

**THE
UNIVERSITY
OF RHODE ISLAND**

**DIVISION OF
ADMINISTRATION
AND FINANCE**

THINK BIG  WE DO™

PURCHASING DEPARTMENT

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TO: URI Community

FROM: Betty Gil
Director of Purchasing

DATE: September 18, 2015

SUBJECT: Hewlett Packard

Hewlett Packard has recently launched a portal for URI departments to obtain on-line quotes in accordance with the State of Rhode Island Master Price Agreement, MPA No. 345 – Computer Hardware, Computer Products.

In order to obtain on-line quotes with the State of Rhode Island MPA pricing, visit the HP web site at http://www.hp.com/buy/URI_QUOTE. Once you have accessed this site you are automatically directed to the URI page for State of RI MPA pricing. Therefore, there is no need to login/register.

Select the product(s), add the item(s) to your cart, save the quote (enter your e-mail address when prompted) click continue, click submit. Print the Saved quote which contains the Quote ID and your e-mail address and attached to your on-line college requisition and submit for approval(s).

Once the requisition is received in Purchasing we will retrieve the e-quote and will place the order on-line.

If you have any questions please contact me.

Thank you.