Part Two - Attachment A – Forms & Schedules

RFQ #100971PH1

Pre-qualification – General Contractor – University of Rhode Island

# Part Two: Forms / Schedules

# Section I: Statement of Qualifications Application for General Contractors GC RFQ Form

**Note: See *Sections III and VII of Part One, the RFQ for this Project,* for instructions on completing this *Statement of Qualifications and accompanying Schedules A through K.***

Vendor:

 Legal name of entity

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 d/b/a (if applicable)

Address (street/city/state/zip)

Contact name Contact email

Contact telephone Contact fax

# Addenda

The vendor has examined the entire solicitation including the following addenda.

*All addenda must be acknowledged.*

Addendum No. 1 dated:

Addendum No. 2 dated:

Addendum No. 3 dated:

#

# The person signing below certifies that he or she has been duly authorized to execute and submit this Statement of Qualification and accompanied schedules on behalf of the vendor.

**VENDOR**

**Date: \_**

Name of Vendor

Signature in ink

Printed name and title of person signing on behalf of Vendor

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Vendor’s Contractor Registration Number

#

Dunn & Bradstreet Number

**SCHEDULE A – BUSINESS OWNERS:** Interested General Contractor **MUST** provide the following information and attach a copy of the resume for each and every business owner of the firm in accordance with Section VI(C)(1)(a) of *Part One*, the *RFQ* for this Project.

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| --- | --- | --- | --- | --- |
| **NAME** | **TITLE** | **ROLE/JOB RESPONSIBILITIES/****SCOPE OF WORK** | **# OF YEARS****W/FIRM** | **EDUCATION/EXPERIENCE** |
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**SCHEDULE B – MANAGEMENT PERSONNEL:** Interested General Contractors **MUST** provide the following information and attach a copy of the resume for each and every person who will have any direct or indirect management responsibility for the Project, including but not limited to, project executives, project managers, project superintendents, etc. in accordance with Section VI(C) (1)(b) of *Part One*, the *RFQ* for this project.

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| **NAME** | **TITLE** | **ROLE/JOB RESPONSIBILITIES/****SCOPE OF WORK** | **# OF YEARS****W/FIRM** | **EDUCATION/EXPERIENCE** | **Representative List of COMPLETED PROJECTS** |
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**SCHEDULE C - SIMILAR PROJECT EXPERIENCE:** Interested General Contractor **MUST** list all similar projects your firm has completed during the last eight (8) years. For the purpose of this *RFQ* “similar projects” shall be as defined in *Section VI(C) (2) (a)* of *Part One*, the *RFQ* for this Project.

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| --- | --- | --- | --- | --- |
| **PROJECT NAME & LOCATION** | **PROJECT OWNER** | **PROJECT DESCRIPTION AND SPECIFIC SCOPE** | **ORIGINAL AND FINAL CONTRACT AMOUNT AND EXPLANATION** | **YEAR COMPLETED (YYYY)** |
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**SCHEDULE C (continued) - SIMILAR PROJECT EXPERIENCE:** Interested General Contractor **MUST** list all similar projects your firm has completed during the last eight (8) years. For the purpose of this *RFQ* “similar projects” shall be as defined in *Section VI(C) (2) (a)* of *Part One*, the *RFQ* for this Project

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| **PROJECT NAME & LOCATION** | **PROJECT OWNER** | **PROJECT DESCRIPTION AND SPECIFIC SCOPE** | **ORIGINAL AND FINAL CONTRACT AMOUNT AND EXPLANATION** | **YEAR COMPLETED (YYYY)** |
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**SCHEDULE D - TERMINATIONS:** Interested General Contractors are required to list each and every project on which it was terminated or failed to complete the project as set forth in *Section VI(C)(1)(c)* of *Part One*, the *RFQ* for this Project.

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| --- | --- | --- | --- | --- | --- | --- |
| **PROJECT NAME & LOCATION** | **SCOPE OF WORK PERFORMED** | **CONTRACTED WITH** | **START & END DATES** | **ESTIMATED CONTRACT****AMOUNT** | **% COMPLETE** | **REASON FOR TERMINATION** |
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**SCHEDULE E - LEGAL PROCEEDINGS:** Interested General Contractors are required to list each and every legal proceeding, administrative proceeding or arbitration currently pending and each and every legal proceeding, administrative proceeding and arbitration concluded adversely against it within the past five (5) years as set forth in *Section VI(C)(1)(d)* of *Part One*, the *RFQ* for this Project.

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| **PROJECT** **NAME & LOCATION** | **PROJECT OWNER** | **DESCRIPTION OF LEGAL PROCEEDING (include caption of case, parties, location of proceeding, description of the dispute or enforcement action and status and/or outcome)** |
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**SCHEDULE F – SAFETY RECORD:** Interested General Contractors are required to provide the three (3) three year history of its workers’ compensation experience modifier and attached documentation from its insurance carrier supporting the ratings reported herein as set forth in *Section VI(C)(1)(e)* of *Part One*, the *RFQ* for this Project.

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| **YEAR** | **WORKERS’ COMPENSATION****EXPERIENCE MODIFIER** | **COMMENTS** |
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**SCHEDULE G – MBE/WBE and WORKFORCE COMPLIANCE RECORDS:** Interested General Contractors are required to list each and every project completed within the time frame set forth in *Section VI(C)(1)(f)* of *Part One*, the *RFQ* for this Project, that had contractual MBE/WBE participation goals or minority and women workforce goals. For the actual participation or workforce inclusion amounts listed, you must attach documentation from the owner supporting the amount reported. In addition, if the goals were not met, then you must explain why and indicate whether any sanctions or penalties were imposed.

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| **PROJECT NAME, LOCATION & RIBGHE** | **CONTRACT VALUE** | **MBE GOAL %** | **ACTUAL MBE PARTICI-PATION** | **WBE GOAL****%** | **ACTUAL WBE PARTICI-PATION** | **WORK FORCE GOALS (%)** | **ACTUAL WORK FORCE INCLUSION** | **IF GOALS NOT MET EXPLAIN WHY** | **SANCTION OR PENALTY AMOUNT** |
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**SCHEDULE H - PROJECT REFERENCES:** Interested General Contractors are required to list references for prior work your firm has performed as set forth in *Section VI(C)(2)(b)* of *Part One*, the *RFQ* for this Project.

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| --- | --- | --- | --- | --- | --- | --- |
| **PROJECT TITLE** |  | **COMPANY NAME CONTACT PERSON/ADDRESS TELEPHONE# FAX#** | **CONTACT PERSON/ ADDRESS** | **TELEPHONE #** | **FAX #** | **EMAIL** |
|  | **Owner:** |  |  |  |  |  |
| **Designer:** |  |  |  |  |  |
|  | **Owner:** |  |  |  |  |  |
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**SCHEDULE I - CREDIT REFERENCES:**

**NOT REQUIRED**

**SCHEDULE J - PUBLIC PROJECT RECORD:** – Interested General Contractors are required to list all completed public buildings during the past five (5) years in accordance with Section VI(C)(2)(c) of *Part One*, the *RFQ* for this Project. (You may attach additional pages if necessary).

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| --- | --- |
| **PROJECT INFORMATION** | **CONTACT INFORMATION****Provide business and contact name, address, telephone and fax** |
| **PROJECT NAME:****CONTRACT VALUE:****SCOPE:****START DATE:****FINISH DATE:** | **RIBGHE:****DESIGNER:** |
| **PROJECT NAME:****CONTRACT VALUE:****SCOPE:****START DATE:****FINISH DATE:** | **RIBGHE:****DESIGNER:** |
| **PROJECT NAME:****CONTRACT VALUE:****SCOPE:****START DATE:****FINISH DATE:** | **RIBGHE:****DESIGNER:** |

**SCHEDULE K – REVENUE UNDER CONTRACT:**

**NOT REQUIRED**

# RFQ RESPONSE CHECKLIST - GC RFQ Form

**NOTE: LATE APPLICATIONS FOR PREQUALIFICATION WILL NOT BE CONSIDERED. THEREFORE, BEFORE SUBMITTING A RESPONSE TO THIS *RFQ*, PLEASE REVIEW THE FOLLOWING:**

Did you complete the entire *SOQ* Form (*GC RFQ Form*) and acknowledge receipt of addenda to this RFQ?

Did you fully complete *Schedules A through H and J?*

Did you attach the resumes of owners and management personnel identified in your responses to *Schedule A* and *Schedule B*?

Did you attach the required documentation from your insurance company supporting the workers’ compensation modifier history you reported in *Schedule F*?

Did you attach the required documentation supporting the MBE/WBE and Workforce Compliance record you reported in *Schedule G*?

Do you have the current contact information for all of the references you reported in *Schedule H*, and *Schedule J*?

Did you attach a commitment letter from surety for payment and performance bonds as required in *Section 4(a)* of *Part Two*, *GC RFQ Form*?

Did you attach evidence of being licensed and registered as a general contractor within the State of Rhode Island *Section 4(b)* of *Part Two*, *GC RFQ Form*?

Did you include the original, all required copies and the CD of your entire *SOQ*

application package?

Did you address the *SOQ* envelope correctly (i.e. to reference the Project and other required information set forth herein)?

Did you review all of the Execution Requirements before signing the *SOQ*

application form?

Is the person who signed the SOQ application form authorized to do so and did his or her correct and current contact information?