

JAMES SMITH

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EDUCATION

The University of Rhode Island, Kingston, RI

Bachelor of Science in Business Administration

May 2020

Major: **Management** Minor: **Work, Labor & Social Justice**

GPA: 3.4/4.0 Dean's List - 4 semesters

Recipient of Kathleen Jackson Academic Scholarship

Study Abroad: University of Dublin, Dublin, Ireland

Spring 2019

Related Coursework: Organizational Behavior, Human Resource Management, Organization Design/Change

URI LEADERSHIP EXPERIENCE

Resident Assistant

Fall 2018 – present

- Manage floor in co-ed residence hall, comprised of 50 first year students
- Enforce University policies and procedures
- Attend weekly staff meetings to report on floor activities
- Plan and execute social activities to bring floor together
- Refer students to appropriate resources on campus

URI 101 Mentor

Fall 2018 – present

- Assist 20 first year students make successful transition to University
- Co-teach curriculum designed to address wellness, coping and academic success skills
- Attend weekly staff meetings
- Assist University in its retention efforts

Delta Sigma Pi Fraternity

Vice President, Professional Activities

Fall 2018-present

- Oversee the development implementation of chapter's professional program
- Coordinate Chapter professional activities with Provincial Professional Development Committee
- Promote LEAD and other National Fraternity Educational programs and encourage attendance
- Work with Assistant Director of Employer Relations and Career Advisors to develop and promote events
- Develop strong networking and motivational techniques

OTHER EXPERIENCE

Tony's Pizza Palace, Smithfield, RI

Waiter

February 2016-Present

- Train all new employees
- Oversee operations in manager's absence
- Maintain a professional, friendly attitude while serving customers
- Develop problem solving skills while working in groups

ACTIVITIES/COMMUNITY SERVICE

SHRM URI Student Chapter

2017-19