

THE
UNIVERSITY
OF RHODE ISLAND

University of Rhode Island
PeopleSoft Grants 9.1

Grants Portal
User Procedures

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Overview

Grants Portal provides indicative and financial information and about awards and projects. It allows tracking by award and/or project and segregates expenditures, encumbrances, and pre-encumbrances by sponsor and cost share. The portal includes transactions that are not recorded as financial transactions for the university such as cost share facilities and administration (F&A or indirect cost or overhead), waived F&A, and third party expenditures. The portal also includes billing and payment information on grants (which is done at the Award ID level (URI AWD#)).

Award Information

Use the award pages to view information for the entire award and associated projects.

Navigation: Favorites | Main Menu | Grants | Grants Portal | Award Information | Award Detail

Award Detail | Project | Budget Status

Hello, Catherine M Curtin-Miller You have 11 new items in your worklist. Last Process Date/Time: 07/26/2013 4:00:08PM

Searching Option

Business Unit: URIPS Award ID: AWD03348 2012-2014 RI SEA GRANT OMNIBUS Search

Financial Calculating Option

Balances: Both Include FA

Budget Period From: Through: Account:

Date Selection: As of Date Recalculate

Award Title

Contact PI:	Costa-Pierce, Barry A	Sponsor:	US Dept of Commerce NOAA
Department:	GSO Rhode Island Sea Grant	Ref Awd #:	NA10OAR4170076
Award Status:	Accepted	Grant Administrator:	Grant Administrator
Award Type:	Grant	Begin Date:	02/01/2010
Purpose:	OTHER	End Date:	01/31/2014
Burn Rate:	-65.00	Total Funded Amount:	4,062,048.89

[Institution & Sponsor Links](#) [Funding Allocations](#) [Milestone Notifications](#) [Protocols](#) [Award Attachment](#) [Reports](#)

[Return to Award Information](#)

Enter the Award ID and click the Search button.

Use the options under Financial Calculating Option to filter financial information. Click the Recalculate button.

Links under the Award Title section lead to other pages outside of the portal. Links at the bottom of the page are not enabled at this time.

[Favorites](#) | [Main Menu](#) > [Grants](#) > [Grants Portal](#) > [Award Information](#) > [Award Detail](#)

[Award Detail](#) | [Project](#) | [Budget Status](#)

Hello, Catherine M Curtin-Miller You have 11 new items in your worklist. **Last Process Date/Time:** 07/26/2013 4:00:08PM

Searching & Calculation Option

Business Unit: URIPS **Award ID:** AWD03348 **2012-2014 RI SEA GRANT OMNIBUS**
Budget Period: **Through:** **Account:**
Date Selection: As of Date

Detail Customize | Find | First 1-16 of 16 Last

PC Business Unit	Project	Activity	Description	Project Type	Status	Start Date	End Date	Facilities and Admin
URIPS	0003158	RESEARCH	2012-2014 RI SEA GRANT OMNIBUS	Research	Open	02/01/2012	04/30/2014	Facilities and Admin
URIPS	0003159	RESEARCH	PROGRAM DEVELOPMENT	Research	Open	02/01/2012	04/30/2014	Facilities and Admin
URIPS	0003160	RESEARCH	COMMUNICATIONS CORE	Research	Open	02/01/2012	04/30/2014	Facilities and Admin
URIPS	0003161	RESEARCH	2012-2014 SG EDUCATION	Research	Open	02/01/2012	04/30/2014	Facilities and Admin

[Institution & Sponsor Links](#) | [Funding Allocations](#) | [Milestone Notifications](#) | [Protocols](#) | [Award Attachment](#) | [Reports](#)

The Project tab shows the associated projects associated with the award. Click the Project link to transfer to the Project Information section of the Grants Portal. The Activity links are not enabled at this time.

[Favorites](#) | [Main Menu](#) > [Grants](#) > [Grants Portal](#) > [Award Information](#) > [Award Detail](#)

[Award Detail](#) | [Project](#) | [Budget Status](#)

Hello, Catherine M Curtin-Miller You have 11 new items in your worklist. **Last Process Date/Time:** 07/26/2013 4:00:08PM

Searching & Calculation Option

Business Unit: URIPS **Award ID:** AWD03348 **2012-2014 RI SEA GRANT OMNIBUS**
Budget Period: **Through:** **Account:**
Date Selection: As of Date

Sponsor Customize | Find | First 1-24 of 24 Last

Budget Item	Budgeted	Expended	Encumbered	Pre-Encumbered	Remaining Balance
COMPTR	5,925.00	2,587.05	447.58	0.00	2,890.37
CONSLT	13,850.00	5,607.70	800.00	0.00	7,442.30
Total Direct:	2,449,174.50	673,878.31	98,450.98	8,156.97	1,668,688.24
Total FA:	749,078.50	202,883.24	0.00	0.00	546,195.26
Totals:	3,198,253.00	876,761.55	98,450.98	8,156.97	2,214,883.50

Cost Share Customize | Find | First 1-7 of 7 Last

Budget Item	Budgeted	Expended	Encumbered	Pre-Encumbered	Remaining Balance
FACADM	0.00	40,332.17	0.00	0.00	-40,332.17
FRINGE	228,357.39	78,877.31	0.00	0.00	149,480.08
Total Direct:	863,795.89	325,983.12	0.00	0.00	537,812.77
Total FA:	0.00	131,288.32	0.00	0.00	-131,288.32
Totals:	863,795.89	457,271.44	0.00	0.00	406,524.45

Total Amount



Budgeted:	4,062,048.89	Expended:	1,334,032.99
Encumbered:	98,450.98	Pre-Encumbered:	8,156.97
Remaining Balance:	2,621,407.95		

[Institution & Sponsor Links](#) | [Funding Allocations](#) | [Milestone Notifications](#) | [Protocols](#) | [Award Attachment](#) | [Reports](#)

Overall Cost Share Customize | Find | First 1-12 of 12 Last

Budget Item	Budgeted	Expended	Encumbered	Pre-Encumbered	Remaining Balance
SUPL	0.00	0.00	14,823.40	0.00	-14,823.40
THIRDPARTY	0.00	51,862.39	0.00	0.00	-51,862.39
Total Direct:	1,258,733.00	691,240.69	17,823.40	0.00	549,668.91
Total FA:	0.00	166,182.85	0.00	0.00	-166,182.85
Totals:	1,258,733.00	857,423.54	17,823.40	0.00	383,486.06

The Budget Status tab shows budgets, expenditures, encumbrances, and pre-encumbrances by budget item. The data on this page is populated nightly and is not taken from Commitment Control.

- Budget Items are established at the proposal stage and carried through to the Grants Portal.
- FACADM under Cost Share section is waived Facilities & Administration (F&A, indirect cost, overhead).
- THIRDPARTY under Cost Share section is comprised of third party expenditures that are entered manually by the Office of Sponsored Projects (OSP).
- Use the scroll arrows  to scroll through the budget items. Use the Download icon  to download the results to Excel.
- You may also look at the Budget Status page using an end date other than the current date by simply inputting an end date and clicking recalculate:

[Favorites](#) | [Main Menu](#) > [Grants](#) > [Grants Portal](#) > [Award Information](#) > [Award Detail](#)

[Award Detail](#) | [Demographic](#) | [Project](#) | [Budget Status](#)

Hello, Michele M Wood You have 0 new items in your worklist. Last Process Date/Time: 07/12/2016 10:47:15PM

Searching Option

Business Unit: Award ID: Development of high temperature sensors for ceramic matr

Financial Calculating Option

Balances: Both Include FA

Budget Period From: Through: Account:

Date Selection: As of Date

Award Title

Contact PI:	Gregory, Otto J	Sponsor:	Rolls Royce Corporation
Department:	Chemical Engineering	Ref Awd #:	PO# 5001817857
Award Status:	Accepted	Grant Administrator:	100052171
Award Type:	Grant	Begin Date:	05/01/2012
Purpose:	BARE	End Date:	03/31/2016
Burn Rate:	-17.00	Total Funded Amount:	102,466.00

[Institution & Sponsor Links](#) [Funding Allocations](#) [Milestone Notifications](#) [Protocols](#) [Award Attachment](#) [Reports](#)

Hello, Michele M Wood You have 0 new items in your worklist. Last Process Date/Time: 07/12

Searching & Calculation Option
Business Unit: URIPS **Award ID:** AWD03444 Development of high temperature sensors for ceramic matr
Budget Period: **Through:** **Account:**
Date Selection: As of Date 05/31/2015

Sponsor						
Budget Item	Budgeted	Expended	Encumbered	Pre-Encumbered	Remaining Balance	
DOTRAV	408.00	0.00	0.00	0.00	408.00	408.00
FRINGE	623.10	367.02	0.00	0.00	256.08	256.08
GRADST	0.00	0.00	0.00	0.00	0.00	0.00
OTHER	0.00	1,401.92	0.00	0.00	-1,401.92	-1,401.92
PERSON	50,950.67	24,417.76	0.00	0.00	26,532.91	26,532.91
SUPL	2,773.60	0.00	0.00	0.00	2,773.60	2,773.60
UNGRAD	12,448.90	8,724.25	0.00	0.00	3,724.65	3,724.65

Total Direct:	67,204.27	34,910.95	0.00	0.00	32,293.32
Total FA:	35,261.73	18,275.29	0.00	0.00	16,986.44
Totals:	102,466.00	53,186.24	0.00	0.00	49,279.76

Cost Share					
Budget Item	Budgeted	Expended	Encumbered	Pre-Encumbered	Remaining Balance
FACADM	0.00	364.61	0.00	0.00	-364.61

Total Direct:	0.00	364.61	0.00	0.00	-364.61
Total FA:	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	364.61	0.00	0.00	-364.61

Total Amount			
Budgeted:	102,466.00	Expended:	53,550.85
Encumbered:	0.00	Pre-Encumbered:	0.00
Remaining Balance:	48,915.15		

[Institution & Sponsor Links](#) [Funding Allocations](#) [Milestone Notifications](#) [Protocols](#) [Award Attachment](#) [Reports](#)

Use caution when clicking the Totals links on the award when multiple projects are associated. You could experience performance latency. Instead, view detailed transactions at the project level.

Project Information

Use the project pages to view information for an individual project.

[Favorites](#) | [Main Menu](#) > [Grants](#) > [Grants Portal](#) > [Project Information](#) > [Project Detail](#)

[Project Detail](#) | [Budget Status](#)

Hello, Catherine M Curtin-Miller You have 11 new items in your worklist Last Process Date/Time: 07/26/2013 4:00:08PM

Searching Option
 PC Business Unit: Project: 2012-2014 RI SEA GRANT OMNIBUS

Financial Calculating Option
 Balances: Both Include FA
 Budget Period From: Through: Account:
 Date Selection: As of Date

Project Title
 Award ID: [AWD03348](#) Award Title: [2012-2014 RI SEA GRANT OMNIBUS](#)
 Contact PI: Costa-Pierce, Barry A Sponsor: [US Dept of Commerce NOAA](#)
 Department: GSO Rhode Island Sea Grant Start Date: 02/01/2012
 Dept Contact: End Date: 04/30/2014
 Project Type: RSRCH Project Status: Open
 Burn Rate: -79.00 Funded Amount: [810,728.50](#)

[Institution & Sponsor Links](#) | [Project Forecast](#) | [Project Variance](#) | [Project Attachment](#) | [Reports](#)
[Return to Project Information](#)

Enter the Project and click the Search button.

Use the options under Financial Calculating Option to filter financial information. Click the Recalculate button.

Links under the Project Title section lead to other pages outside of the portal **except for Award ID which leads back to the Award pages in the Grants Portal – see screen shot below.** **Links at the bottom of the page are not enabled at this time.**

[Favorites](#) | [Main Menu](#) > [Grants](#) > [Grants Portal](#) > [Project Information](#) > [Project Detail](#)

[Project Detail](#) | [Budget Status](#)

Hello, Catherine M Curtin-Miller You have 11 new items in your worklist Last Process Date/Time: 07/26/2013 4:00:08PM

Searching & Calculation Option
 PC Business Unit: URIPS Project: 0003158 2012-2014 RI SEA GRANT OMNIBUS
 Budget Period: Through: Account:
 Date Selection: As of Date

Sponsor [Customize](#) | [Find](#) | [First](#) | 1-7 of 7 | [Last](#)

Budget Item	Budgeted	Expended	Encumbered	Pre-Encumbered	Remaining Balance
DOTRAV	36,696.00	2,737.97	1,385.32	0.00	32,572.71
FOTRAV	10,400.00	3,001.26	0.00	0.00	7,398.74
Total Direct:	290,989.50	15,898.63	1,385.32	0.00	273,705.55
Total FA:	87,296.50	4,769.58	0.00	0.00	82,526.92
Totals:	378,286.00	20,668.21	1,385.32	0.00	356,232.47

Overall Cost Share [Customize](#) | [Find](#) | [First](#) | 1-5 of 5 | [Last](#)

Budget Item	Budgeted	Expended	Encumbered	Pre-Encumbered	Remaining Balance
FACADM	0.00	2,543.67	0.00	0.00	-2,543.67
FRINGE	125,377.50	30,634.23	0.00	0.00	94,743.27
Total Direct:	432,442.50	100,856.53	0.00	0.00	331,585.97
Total FA:	0.00	45,155.70	0.00	0.00	-45,155.70
Totals:	432,442.50	146,012.23	0.00	0.00	286,430.27

Budget Totals

Budgeted:	810,728.50	Expended:	166,680.44
Encumbered:	1,385.32	Pre-Encumbered:	0.00
Remaining Balance:	642,662.74		

[Institution & Sponsor Links](#) | [Project Forecast](#) | [Project Variance](#) | [Project Attachment](#) | [Reports](#)

Information on the Budget Status tab is the same as the award except on the individual project. Drill to the details using the Totals links on this page.

In order to navigate back to the Award ID after working in the Project tabs, go back to the Project Detail tab and click on the Award ID:

The screenshot shows a web application interface with a yellow navigation bar at the top containing links: Favorites, Main Menu, Grants, Grants Portal, Award Information, Award Detail, and Project Detail. Below this is a secondary navigation bar with tabs: Project Detail (highlighted), Demographics, Activities, Subcontracts, and Budget Status. The main content area displays the following information:

Hello, Michele M Wood You have 0 new items in your worklist Last Process Date/Time: 07/12/2016 10:47:15PM

Searching Option

PC Business Unit: URIPS Project: 0003546 Rolls Royce PO 5001817857 Search

Financial Calculating Option

Balances: Both Include FA

Budget Period From: Through: Account:

Date Selection: As of Date 05/31/2015 Recalculate

Project Title

Award ID:	AWD03444	Award Title:	Development of high temperature sensors for ceramic matr
Contact PI:	Gregory, Otto J	Sponsor:	Rolls Royce Corporation
Department:	Chemical Engineering	Start Date:	05/01/2012
Dept Contact:		End Date:	12/31/2014
Project Type:	RSRCH	Project Status:	Open
Burn Rate:	0.00	Funded Amount:	18,608.53

[Institution & Sponsor Links](#) [Project Forecast](#) [Project Variance](#) [Project Attachment](#) [Reports](#)

[Return to Award Detail](#)

Transaction Inquiries

Transaction inquiries can be a useful tool to obtain details on invoicing, expenditures, etc.

For Invoicing:

Navigate to Grants/Grants Portal/Transaction Inquiries/Invoice and Payment Inquiry.

Input the **Award ID** then click **Search** as shown below:

Invoice & Payment Details Inquiry

Search Options

Business Unit: Award ID:

Budget Period: Start Date: End Date:

Date Selection: As of Date

Totals Summary

Invoiced:	0.00	Received:	0.00	Unpaid Amount:	0.00
-----------	------	-----------	------	----------------	------

Unpaid Invoices

[Personalize](#) | [Find](#) | [View All](#) | | | [First](#) | 1 of 1 | [Last](#)

Invoice ID	Invoice Date	Original Amount	Payment Amount	Unpaid Balance	Currency
		0.000		0.000	

Payment Received

[Personalize](#) | [Find](#) | [View All](#) | | | [First](#) | 1 of 1 | [Last](#)

Payment ID	Invoice ID	Payment Date	Payment Amount	Currency
			0.000	

Once you have clicked search, the information below will populate. If there are more than 2 invoices, you will need to click on the button **“View All”** and use the scroll bar to view all the invoices. You may also click on the spreadsheet grid which will produce a table of all the information that you may save to Excel. Additionally payment details are provided – see the screens below:

Invoice & Payment Details Inquiry

Search Options

Business Unit: Award ID: [Development of high temperature sensors for ceramic matr](#)

Budget Period: Start Date: End Date:

Date Selection: As of Date

Totals Summary

Invoiced:	102,466.00	Received:	102,466.00	Unpaid Amount:	0.00
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Unpaid Invoices

[Personalize](#) | [Find](#) | [View All](#) | | | [First](#) | 1-2 of 3 | [Last](#)

Invoice ID	Invoice Date	Original Amount	Payment Amount	Unpaid Balance	Currency
CNV-0003330	04/30/2015	70,666.00	70666.000	0.000	USD
GM-00000680	08/14/2015	12,000.00	12000.000	0.000	USD

Payment Received

[Personalize](#) | [Find](#) | [View All](#) | | | [First](#) | 1-2 of 3 | [Last](#)

Payment ID	Invoice ID	Payment Date	Payment Amount	Currency
	CNV-0003330	04/30/2015	70,666.00	USD
77589	GM-00000680	10/30/2015	12,000.00	USD

Invoice & Payment Details Inquiry

Search Options

Business Unit: Award ID: Development of high temperature sensors for ceramic matr

Budget Period: Start Date: End Date:

Date Selection:

Totals Summary

Invoiced: 102,466.00 Received: 102,466.00 Unpaid Amount: 0.00

Unpaid Invoices Personalize | Find | View 2 | First | 1-3 of 3 | Last

Invoice ID	Invoice Date	Original Amount	Payment Amount	Unpaid Balance	Currency
GM-0000680	08/14/2015	12,000.00	12000.000	0.000	USD
GM-00003411	03/29/2016	19,800.00	19800.000	0.000	USD

Payment Received Personalize | Find | View All | First | 1-2 of 3 | Last

Payment ID	Invoice ID	Payment Date	Payment Amount	Currency
	CNV-0003330	04/30/2015	70,666.00	USD
77589	GM-0000680	10/30/2015	12,000.00	USD

This concludes the section on Invoice & Payment Details Inquiry.

For Expenditure Inquiry:

For Expenditure Details, please see screen shots below. In this case you can search either with the Award ID or Project ID as shown below:

Expenditure Details Inquiry

Search Options

Business Unit: Award ID: Development of high temperature sensors for ceramic matr

PC Business Unit: Project ID:

Activity ID:

Budget Period: Start Date: End Date: Account:

Date Selection:

Expenditure Totals Summary

Sponsor: 83,961.13 Cost Share: 651.71 Third Party: 0.00 Total Expended: 84,612.84

Sponsor Expenditure Personalize | Find | View 100 | First | 1-3 of 222 | Last

Account	Fund	Department	Program	PC Business Unit	Project	Activity	Award ID	Budget Period	Budget Item	Accounting Date	Transaction Date	Amount	Currency	Vendor ID	PO	Voucher	Journal ID
7731	500	2301	0000	URIPS	0003330	RESEARCH	AWD03444	1	FACADM	06/30/2012	07/09/2012	300.82	USD				INTGRACC
7731	500	2301	0000	URIPS	0003330	RESEARCH	AWD03444	1	FACADM	06/30/2012	07/09/2012	23.01	USD				INTGRACC
7731	500	2301	0000	URIPS	0003330	RESEARCH	AWD03444	1	FACADM	07/31/2012	07/24/2012	300.82	USD				PAG0112523

Cost Share Expenditure Personalize | Find | View 100 | First | 1-2 of 146 | Last

Account	Fund	Department	Program	PC Business Unit	Project	Activity	Award ID	Budget Period	Budget Item	Accounting Date	Transaction Date	Amount	Currency	Vendor	PO	Voucher	Journal ID
7731	500	2301	0000	URIPS	0003330	RESEARCH	AWD03444	1	FACADM	06/30/2012	07/09/2012	5.79	USD				INTGRACC
7731	500	2301	0000	URIPS	0003330	RESEARCH	AWD03444	1	FACADM	06/30/2012	07/09/2012	0.44	USD				INTGRACC

Third Party Expenditure Personalize | Find | View All | First | 1 of 1 | Last

Account	Fund	Department	Program	PC Business Unit	Project	Activity	Award ID	Budget Period	Budget Item	Accounting Date	Transaction Date	Amount	Currency	Vendor	PO	Voucher	Journal ID
												0.000					

[Return to Award Detail](#)

If you are searching by project you will need to enter Business Unit and PC Business Unit as well:

Expenditure Details Inquiry

Search Options

Business Unit: URIPS Award ID:
 PC Business Unit: URIPS Project ID: 0003158 2012-2014 RI SEA GRANT OMNIBUS
 Activity ID:
 Budget Period: Start Date: End Date: Account:
 Date Selection: As of Date Search

Expenditure Totals Summary

Sponsor: 20,668.21 Cost Share: 146,012.23 Third Party: 0.00 Total Expended: 166,680.44

Sponsor Expenditure

Account	Fund	Department	Program	PC Business Unit	Project	Activity	Award ID	Budget Period	Budget Item	Accounting Date	Transaction Date	Amount
7731	500	2812	0000	URIPS	0003158	RESEARCH	AWD03348		1 FACADM	04/30/2012	04/17/2012	1
7731	500	2812	0000	URIPS	0003158	RESEARCH	AWD03348		1 FACADM	04/30/2012	05/01/2012	30

Cost Share Expenditure

Account	Fund	Department	Program	PC Business Unit	Project	Activity	Award ID	Budget Period	Budget Item	Accounting Date	Transaction Date	Amount
7731	500	2812	0000	URIPS	0003158	RESEARCH	AWD03348		1 FACADM	04/30/2012	04/17/2012	

Third Party Expenditure

Account	Fund	Department	Program	PC Business Unit	Project	Activity	Award ID	Budget Period	Budget Item	Accounting Date	Transaction Date	Amount

To view details transactions, use the Transaction Inquiries menu to search Expenditures, Encumbrances, and Pre-encumbrances. Enter Search Options and click the Search button. Notice the total for Third Party and a separate section for Third Party transactions. There will only be values in the Third Party transactions if these are populated by Office of Sponsored Projects for cost share reporting purposes.

This concludes the section on Expenditure Inquiry.

Accessing Attachments

The portal provides links to project attachments, which are the award documents saved electronically by Office of Sponsored Projects. Attachments include Research Action Notices (RANs) and supporting documentation.

Navigate to Grants/Grants Portal/Award Detail.

Input the **Award ID** then click **Search** then click the **Project Tab** as shown below:

THE UNIVERSITY OF RHODE ISLAND Financials e-Campus

Navigation: Favorites | Main Menu > Grants > Grants Portal > Award Information > Award Detail

Award Detail | Demographic | **Project** | Budget Status

Hello, Michele M Wood You have 0 new items in your worklist Last Process Date/Time: 05/12/2015 5:59:04AM

Searching Option

Business Unit: URIPS Award ID: AWD04166 Cyber Security Situational Awareness with Social-Aware Search

Financial Calculating Option

Balances: Both Include FA

Budget Period From: Through: Account: Recalculate

Date Selection: As of Date

Award Title

Contact Pt:	Dipippo,Lisa	Sponsor:	RI Science and Technology Advisory Council
Department:	Computer Science	Ref Awd #:	RIRA-CA-2-2014
Award Status:	Accepted	Grant Administrator:	Grant Administrator
Award Type:	Grant	Begin Date:	07/01/2014
Purpose:	BARE	End Date:	06/30/2016
Burn Rate:	27.00	Total Funded Amount:	75,000.00

[Institution & Sponsor Links](#) [Funding Allocations](#) [Milestone Notifications](#) [Protocols](#) [Award Attachment](#) [Reports](#)

[Return to Grants Portal](#)

Click on the **Primary** project, which is the first project in the list:

THE UNIVERSITY OF RHODE ISLAND Financials e-Campus

Navigation: Favorites | Main Menu > Grants > Grants Portal > Award Information > Award Detail

Award Detail | Demographic | **Project** | Budget Status

Hello, Michele M Wood You have 0 new items in your worklist Last Process Date/Time: 05/12/2015 5:59:04AM

Searching & Calculation Option

Business Unit: URIPS Award ID: AWD04166 Cyber Security Situational Awareness with Social-Aware

Budget Period: Through: Account:

Date Selection: As of Date

Detail

PC Business Unit	Project	Activity	Description	Project Type	Status	Start Date	End Date	Facilities and Admin
URIPS	0004254	RESEARCH	Cyber Security Situational Awa	Research	Open	07/01/2014	06/30/2016	Facilities and Admin

[Institution & Sponsor Links](#) [Funding Allocations](#) [Milestone Notifications](#) [Protocols](#) [Award Attachment](#) [Reports](#)

Click on the Project attachment link at the bottom of the page – this will bring you to the place where the award documents are stored:

Hello, Michele M Wood You have 0 new items in your worklist. Last Process Date/Time: 05/12/2015 5:59:04AM

Searching Option
 PC Business Unit: Project:

Financial Calculating Option
 Balances: Include FA
 Budget Period From: Through: Account:
 Date Selection:

Project Title

Award ID:	AWD04166	Award Title:	Cyber Security Situational Awareness with Social-Aware RI Science and Technology Advisory Council
Contact Pt:	Dipippo,Lisa	Sponsor:	RI Science and Technology Advisory Council
Department:	Computer Science	Start Date:	07/01/2014
Dept Contact:		End Date:	06/30/2016
Project Type:	RSRCH	Project Status:	Open
Burn Rate:	27.00	Funded Amount:	75,000.00

[Institution & Sponsor Links](#) [Project Forecast](#) [Project Variance](#) **[Project Attachment](#)** [Reports](#)

[Return to Award Detail](#)

Click the eyeglass icon and the documents will open:

Project: 0004254 Description: Cyber Security Situational Awa

Document Attachments Personalize | Find | View All | First | 1-3 of 3 | Last

Requests	Attached File			
1	0004254_AWD04166_RAN_NEW_AWARD_STAC.pdf			
2	Mod_Time_Project_0004254_12-11-2015.pdf			
3	AWD04166_0004254.Closeout_list_08.24.16.pdf			

Go To: [My Projects](#) [Project Valuation](#) [Project Team](#) [Project Activities](#) More

[Return to Project Detail](#)

When you are ready to navigate back to the portal, click on "Return to Project Detail" at the bottom of the screen.

Please note the project number is not still populated. Fill in the project number and click search and your session will be restored.

The screenshot shows the 'Financials e-Campus' interface for a project. The breadcrumb trail is: Favorites | Main Menu > Grants > Grants Portal > Award Information > Award Detail > Project Detail. The page has tabs for 'Project Detail', 'Demographics', 'Activities', 'Subcontracts', and 'Budget Status'. A user greeting 'Hello, Michele M Wood' and a notification 'You have 0 new items in your worklist.' are present. The 'Last Process Date/Time' is 05/12/2015. The 'Searching Option' section shows 'PC Business Unit: URIPS' and 'Project: 0004254' with a search button. The 'Financial Calculating Option' section includes 'Balances: Both', 'Include FA' (checked), 'Budget Period From: [] Through: []', 'Account: []', 'Date Selection: As of Date', and a 'Recalculate' button. The 'Project Title' section displays project details in a table:

Award ID:	AWD04166	Award Title:	Cyber Security Situational Awareness with Social-Aware
Contact PI:	Dipippo,Lisa	Sponsor:	RI Science and Technology Advisory Council
Department:	Computer Science	Start Date:	07/01/2014
Dept Contact:		End Date:	06/30/2016
Project Type:	RSRCH	Project Status:	Open
Burn Rate:	27.00	Funded Amount:	75,000.00

At the bottom, there are links for 'Institution & Sponsor Links', 'Project Forecast', 'Project Variance', 'Project Attachment', and 'Reports'. A 'Return to Award Detail' link is also present.

FAQ

1. Why do I receive “You are not authorized to access this component” message?
This message means that you have not been granted security access to the underlying pages in PeopleSoft as URI doesn't currently use the functionality. These pages may be implemented in future releases.
2. What is the difference between FACADM (facilities & administration or indirect cost or overhead) budget item and the Total FA in the cost share section of Budget Status?
FACADM is waived F&A. Currently budgets for waived F&A are not carried to the Grants Portal.
3. What is THIRDPARTY budget item?
Third party expenditures are entered by the Office of Sponsored Projects (OSP). These are not University financial transactions; therefore they are displayed for reporting purposes only. Currently budgets for third party are not carried to the Grants Portal.
4. Why aren't amounts appearing on the Budget Status page?
You must click the Search button on the Project Detail or the Award Detail page. Then amounts will appear.
5. Why don't the amounts on the Budget Status page tie to Budgets Overview?
Grants Portal does not load information from Commitment Control (Budgets Overview). Data in Grants Portal comes directly from the feeder systems (e.g. General Ledger, Purchasing, Payables, etc.).
6. Why can't I see today's transactions in the Grants Portal?
Grants Portal gets loaded by a nightly staging process. Data reflected will be from the prior day.
7. How do I determine if my grant has been billed and how current the billing is?
To determine if your grant has been billed, follow the navigation provided above for Invoice & Payment Inquiry. If there are Invoice ID's listed, then the grant has been billed. To determine how current, you may look at the invoice date, or compare total billed to total expenditures (see Budget Status page in the Grants Portal).
8. What does the invoice date represent?
The invoice date is the date the invoice was produced. Typically invoices are produced in the month following. For example, an invoice date of 8/14/15 would represent an invoice for the month of July.
9. What does an invoice with CNV mean?
These are invoices that were originally produced under the ACCESS billing system and were therefore converted (CNV) when PeopleSoft billing was implemented in June 2015.