



TO: UNIVERSITY COMMUNITY

FROM: Betty Gil
Director of Purchasing

DATE: June 2, 2009

SUBJECT: URI W9 Form

As a result of the Governor's Executive Order relating to illegal immigration, our office has updated the URI W9 form to reflect vendor certification that will ensure that persons and businesses doing business with the State of Rhode Island/University of Rhode Island are verifying that **newly hired employees** are eligible for employment, to assure compliance with federal and state laws. This new W9 form is located at: www.uri.edu/purchasing/FORMS/W-9_fill_in_protected.pdf.

Additional information regarding e-Verify, including the Governor's Executive Order is located at: www.purchasing.ri.gov/EVerify.aspx.

Please discard all other W-9 forms that you may have and use only this new form.

If you have any questions, please contact me.

Thank you,

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