

THE
UNIVERSITY
OF RHODE ISLAND

DIVISION OF
ADMINISTRATION
AND FINANCE

THINK BIG  WE DO

OFFICE OF THE VICE PRESIDENT

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Robert A. Weygand
Vice President

TO: University Community

FROM: Robert A. Weygand

DATE: February 15, 2012

SUBJECT: Authorized Signatories

Please be advised that all procurement contracts and agreements entered into by the University of Rhode Island, must first be reviewed by URI's General Counsel. Once a contract has been reviewed and found to be legally sufficient, a URI Authorized Agent will sign the contract/agreement on behalf of URI.

The Signature Authorization Policy, including a list of individuals that are approved by the Board of Governors for Higher Education can be found on the URI Office of Budget and Financial Planning website:

<http://www.uri.edu/budget/policies.html>

A contract signed by an unauthorized individual is not a University contract but is the personal contract binding on the person who signed it, and it will not be considered binding on the University.