

University of Rhode Island



*URI
Purchasing
581 Plains Rd.
Kingston, RI
Ph. 874-2171
Fx. 874-2306*

PURCHASING REMINDERS:

COLLEGE REQUISITIONS

Effective 2/13/06 the Purchasing Department will perform the pre-audit function on college requisitions.

Please see revisions and exceptions to section 2.1 of the URI Purchasing Manual located at:

www.uri.edu/purchasing

OFFICE SUPPLIES

Effective 2/13/06 departments are authorized to fax the office supply order form directly to W.B. Mason.

Please see revisions and exceptions to section 2.9 of the URI Purchasing Manual located at:

www.uri.edu/purchasing

