

**URI INTERNAL PAYROLL**  
**FICA EXEMPTION**

**NAME:** \_\_\_\_\_

**SOCIAL SECURITY NO:** \_\_\_\_\_

Effective July 1, 1991, employees compensated through the University's internal payroll became subject to Federal Insurance Contributions (FICA). All employees on the internal payroll will automatically be taxed unless this properly completed form is submitted with the REQUEST FOR INTERNAL PAYROLL form.

Although corrections to an individual's status can be made subsequent to their appointment, there will be **NO** refund of FICA after a internal payroll has been processed.

I certify that I am exempt from FICA coverage for the following reason(s):

I am an employee of the State of Rhode Island actively participating in a retirement plan TIAA/CREF, VALIC, MET LIFE, or ERS. If not a URI employee please indicate state agency where employed: \_\_\_\_\_ **(NOT applicable to municipal employees, or employees paid exclusively on the internal payroll).**

I am a retiree from State of Rhode Island service working on the internal payroll. Agency retired from: \_\_\_\_\_ **(Does NOT include early retirement health or incentive payments / NOT applicable to municipal employees).**

I am a non-resident alien with a "F", "J", or "M" visa which will be in effect during the entire period of my current internal appointment. My visa status is: \_\_\_\_\_. My first date of entry into the United States was: \_\_\_\_\_.

I am a resident alien from a country with bi-lateral FICA coverage (currently includes Belgium, Canada, France, Germany, Italy, Netherlands, Norway, Portugal, Spain, Sweden, Switzerland, and the United Kingdom). **(FICA will be deducted until resident alien provides verification of participation in retirement program in home country).**

**PLEASE MAKE AN APPOINTMENT WITH THE PAYROLL  
OFFICE TO REVIEW YOUR STATUS.**

My country of origin is: \_\_\_\_\_

I certify that the information presented in this document correctly identifies my status for FICA deductions as an employee on the URI internal payroll.

\_\_\_\_\_  
signature

\_\_\_\_\_  
date