

AMELIA SMITH

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OBJECTIVE: To utilize my proficiency in German and my coursework in global business in an international setting

EDUCATION

University of Rhode Island, Kingston, RI

Bachelor of Science in Business Administration, **Global Business**

May 2020

Bachelor of Arts in **German**

May 2020

GPA: 3.4/4.0 Dean's List - 4 semesters

Recipient of Kathleen Jackson Academic Scholarship

Study Abroad: Braunschweig University, Braunschweig, Germany

Spring 2019

Related Coursework: Global Supply Chain, International Dimensions of Business, Intermediate German 3 & 4, Advanced German Conversation and Composition

Language Proficiency: **German: ACTFL OPI: Advanced High**

RELATED EXPERIENCE

BMW Manufacturing Co., LLC, Spartanburg, PA

Purchasing & Quality Intern

Summer 2019

- Utilized Excel to generate weekly status reports for departments
- Tracked & managed Key Performance Indicators (KPI)
- Coordinated PQM, Rework and Supplier reviews
- Administered supplier rework data
- Worked with team of four interns to analyze quarterly statements
- Gained understanding of function of purchasing for international auto company
- Named intern of the week

German Summer School, Kingston, RI

Spring 2018

- Attended daily classes as part of German immersion program
- Participated in events to prepare students for study abroad & daily life in Germany

Kaffeestunde, Kingston, RI

Fall 2017

- Developed German conversational skills by communicating with native German speakers
- Gained understanding of German culture, customs and corporate structure

OTHER EXPERIENCE

Tony's Pizza Palace, Smithfield, RI

Waitress

February 2016-Present

ACTIVITIES/COMMUNITY SERVICE

International Business Club

Narragansett Beach Clean Ups