

NEXT STEPS TO APPLY AND RECEIVE FREE ELECTIVE CREDIT

1 SET UP AN APPOINTMENT

Meet with your academic advisor to determine how many free elective credits you are able to earn

2 COMPLETE THE FOLLOWING

- [Application Quiz](#)
- [URI Conduct Form](#)

(login using your single sign-on login)

3 ACCEPT & COMPLETE

Once you have secured and accepted an internship you will complete the [Secured an Internship Form](#)

4 COMMUNICATE WITH SUPERVISOR

Send your internship supervisor the [Internship Description Form](#) link

5 APPROVAL & REGISTRATION

Once all forms are approved by your Career Education Specialist they will be in touch within 5 business days regarding registration

- Need a refresher on the ITR Internship Program? Review the [ITR Internship Program Module](#)

6 UTILIZE THESE SEARCH RESOURCES

- [Handshake](#) Search for roles by using keywords related to your major
- [Job & Internship Search Module](#): Review generalized search strategies
- [URI Career Cluster Resource Page](#): View your career cluster for individualized resources
- [Contact Organizations Directly](#): Know what you want? Contact them!
- [Networking](#): Reach out to those who may be able to help connect you.

QUESTIONS? CONTACT YOUR CAREER EDUCATION SPECIALIST

