Increase Response Rates:

1. Have the evaluation become a **course requirement** by including it on the syllabus or escorting students to a computer lab during class time, or you could simply allow students to login to take their evaluations during your class time via their smart phone, iPad, or laptop.
2. **Use your syllabus.** At the beginning of the course, put the IDEA Learning Objectives that you have selected for this course in the course syllabus alongside the specific course learning outcomes. This can demonstrate for students how the course outcomes relate to the general IDEA learning objectives and how your instructional decisions are informed by student feedback.
3. Provide students **class credit** based on the response rate threshold. For example, if 80% of the class completes their evaluations, all students get two extra points on their exam!
4. **Share evaluations results**. Students want to know how faculty and administrators are using the results of the evaluations, so they do not get the impression they are taking the evaluations for no purpose. A faculty member can share results with classes and explain what they may have changed to their course based on the student feedback

Targeting Your Learning Objectives:

Select 3-5 Learning Objectives that you believe are essential to student success in your course. The link below provides you with information on the 13 Learning Objectives; Teaching Methods that are correlated with success on these objectives; and methods that can be used to assess these objectives.

https://www.ideaedu.org/Resources-Events/Teaching-Learning-Resources/Notes-on-Learning

1. Gaining a basic understanding of the subject (e.g., factual knowledge, methods, principles, generalizations, theories)
2. Developing knowledge and understanding of diverse perspectives, global awareness, or other cultures
3. Learning to Apply Course Material (to improve thinking, problem solving, and decisions)
4. Developing specific skills, competencies, and points of view needed by professionals in the field most closely related to this course
5. Acquiring skills in working with others as a member of a team
6. Developing creative capacities (inventing, designing, writing, performing in art, music, drama, etc.)
7. Gaining a broader understanding and appreciation of intellectual/cultural activity
8. Developing skill in expressing myself orally or in writing
9. Learning how to find, evaluate, and use resources to explore a topic in depth
10. Developing ethical reasoning and/or ethical decision making
11. Learning to analyze and critically evaluate ideas, arguments, and points of view
12. Learning to apply knowledge and skills to benefit others or serve the public good
13. Learning appropriate methods for collecting, analyzing, and interpreting numerical information

It is recommended that faculty who teach the same course meet and agree upon essential Learning Objectives for the course. When meeting faculty should ask themselves the following questions:
1. Is this Learning Objective a significant part of the course?
2. Do I do something specific to help students accomplish this Learning Objective?
3. Does student progress on this objective effect grade?

Instant Feedback/Formative Assessment

Instant Feedback is a tool for collecting student feedback immediately after a class to provide faculty with formative information to make mid-course changes that might be needed.
Instant Feedback might be used after a particularly difficult class or unit or after using a new instructional method to check student understanding of the material and observations of teaching methods. **Faculty can use the survey as many times as they wish during a semester.**
Instant Feedback is easily administered via mobile devices, tablets, or desktop computers.

The Instant Feedback survey includes 6 questions on the impact of the professor on student learning and 1 question on overall knowledge. Students rate the impact from NOT AT ALL to COMPLETELY

Displayed a personal interest in you and your learning

Found ways to help you answer your own questions

Demonstrated the importance of the subject matter

Made it clear how each topic fit into the course

Explained course material clearly and concisely

Introduced stimulating ideas about the subject

You understood the material covered today? Yes/No

Using the IDEA in the Portfolio

Link for instructions on how to print results and export to a PDF

https://courseevaluationsupport.campuslabs.com/hc/en-us/articles/204024328-How-to-Print-Reports

Faculty are encouraged to create teaching portfolios that select specific data from their results and reflect on how they have interpreted and used the IDEA data to improve teaching.