### **1.1. Enforcement of Regulations**

Parking rules and regulations are enforced 24/7, year-round (including J-Term, summer, holidays, reading days, move-in/out days and finals).

Enforcement of these regulations is the responsibility of the Transportation and Parking and the URI Police Departments. TAP will assess administrative charges

and penalties and may deny or revoke an individual's parking permit and privileges for excessive violations of parking regulations.

Unless otherwise stated by these rules and regulations, all provisions of Rhode Island General Laws Title 31 Motor Vehicles relating to traffic upon roadways shall be applicable on URI's Kingston campus. This includes but is not limited to obeying all traffic signs and other traffic control devices including posted speed limits – 15 mph on the roads and 10 mph in parking lots; properly using seat belts; cell phone or handheld device use; driving under the influence of drugs or alcohol; yielding to all pedestrians and cyclists. These rules and regulations cover but are not limited to automobiles, trucks, motorcycles, motor scooters, electric vehicles, mopeds, and bicycles.

## **1.2. Motor Vehicle Towing**

A vehicle may be towed at the owner's expense without further notice when found in any of the following situations:

- Lacks a current parking permit.
- Is parked in an unpaid or expired metered space.
- Has three or more in unpaid parking citations.
- Impedes the access of emergency vehicles.
- Parking in Reserved lots or spaces.
- Parked in hashmarks.
- When it obstructs traffic or is parked on a roadway, driveway, loading zone, service vehicle space, electric vehicle space, fire lane, or accessible parking space/ area.
- When a vehicle has remained in an area that has been closed at the direction of URI Transportation and Parking for snow removal, maintenance, or a special event.
- Unpaved or grass areas.
- Driveways, sidewalks or obstructs a crosswalk.
- When it does not display valid state registration plates.

The University is under no obligation to attempt to locate, call or email the owner/operator of a vehicle prior to it being towed. Any such warning effort should be considered a courtesy.

### **1.3. Traffic and Parking Violations and Fees (Citations/Tickets)**

Parking violations and other fees can be found at the [\[TAP WEBSITE\]](#)

#### **1.3.1. Citation Payment**

University parking citations may be paid in person at the [TAP office](#), by mail, or [online](#). Cash is not accepted.

Parking citations not paid or appealed within 14 days of issuance will be assessed a late fee. Citations not paid within 28 days will be assessed an additional late fee.

A negative service indicator (NSI) hold will be placed on the permit holder's e-Campus account for any outstanding parking fines.

Any violations administered by University Police with the issuance of a [Rhode Island Traffic Tribunal Ticket \(RITT\)](#) are payable to the Rhode Island Traffic Tribunal by mail. There are instructions on the ticket for making a payment or filing an appeal.

#### **1.3.2. Citation Appeals**

Any individual receiving a University parking citation may appeal the validity of the citation to the Appeals Officer. Appeals can be made [online](#). The Appeals Officer will determine validity of parking citations based on information provided by the appellant, and under the appropriate circumstances, mitigate penalties for violations of these regulations.

Any individual dissatisfied with the ruling of the Appeals Officer can make a second level appeal which, under the appropriate circumstances, can mitigate penalties for violations of these regulations.

#### **1.3.3. Reasons Appeals May Be Denied**

These situations are **not considered to be valid reasons** for appealing a parking citation:

- Lack of knowledge about parking regulations.
- Late to or from an appointment or class.
- Dropping off an assignment or seeing an instructor.
- Parking for just a "short time."
- Unable to find a legally marked parking space.

- Parking in a reserved space without a valid permit for the reserved space.
- Any appeal by an individual with two prior citations and/or warnings for the same offense will be denied.
- Overtime parking.
- Failure to pay previous citations.
- Inoperable vehicle (vehicle trouble) – with failure to notify the URI Transportation & Parking office.

**1.3.4. All appeals must be made within 14 days of citation issuance.**

The due date for citation payments will be suspended while an appeal is pending. Appeals will not be accepted once a citation has been paid.

## 2. PARKING PERMITS – CATEGORIES, PARKING LOTS, AND SPACES

All vehicles parking on URI's Kingston campus requires a parking permit, which are available for purchase on the [TAP web page](#). Permits are virtual/electronic, rather than physical permits, and are linked to a vehicle's license plate number. It is the permit holder's responsibility to keep their license plate updated to reflect the vehicle that is parked on campus. All permits must be purchased [online](#).

### 2.1. Permit Categories

The following parking permit categories are available on campus: Faculty/Staff, Commuter Student, Resident Student, Greek Resident, Reserved Spaces, Patrons, Vendors and Contractors. Rates for each category are published on the [TAP website](#).

**2.1.1. Faculty/Staff (FS)** – This category provides parking in designated areas on campus to all full-time, part-time, and affiliated employees of URI. This category may also pay to park in authorized metered lots/spaces. Faculty/Staff lots/spaces are highlighted in gold on the [campus map](#). For current permit rates and availability please visit the [TAP website](#).

**2.1.2. Commuter Students (C)** – This category allows commuter students to park in designated areas across campus. Commuter students may only park in designated Commuter parking between 7am and 5pm, Monday through Friday. However, after 5pm and before 7 am, Monday through Friday, and all-day Saturday, Sunday and holidays, commuter students may also park in faculty/staff Lot #s 10; 11; 13; 14; 15; 16, 26, 27 and all staff lots on the east side of the campus. Commuter students may also pay to park in authorized metered lots/spaces. At no time can Commuter students park in Residential or Greek student lots/spaces. Commuter lot/spaces are highlighted in red on the [campus map](#). For current permit rates and availability, please visit the [TAP website](#).

**2.1.3. Residential and Greek/Special Students** – This category allows residential and Greek/Special, non-commuter students to park in their designated lots. Resident and Greek/Special students must always park in their assigned parking areas. At no time can vehicles with these permits park anywhere else on campus except for authorized metered lots/area with payment. All residential lot/spaces are highlighted in blue on the [campus map](#). For current permit rates and availability please visit the [TAP website](#).

## 2.2. First-year Resident Students

First-year resident students are not permitted to park on campus. On occasions when a vehicle is needed, students can obtain a day pass.

First-year resident students with a medical or disability-related need or those with a University or military obligation may request a waiver. All exception forms must be submitted and approved **prior** to bringing a vehicle on campus. If a vehicle is needed prior to approval, one-day passes may be purchased. Please visit the [TAP website](#) to fill out the First-Year Exception form. For more information on reasonable accommodations for students with a disability, please contact the [Office of Disability, Access, and Inclusion](#).

## 2.3. Contractor, Vendors and Other Service Providers Parking

**Contractors** working on campus are limited to parking within the construction staging areas or any other lot they have been assigned by TAP. To utilize these areas, contractors must acquire a valid Contractor Parking Permit from the [TAP office](#). Any contractor vehicle parked outside of their assigned areas without a permit will be issued a citation.

**Vendors** who perform services on URI's Kingston campus, driving easily recognizable service vehicles painted with a brand/logo or an appropriately sized magnetic or attached sign are allowed to park in a reasonable manner on campus.

All vendor, contractor, consultant, and service provider employees who drive their personal vehicles and choose to park on the campus must purchase a vendor parking permit or park within the designated fenced construction area. Vendor permits are for use only by vendors serving the URI campus and only while performing the service. For current permit rates and availability please visit the [TAP website](#).

Vendors and contractors working on campus will be required to have prior TAP approval before a surface lot parking permit will be issued.

## 2.4. Patrons

Patrons who are utilizing the services of the Recreation Center including gyms, Aquatic Center, and participants in Osher Lifelong Learning Institute (OLLI) must purchase a parking permit. Permits may be obtained online or at the TAP office

located at 44 Lower College Road. No refunds will be issued for Patron Permits. Permit holders will be assigned to park in a designated lot/space. For current permit rates and availability please visit the [TAP website](#).

## **2.5. Reserved Spaces**

A department or administrative unit that requires space(s) reserved for its use should contact the TAP office for rental for each space. For current reserved space rates and availability, please visit the [TAP website](#).

## **2.6. Americans with Disabilities Act (ADA) Accessible Parking**

Accessible parking stalls are provided in designated areas to facilitate convenient mobility for students, faculty, staff, and visitors with disabilities.

Students, faculty, and staff utilizing an accessible parking stall must display a state issued accessibility placard and possess a valid URI parking permit or pass. A state issued accessibility placard is still required in situations regarding short-term or temporary mobility disability or injury. Individuals will not be granted special parking accommodations without a valid state issued accessibility placard.

Students, faculty, and staff who intend to park in ADA-compliant spaces on campus must register their ADA placard with the TAP office by mail or in person by providing the following (photocopies if registering by mail):

- Placard
- Placard registration receipt or proof of registration.
- URI ID card

Once verified, TAP will register the placard on an existing parking permit.

Disability Accessibility parking stalls are enforced 24/7 and if parked improperly can result in a RI Traffic Tribunal Ticket.

## **2.7. Temporary Permits for Medical Conditions**

Commuter students with a temporary disability who need transportation beyond the capabilities of the University's transit system must obtain a 30-day medical permit from the [Office of Disability, Access, and Inclusion](#).



Temporary medical parking access is available at no cost to individuals with a current URI parking permit.

## **2.8. Visitor Parking**

All visitors parking on campus must obtain a pass online or use the metered [AMP Park app](#). Visitor lots/spaces are highlighted in pink on the [campus map](#).

Visitor passes may not be used by University students or employees.

## **2.9. Guests of the University**

Campus hosts, who invite a guest (or guests) to campus in a business or official capacity must contact the Transportation & Parking office to make parking arrangements in advance of the visit. Departments who host guests on a frequent basis should contact [Transportation & Parking office](#) to request a guest portal account. Payment may be made by the sponsoring department or by the guest. For current guest pass rates and additional information please visit the [TAP website](#)

## **2.10. Metered Parking**

Metered parking is available throughout the campus for use by students, faculty, staff, vendors, contractors and visitors. Permits are not valid in metered parking areas and additional payment is required. Payment must be made via smartphone using the [AMP app](#) (AIMS Mobile Pay). Detailed information on metered parking can be found on the [TAP website](#).

## **2.11. Electric Vehicle Parking**

EV (electric vehicle) spaces are identified with “[EV Only](#)” signs and vehicle charging stations. Non-electric vehicles parked in EV spaces are subject to citation and/or tow. EVs must have a valid URI parking permit/pass and be actively charging while parked or be subject to a citation. Once an EV is charged, it must be relocated to another legal space to allow others to charge their vehicles.

## **2.12. Special Event Parking**

URI departments or individuals sponsoring any special event requiring campus parking for visitors are responsible for requesting parking arrangements two weeks before the event. Detailed Special Event parking information and rates are available on the [TAP website](#).

## **2.13. Loading/Unloading and 15-minute spaces**

All loading-zone and 15-minute spaces are open to any vehicle with a valid URI parking permit, as long as the vehicle is parked for less than the 15-minute time limit with the hazard lights on. These spaces are monitored 24/7. Loading/Unloading spaces are to be used to load/unload only. Once loading/unloading has been completed, the vehicle must be moved to an authorized space. Re-parking does not reset the 15-minute window for these spaces.

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