

AnnMarie DeMichiel

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Education

University of Rhode Island, Kingston, RI *anticipated completion 2024*

PhD English

Southern Connecticut State University, New Haven, CT *December 2016*

MS English

GPA: 4.00/4.00

Member, Golden Key International Honour Society

Albertus Magnus College, New Haven, CT *May 2014, Summa cum laude*

BA English

GPA: 3.903/4.00

Dean's List Fall 2011-Spring 2014 (continuously)

Honors Program Fall 2012-Spring 2014

2014 recipient, Mary Etta Knapp Memorial Prize for Excellence and Scholarly Promise in English

Work Experience

Case Memorial Library, Orange, CT

Patron Services Assistant, November 2016-August 2018

- Performed all circulation tasks, including maintaining department files with confidentiality and using automated systems to register patrons, charge and discharge materials
- Conducted searches in library's online catalog to locate requested materials; reserve requested items for patrons and notify them when reserved materials are available
- Assisted patrons through email, in-person, and telephone contact
- Contributed to the preparation of department statistics and reports; attend staff meetings

Southern CT State University Academic Success Center, New Haven, CT

Peer Academic Specialist, Summer 2016

- Tutored current and incoming undergraduate and graduate students in English and writing
- Worked one-on-one and with groups of up to four students to plan, execute, and revise papers
- Helped students to understand homework and writing assignments and to outline written responses, ranging from a single paragraph to two-page papers
- Guided students through the process of editing and revising assignments

Southern CT State University English Department, New Haven, CT

Graduate Research Assistant to Dr. Mary Brown, May 2015-December 2016

- Conducted investigations into the creation and potential academic application of "word clouds" using <http://voyant-tools.org> (Cirrus program)
- Created word clouds representative of various texts, scholarly works, and academic disciplines
- Administered word cloud evaluation assessments to SCSU faculty and graduate students to gauge word clouds' decipherability and efficacy

Southern CT State University Theatre Department, New Haven, CT

Graduate Assistant, August 2014-May 2015

- Took attendance, distributed/collected worksheets, acted as liaison between professor and students
- Graded written assignments, including student plays, production evaluations, and analytical papers
- Delivered guest lectures covering course curriculum and additional relevant topics, including:
 - Presentation on Elizabethan theatre culture and *Hamlet*, as well as poetry terminology and figurative language as used in Shakespeare's plays
 - Presentation on writing tips and resources for students, focusing on formatting academic papers, avoiding common writing errors, citing sources, and identifying/avoiding plagiarism

ALPHA Achievement Program, New Haven, CT

Teacher of English and Communication Skills, Summer 2014

- Taught grammar and composition to students in grades 3-6
- Taught literary analysis and poetry terminology to students in grades 7-9
 - Classes ranged in size from two to ten students per group
- Created lesson plans, homework assignments, and quizzes
- Adapted lesson plans to accommodate students' ages, levels of education, and aptitude
- Encouraged students to offer their own perspectives and to bring prior knowledge into discussions
- Politely and calmly demanded attention and respect from students by demonstrating politeness, respect, and attentiveness when speaking with them

Albertus Magnus College Writing Center, New Haven, CT

Writing Associate, Spring 2012-Summer 2014

- Worked one-on-one with undergraduate and graduate students to plan, organize, and edit/revise essays and other written assignments such as memos and research papers
- Reinforced clients' knowledge of the rules and use of grammar, syntax, punctuation, and structure
- Implemented faculty-specified formatting and revision techniques as required
- Responded to client feedback regarding Writing Center effectiveness
- Staffed Writing Center desk and performed related administrative work, including:
 - Managing Writing Center appointment schedule, making appointments for clients
 - Answering phones/emails and relaying messages between clients and Writing Associates
 - Copying and filing papers, refilling copier/printer paper, restocking office supplies

Volunteer Experience

Text in Context, Graduate Student Journal, Southern CT State University, New Haven, CT

Copy editor and Reviewer, Spring/Summer 2017

- Copy edited conference-length graduate literature and research papers to:
 - ensure clarity of content and accuracy of grammar
 - check each paper's adherence to 2009 MLA formatting guidelines
- Accepted or rejected papers for *Text in Context* accordingly

Yale Peabody Museum of Natural History, New Haven, CT

Docent, Fall 2016-present

- Conduct concise, engaging, and informative "adaptation tours" for museum visitors, involving:
 - focusing on the impact of environmental changes and human intervention on plant/animal life
 - relating the habitats, lifestyles, and evolutionary processes of plants and animals to human life, with the goal of making natural history accessible to all museum visitors

Case Memorial Library, Orange, CT

Volunteer as assistant to Children's Librarian, Spring 2011-Winter 2016

- Re-shelved and located books and media for patrons and staff, kept materials organized
- Identified books in need of mending, removed damaged materials from shelves
- Prepared and supervised children's craft projects, arranged seasonal decorations for library
- Supported annual Summer Reading Program by:
 - Organizing and updating participants' reading logs, managing prizes throughout the program
 - Assisting Children's Librarian and working with fellow volunteers in the preparation and organization of Summer Reading parties, along with attendant custodial duties

Yale SPROUT, New Haven, CT

Volunteer teacher, Summers 2013, 2014, and 2015

- Collected, verified, and organized information to present to students
- Independently created and prepared lectures and lesson plans (2013: French Revolution; 2014: Close-Reading Poetry; 2015: The Poetry of E. E. Cummings)
- For Summers 2014 and 2015: selected age-appropriate and intellectually engaging poems for classes
- Outlined significant elements (language, construction, and content) in poems and prepared thought-provoking questions for students to discuss in class
- Presented lecture (2013) and led guided discussion (2014, 2015) to classes of high school students
 - Classes ranged in size from 2-10 students for guided discussions and 15-20 students for lectures
- Answered students' questions and responded to feedback from students, offered suggestions and resources for further reading and research
 - Communicated with students in-person in class and before/afterward through email
- Coordinated with SPROUT administrators to ensure relevance, veracity, and success of presentations, both in-person and through email

References

Elisabeth Kennedy, Volunteer Coordinator, Yale Peabody Museum, elisabeth.kennedy@yale.edu, (203) 432-3731

Helena Estes, former Head of Children's Services (retired), Case Memorial Library, hestes@lioninc.org, 203-891-2170

Christine Dolan Atkins, Associate Professor, Director of the Honors Program, Albertus Magnus College, catkins@albertus.edu, 203-401-4071

Fluhr, Nicole, Professor of English, Southern CT State University, fluhrn1@southernct.edu, 203-392-6739