Jules Klein

(401) 123-4567 | j_klein@uri.edu | www.wordpress/Jules_Klein | linkedin.com/jklein25

EDUCATION

University of Rhode Island, Kingston, RI

Harrington School of Communication & Media Bachelor of Arts: Public Relations, Minor: Leadership Studies

Relevant Coursework:

Public Relations Strategies, Writing for Public Relations, Research Methods, Writing for Electronic Environments, Organizational Communication Skills, Strategic Media Relations, Public Speaking

RELEVANT EXPERIENCE

Cumulus Media, East Providence, RI

Street Team, Radio Promotion

- Increase engagement and expand listenership for Cumulus radio stations across New England region
- Coordinate giveaways to drive excitement and interactivity, engaging up to 400 fans in each contest
- Record weekly client endorsement announcements, sharpening on-air presence and public speaking abilities

Bunim-Murray Productions, Queens, NY

Production Assistant, Project Runway

- Managed front desk operations for busy office; welcomed visitors and managed heavy package volume with organization and attention to detail
- Supported on-location production crew with packing, transporting, and tracking equipment
- Participated in set construction and breakdown for 3 major fashion shows

Dunkin' Brands, Kingston, RI

Campus Representative, University of Rhode Island

- Produced innovative and engaging visual content for Dunkin' Instagram page, improving engagement rates by 40%
- Spearheaded 5 custom events for URI to directly promote Dunkin' products through sampling events and giveaways, engaging over 500 prospects

LEADERSHIP/INVOLVEMENT

University of Rhode Island Hillel, Kingston, RI

President

- Coordinate logistics for monthly Executive Board meetings; serve as primary liaison between executive team members
- Develop critical skills in creative problem-solving, public speaking, and organizational communication through actively participating in Executive Board initiatives and events

First Year Students of Hillel Chair

- Led outreach campaign boosting first-year student participation by 25% over prior year
- Conceptualized and executed 3 programs to deepen student understanding of Jewish values and traditions
 Philanthropy Chair
 December 2021 May 2022
- Forged partnerships with 4 on-campus organizations to co-sponsor fundraising events, securing over \$2,000 in donations to local Jewish charities
- Collaborated with executive board to develop and execute creative programming raising awareness and financial support for global Jewish philanthropic initiatives

SKILLS

Software: Microsoft Office, Google Suite, Canva Social Media: Instagram, Snapchat, TikTok August 2023 - Present

May 2023 - August 2023

May 2025

February 2021 - May 2022

September 2022 - May 2023

May 2023 - Present