



PURCHASING DEPARTMENT 10 Tootell Road, Suite 3, Kingston, RI 02881 USA p: 401.874.2171 f: 401.874.2306 uri.edu/purchasing

BID/PROPOSAL

COMMODITY: ANDOVER CONTROLS SYSTEM MAINT., REPAIRS & PARTS DATE: 1/12/2021

FORMAL BID NO. PUBLIC BID NO. 100939 RFP. NO.

BIDS ARE TO BE RECEIVED IN URI PURCHASING DEPARTMENT BY: DATE: 2/4/2021 TIME: 11:00 AM Eastern Time

BUYER: XENIYA JONES/rlc Xeniya Jones Digitally signed by Xeniya Jones Date: 2021.01.12 11:29:39 -05'00' SURETY REQUIRED: YES: NO: X

PRE-BID/PROPOSAL CONFERENCE: DATE: TIME: MANDATORY: YES: NO:

LOCATION:

Questions concerning this solicitation must be received by: DATE: 1/21/2021 TIME: 12:00PM

Questions are to be submitted in a Microsoft Word document to: URIPurchasing@uri.edu Please reference the Bid Number on all correspondence. Questions received, if any, will be posted on the internet as an addendum to the bid. It is the responsibility of all interested parties to download this information. For Bid Solicitation Information visit: http://web.uri.edu/purchasing/bid-information/

STATEMENT REGARDING COVID-19

Effective immediately, we are suspending all in-person public bid openings until further notice. Public Bid responses will be publicly read via Webex video conferencing. To participate in the bid opening, please visit the following site at the scheduled bid opening date and time:

* URL: https://univofri.webex.com/meet/uripurchasing

No offer will be considered that is not accompanied by the attached University of Rhode Island Bidder Certification Form/Contract Offer completed and signed by the offeror.

COMPANY NAME: INCONTROL, INC. STREET AND NUMBER: 22 DEWY AVE SUITE 4 CITY, STATE & ZIP CODE: WARWICK, RI 02886 STEPHEN E. BEVERIDGE, PRESIDENT Print Name and Title 401-734-9250 / 401-734-9333 Telephone Number/Facsimile Number Signature Date: 2/2/2021 E-mail address: SBEVERIDGE@INCONTROLRI.COM

THIS BID WILL NOT BE HONORED UNLESS SIGNED

The University of Rhode Island is an equal opportunity employer committed to the principles of affirmative action.

University of Rhode Island Bidder Certification Form

ALL OFFERS ARE SUBJECT TO THE REQUIREMENTS, PROVISIONS AND PROCEDURES CONTAINED IN THIS CERTIFICATION FORM. Offerors are expected to read, sign and comply with all requirements. Failure to do so may be grounds for disqualification of the offer contained herein.

Rules for Submitting Offers

This Certification Form must be attached in its entirety to the front of the offer and shall be considered an integral part of each offer made by a vendor to enter into a contract with the University of Rhode Island. As such, submittal of the entire Bidder Certification Form, signed by a duly authorized representative of the offeror attesting that he/she (1) has read and agrees to comply with the requirements set forth herein and (2) to the accuracy of the information provided and the offer extended, is a mandatory part of any contract award.

To assure that offers are considered on time, each offer must be submitted with the specific Bid/RFP/LOI number, date and time of opening marked in the upper left hand corner of the envelope. Each bid/offer must be submitted in separate sealed envelopes.

A complete signed (in ink) offer package must be delivered to the University of Rhode Island Purchasing Office by the time and date specified for the opening of responses in a sealed envelope.

Bid responses must be submitted on the URI bid solicitation forms provided, indicating brand and part numbers of items offered, as appropriate. Bidders must submit detailed cuts and specs on items offered as equivalent to brands requested WITH THE OFFER. Bidders must be able to submit samples if requested.

Documents misdirected to other State or University locations or which are not present in the University of Rhode Island Purchasing Office at the time of opening for whatever cause will be deemed to be late and will not be considered. For the purposes of this requirement, the official time and date shall be that of the time clock in the reception area of the University of Rhode Island Purchasing Office. Postmarks shall not be considered proof of timely submission.

RIVIP SOLICITATIONS. To assure maximum access opportunities for users, public bid solicitations shall be posted on the RIVIP for a minimum of seven days and no amendments shall be made within the last five days before the date an offer is due. Except when access to the Web Site has been severely curtailed and it is determined by the Purchasing Agent that special circumstances preclude extending a solicitation due date, requests to mail or fax hard copies of solicitations will not be honored.

PRICING. Offers are irrevocable for sixty (60) days from the opening date (or such other extended period set forth in the solicitation), and may not be withdrawn, except with the express permission of the University Purchasing Agent. All pricing will be considered to be firm and fixed unless otherwise indicated. The University of Rhode Island is exempt from Federal excise taxes and State Sales and Use Taxes. Such taxes shall not be included in the bid price.

PRICES QUOTED ARE FOB DESTINATION.

DELIVERY and PRODUCT QUALITY. All offers must define delivery dates for all items; if no delivery date is specified, it is assumed that immediate delivery from stock will be made. The contractor will be responsible for delivery of materials in first class condition. Rejected materials will be at the vendor's expense.

PREVAILING WAGE, OSHA SAFETY TRAINING and APPRENTICESHIP REQUIREMENTS. Bidders must comply with the provisions of the Rhode Island labor laws, including R.I. Gen. Laws §§ 37-13-1 et seq. and occupational safety laws, including R.I. Gen. Laws §§ 28-20-1 et seq. These laws mandate for public works construction projects the payment of prevailing wage rates, the implementation and maintenance of occupational safety standards, and for projects with a minimum value of \$1 Million, the employment of apprentices. The successful Bidder must submit certifications of compliance with these laws from each of its subcontractors prior to their commencement of any work. Prevailing wage rates, apprenticeship requirements, and other workforce and safety regulations are accessible at www.dlt.ri.gov.

PUBLIC RECORDS. Offerors are advised that all materials submitted to the University for consideration in response to this solicitation will be considered without exception to be Public Records pursuant to Title 38 Chapter 2 of the Rhode Island General Laws, and will be released for inspection immediately upon request once an award has been made. Offerors are encouraged to attend public bid/RFP openings to obtain information; however, bid/RFP response summaries may be reviewed after award(s) have been made by visiting the Rhode Island Vendor Information Program (RIVIP) at www.purchasing.ri.gov > Solicitation Opportunities > Other Solicitation Opportunities. Telephone requests for results will not be honored. Written requests for results will only be honored if the information is not available on the RIVIP.

Award will be made to the responsive and responsible offeror quoting the lowest net price in accordance with specifications, for any individual item(s), for major groupings of items, or for all items listed, at the University's sole option.

BID SURETY. Where bid surety is required, bidder must furnish a bid bond or certified check for 5% of the bid total with the bid, or for such other amount as may be specified. Bids submitted without a required bid surety will not be considered.

SPECIFICATIONS. Unless specified “no substitute”, product offerings equivalent in quality and performance will be considered (at the sole option of the University) on the condition that the offer is accompanied by detailed product specifications. Offers which fail to include alternate specifications may be deemed nonresponsive.

VENDOR AUTHORIZATION TO PROCEED. When a purchase order, change order, contract/agreement or contract/agreement amendment is issued by the University of Rhode Island, no claim for payment for services rendered or goods delivered contrary to or in excess of the contract terms and scope shall be considered valid unless the vendor has obtained a written change order or contract amendment issued by the University of Rhode Island Purchasing Office PRIOR to delivery.

Any offer, whether in response to a solicitation for proposals or bids, or made without a solicitation, which is accepted in the form of an order OR pricing agreement made in writing by the University of Rhode Island Purchasing Office, shall be considered a binding contract.

REGULATIONS, GENERAL TERMS AND CONDITIONS GOVERNING STATE AND THE UNIVERSITY OF RHODE ISLAND CONTRACTS. This solicitation and any contract or purchase order arising from it are issued in accordance with the specific requirements described herein, and the State’s Purchasing Laws and Regulations and other applicable State Laws and Regulations, including the Board of Governors for Higher Education Regulations and General Terms and Conditions of Purchase. The Regulations and General Terms and Conditions are incorporated into all University of Rhode Island contracts and can be viewed at: <https://web.uri.edu/purchasing/files/BOGREG.pdf> and www.ridop.ri.gov.

EQUAL EMPLOYMENT OPPORTUNITY. Compliance certificate and agreement procedures will apply to all awards for supplies or services valued at \$10,000 or more. Minority Business Enterprise policies and procedures, including subcontracting opportunities as described in Title 37 Chapter 14.1 of the Rhode Island General Laws also apply.

PERFORMANCE BONDS. Where indicated, successful bidder must furnish a 100% performance bond and labor and payment bond for contracts subject to Title 37 Chapters 12 and 13 of the Rhode Island General Laws. All bonds must be furnished by a surety company authorized to conduct business in the State of Rhode Island. Performance bonds must be submitted within 21 calendar days of the issuance of a tentative notice of award.

DEFAULT and NON-COMPLIANCE Default and/or non-compliance with the requirements and any other aspects of the award may result in withholding of payment(s), contract termination, debarment, suspension, or any other remedy necessary that is in the best interest of the state/University of Rhode Island.

COMPLIANCE Vendor must comply with all applicable federal, state and local laws, regulations and ordinances.

SPRINKLER IMPAIRMENT AND HOT WORK. The Contractor agrees to comply with the practices of the State’s Insurance carrier for sprinkler impairment and hot work. Prior to performing any work, the Contractor shall obtain the necessary information for compliance from the Risk Management Office at the Department of Administration or the Risk Management Office at the University of Rhode Island.

Each bid proposal for a *public works project* must include a “public copy” to be available for public inspection upon the opening of bids. **Bid Proposals that do not include a copy for public inspection will be deemed nonresponsive.**

For further information on how to comply with this statutory requirement, see R.I. Gen. Laws §§ 37-2-18(b) and (j). Also see State of Rhode Island Procurement Regulation 5.11 at <https://www.ridop.ri.gov/rules-regulations/>

SECTION 2 - DISCLOSURES

ALL CONTRACT AWARDS ARE SUBJECT TO THE FOLLOWING DISCLOSURES & CERTIFICATIONS

Offerors must respond to every disclosure statement. A person authorized to enter into contracts must sign the offer and attest to the accuracy of all statements.

Indicate Yes (Y) or No (N):

N 1 State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been subject to suspension or debarment by any federal, state, or municipal government agency, or the subject of criminal prosecution, or convicted of a criminal offense with the previous five (5) years. If Yes, then provide details below.

N 2 State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has had any contracts with a federal, state or municipal government agency terminated for any reason within the previous five (5) years. If Yes, then provide details below.

N 3 State whether your company or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been fined more than \$5000 for violation(s) of Rhode Island environmental laws by the Rhode Island Department of Environmental Management within the previous five (5) years. If Yes, then provide details below.

N 4 State whether any officer, director, manager, stockholder, member, partner, or other owner or principal of the Bidder is serving or has served within the past two calendar years as either an appointed or elected official of any state governmental authority or quasi-public corporation, including without limitation, any entity created as a legislative body or public or state agency by the general assembly or constitution of this state. If Yes, then provide details below.

IF YOU HAVE ANSWERED "YES" TO QUESTIONS #1 - 4 PROVIDE DETAILS/EXPLANATION IN AN ATTACHED STATEMENT. INCOMPLETE CERTIFICATION FORMS SHALL BE GROUNDS FOR DISQUALIFICATION OF OFFER.

N/A

SECTION 3 - OWNERSHIP DISCLOSURE

Vendors must provide all relevant information. Bid proposals submitted without a complete response may be deemed nonresponsive.

If the company is publicly held, the vendor may provide owner information about only those stockholders, members, partners, or other owners that hold at least 10% of the record or beneficial equity interests of the vendor; otherwise, complete ownership disclosure is required.

List each officer, director, manager, stockholder, member, partner, or other owner or principle of the Bidder, and each intermediate parent company and the ultimate parent company of the Bidder. For each individual, provide his or her name, business address, principal occupation, position with the Vendor, and the percentage of ownership, if any, he or she holds in the Vendor, and each intermediate parent company and the ultimate parent company of the Vendor.

STEVEN B. BEVERIDGE, 22 DWYER AVE, SUITE 4, WARWICK, RI 02886
PRESIDENT, 50%

ROBERT J. SPINOLA, 22 DWYER AVE, SUITE 4, WARWICK, RI 02886
VICE PRESIDENT, 50%

SECTION 4 - CERTIFICATIONS

Bidders must respond to every statement. Bid proposals submitted without a complete response may be deemed nonresponsive.

Indicate "Y" (Yes) or "N" (No), and if "No," provide details below.

THE VENDOR CERTIFIES THAT:

Y 1 I/we certify that I/we will immediately disclose, in writing, to the University Purchasing Agent any potential conflict of interest which may occur during the course of the engagement authorized pursuant to this contract.

Y 2 I/we acknowledge that, in accordance with (1) Chapter §37-2-54(c) of the Rhode Island General Laws "no purchase or contract shall be binding on the state or any agency thereof unless approved by the Department [of Administration] or made under general regulations which the Chief Purchasing Officer may prescribe," and (2) RIGL section §37-2-7(16) which identifies the URI Board of Trustees as a public agency and gives binding contractual authority to the University Purchasing Agent, including change orders and other types of contracts and under State Purchasing Regulation 8.2.B any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the University of Rhode Island may be disregarded and shall not be binding on the University of Rhode Island.

Y 3 I/we certify that I or my/our firm possesses all licenses required by Federal and State laws and regulations as they pertain to the requirements of the solicitation and offer made herein and shall maintain such required license(s) during the entire course of the contract resulting from the offer contained herein and, should my/our license lapse or be suspended, I/we shall immediately inform the University of Rhode Island Purchasing Agent in writing of such circumstance.

Y 4 I/we certify that I/we will maintain required insurance during the entire course of the contract resulting from the offer contained herein and, should my/our insurance lapse or be suspended, I/we shall immediately inform the University of Rhode Island Purchasing Agent in writing of such circumstance.

Y 5 I/we certify that I/we understand that falsification of any information herein or failure to notify the University of Rhode Island Purchasing Agent as certified herein may be grounds for suspension, debarment and/or prosecution for fraud.

Y 6 I/we acknowledge that the provisions and procedures set forth in this form apply to any contract arising from this offer.

Y 7 I/we acknowledge that I/we understand the State's Purchasing Laws (§37-2 of the General Laws of Rhode Island) and Purchasing Regulations and General Terms and Conditions available at the Rhode Island Division of Purchases Website (https://www.ridop.ri.gov/rules-regulations/) and the Board of Governors Regulations on the URI Purchasing Website (https://web.uri.edu/purchasing/files/BOGREG.pdf) apply as the governing conditions for any contract or purchase order I/we may receive from the University of Rhode Island, including the offer contained herein.

Y 8 I/we certify that the bidder: (i) is not identified on the General Treasurer's list, created pursuant to R.I. Gen. Laws § 37-2.5-3, as a person or entity engaging in investment activities in Iran described in § 37-2.5-2(b); and (ii) is not engaging in any such investment activities in Iran.

N 9 If the product is subject to Department of Commerce Export Administration Regulations (EAR) or International Traffic in Arms Regulations (ITAR), please provide the Export Control Classification Number (ECCN) or the US Munitions List (USML) Category: _____

Y 10 I/we certify that the above information is correct and complete.

IF YOU ARE UNABLE TO CERTIFY YES TO QUESTIONS #1 – 8 and 10 OF THE FOREGOING, PROVIDE DETAILS/EXPLANATION IN AN ATTACHED STATEMENT. INCOMPLETE CERTIFICATION FORMS SHALL BE GROUNDS FOR DISQUALIFICATION OF OFFER.

Signature below commits vendor to the attached offer and certifies (1) that the offer has taken into account all solicitation amendments where applicable, (2) that the above statements and information are accurate and that vendor understands and has complied with the requirements set forth herein.

Vendor/Company Name: INCONTROL, Inc.

Vendor's Signature: [Signature] Bid Number: 100939 Date: 2/7/2021
(Person Authorized to enter into contracts; signature must be in ink) (if applicable)

STEVEN E. BEVERIDGE, PRESIDENT
Print Name and Title of Company official signing offer

COMMODITY: ANDOVER CONTROLS SYSTEM MAINT.,
 REPAIRS & PARTS
 OPENING DATE & TIME: 2/4/21 11:00 AM
 BLANKET REQUIREMENTS: 3/1/21 - 6/30/23

SHIP TO:
 UNIVERSITY OF RHODE ISLAND
 FACILITIES SERVICES, BUSINESS OFFICE
 60 TOOTELL RD., SHERMAN BLDG. 2ND FL
 KINGSTON, RHODE ISLAND, 02881

BIDDER (NAME OF FIRM)
InContractor, Inc
 BID NO: 100939

BIDDER (NAME OF FIRM)
InContractor, Inc
 BID NO: 100939

ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	ITEM NO.
----------	-------------	----------	-----	------------	----------------	------------	----------------	----------

INSTRUCTIONS:

IF BIDDING ON ANY ITEM, THE ENTIRE BID MUST BE RETURNED. THE PRICE COLUMN ON THE RIGHT WILL BE DETACHED TO CREATE A BID TABULATION SPREAD SHEET FOR THE "OFFICIAL BID ANALYSIS", THEREFORE:

- A. VENDOR NAME MUST APPEAR IN BOTH COLUMNS ON "EVERY" PAGE UNDER THE WORDS "BIDDER"
- B. PRICE COLUMNS MUST CONTAIN "EXACTLY" THE SAME INFORMATION.
- C. ANY SUPPLEMENTARY INFORMATION MUST BE REPEATED IN "BOTH" COLUMNS.
- D. TO ASSURE THAT OFFERS ARE CONSIDERED ON TIME, EACH OFFER MUST BE SUBMITTED WITH SPECIFIC BID/RFP NUMBER (PROVIDED ABOVE), DATE AND TIME OF OPENING MARKED IN THE UPPER LEFT HAND CORNER OF ENVELOPE. EACH BID/OFFER MUST BE SUBMITTED IN SEPARATE SEALED ENVELOPES:

MAIL TO:

UNIVERSITY OF RHODE ISLAND P.O. BOX 1773 PURCHASING DEPARTMENT PLAINS ROAD KINGSTON, RI 02881	COURIER: UNIVERSITY OF RHODE ISLAND PURCHASING DEPARTMENT DINING SERVICES DISTRIBUTION CENTER 581 PLAINS ROAD KINGSTON, RI 02881-2010
---	--

DOCUMENTS REDIRECTED TO OTHER STATE LOCATIONS OR WHICH ARE NOT PRESENT IN THE UNIVERSITY OF RHODE ISLAND PURCHASING DEPARTMENT AT THE TIME OF OPENING FOR WHATEVER CAUSE WILL BE DEEMED TO BE LATE AND WILL NOT BE CONSIDERED. FOR THE PURPOSE OF THIS REQUIREMENT, THE OFFICIAL TIME AND DATE SHALL BE THAT OF THE TIME CLOCK IN THE UNIVERSITY OF RHODE ISLAND PURCHASING DEPARTMENT. POSTMARKS SHALL NOT BE CONSIDERED PROOF OF TIMELY SUBMISSION.

FAILURE TO COMPLETE FORM AS INSTRUCTED MAY BE GROUNDS FOR "DISQUALIFICATION".

GROUP PURCHASING ORGANIZATIONS (GPO):

THE UNIVERSITY OF RHODE ISLAND IS A MEMBER OF THE FOLLOWING:

- 1) Educational & Institutional Cooperative Purchasing (E&I)
- 2) ProVista

IF THIS IS A MULTI-YEAR BID/CONTRACT. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE UNIVERSITY. TERMINATION MAY BE EFFECTED BY THE UNIVERSITY BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE UNIVERSITY TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES AND SUBJECT TO AVAILABILITY OF FUNDS.

DELIVERY AS REQUESTED

BLANKET REQUIREMENTS: 3/1/21 - 6/30/23

ANDOVER HVAC CONTROL SYSTEMS LABOR AND MATERIALS SERVICE, REPAIR AND UPGRADES CONTRACT
 URI HAS ANDOVER BUILDING CONTROL SYSTEMS IN APPROXIMATELY 34 BUILDINGS. THESE SYSTEMS RANGE IN SIZE AND COMPLEXITY AND HAVE BEEN INSTALLED OVER THE PAST FEW DECADES. SOME SYSTEMS ARE FULLY NETWORKED AND OTHER ARE SAND ALONE. URI REQUIRES A VENDOR THAT CAN FULL SERVICE ALL ANDOVER CONTROL SYSTEMS.

COMMODITY: ANDOVER CONTROLS SYSTEM MAINT.,
 REPAIRS & PARTS
 SHIP TO:
 UNIVERSITY OF RHODE ISLAND
 FACILITIES SERVICES, BUSINESS OFFICE
 60 TOOTELL RD., SHERMAN BLDG. 2ND FL
 KINGSTON, RHODE ISLAND, 02881

BIDDER (NAME OF FIRM)
 InCommon, Inc.

BIDDER (NAME OF FIRM)
 InCommon, Inc.

BID NO: 100939

BID NO: 100939

BID NO: 100939

ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	ITEM NO.
----------	-------------	----------	-----	------------	----------------	------------	----------------	----------

MULTI-YEAR CONTRACT FOR EQUIPMENT, LABOR, TECHNICAL SUPPORT, PARTS & MATERIAL FOR A VARIETY OF ANDOVER ENERGY MANAGEMENT AND ASSOCIATED HVAC EQUIPMENT INCLUDING, BUT NOT LIMITED TO, PANELS, CONTROLLERS, VALVES, DDC, ELECTRONIC AND PNEUMATIC CONTROLS, SERVERS, MODEMS AND ROUTERS AND OTHER EQUIPMENT CONNECTED TO AND OPERATED BY THE ANDOVER'S SYSTEM. THIS IS ALL REPAIR WORK.

VENDOR MUST HAVE STAFF WITH VALID RHODE ISLAND REFRIGERATION, PLUMBING, PIPE FITTING LICENSE AND PROPER CONTROLS LICENSES FOR WORKING IN RHODE ISLAND

THE EQUIPMENT IS LOCATED IN MULTIPLE BUILDINGS AND STRUCTURES LOCATED ON ALL CAMPUSES OF THE UNIVERSITY OF RHODE ISLAND

THE VENDOR MUST BE ANDOVER TRAINED AND CERTIFIED AND HAVE TWO YEARS FIELD EXPERIENCE WITH ANDOVER EQUIPMENT. THE VENDOR MUST MEET ALL RHODE ISLAND PREVAILING WAGE RULES. PROVIDE COPIES OF ALL EMPLOYEES RESUMES AND FACTORY TRAINING CERTIFICATIONS WITH BID SUBMISSION.

THE UNIVERSITY'S ASSISTANT DIRECTOR OF MAINTENANCE & REPAIR, THE UNIVERSITY'S HVAC SHOP SUPERVISOR, THE UNIVERSITY'S UTILITIES ENGINEER OR ONE OF THEIR DESIGNEES, WILL DETERMINE SCHEDULES AND TASKS. THE MANAGERS OF THE SATELLITE CAMPUSES WILL DETERMINE LEVELS OF SERVICE FOR THEIR FACILITIES. TASKS WILL INCLUDE ROUTINE AND EMERGENCY REPAIR, SCHEDULED REPAIR SERVICES AND SCHEDULED TESTING AND PROGRAMMING AS REQUIRED.

THE VENDOR MUST BE ABLE TO PROVIDE ANNUAL FIRMWARE AND SOFTWARE UPDATES AND MUST HAVE TECHNICIANS TRAINED WITH THE CURRENT ANDOVER PRODUCTS AND SOFTWARE THROUGHOUT THE DURATION OF THE CONTRACT. VENDOR MUST ALSO BE CURRENT WITH UPDATES TO PROGRAMMING CHANGES THROUGHOUT THE CONTRACT.

THE VENDOR MUST BE ABLE TO DIAGNOSE NETWORK ISSUES.

VENDOR WILL PROVIDE EMERGENCY SERVICE (CALL BACK UPON REQUEST. VENDOR WILL PROVIDE A TWENTY-FOUR HOUR, SEVEN-DAY WEEK PHONE CONTACT. IT IS UNDERSTOOD THAT SOME COMPUTERIZED PROGRAMMING AND SOFTWARE SERVICES MAY BE PROVIDED OFF SITE THROUGH THE SYSTEM NETWORKING CAPABILITIES. FOUR (4) HOUR ON SITE RESPONSE TIME IS REQUIRED.

NO SINGLE PROJECT SHALL EXCEED \$50,000 WITHOUT PRIOR WRITTEN AUTHORIZATION BY URI PURCHASING. AUTHORIZATION TO PROCEED WILL BE COMMUNICATED VIA A FULLY EXECUTED PO CHANGE ORDER

REFRIGERATION, PLUMBING, AND PIPE FITTING WORK IS SUBCONTRACTED

RESUMES AND ONLY FURNISHED FOR INDIVIDUALS EXPECTED TO BE INVOLVED IN THIS WORK.

REFRIGERATION, PLUMBING, AND PIPE FITTING WORK IS SUBCONTRACTED

RESUMES AND ONLY FURNISHED FOR INDIVIDUALS EXPECTED TO BE INVOLVED IN THIS WORK

COMMODITY: ANDOVER CONTROLS SYSTEM MAINT., REPAIRS & PARTS
 SHIP TO: UNIVERSITY OF RHODE ISLAND FACILITIES SERVICES, BUSINESS OFFICE
 60 TOOTELL RD., SHERMAN BLDG, 2ND FL KINGSTON, RHODE ISLAND, 02881
 OPENING DATE & TIME: 2/4/21 11:00 AM
 BLANKET REQUIREMENTS: 3/1/21 - 6/30/23
 ATTACHMENT "A"

BIDDER (NAME OF FIRM) IN CONTRACTOR, INC.
 BID NO. 100939

ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE	ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
3/1/20 - 6/30/21 : LABOR RATES											
1	LABOR RATE STRAIGHT					1	* SUBCONTRACT WORK				
2	ANDOVER CONTROLS STAFF	500	hr	\$ 135.00	\$ 67,500.00	2	\$ 135.00	*	\$ 67,500.00		
3	PIPE FITTING STAFF	50	hr	\$ 135.00	\$ 6,750.00	3	\$ 135.00	*	\$ 6,750.00		
4	REFRIGERATION HVAC STAFF	50	hr	\$ 135.00	\$ 6,750.00	4	\$ 135.00	*	\$ 6,750.00		
5	PLUMBER STAFF	10	hr	\$ 135.00	\$ 1,350.00	5	\$ 135.00	*	\$ 1,350.00		
6	ELECTRICAL WORK HOURLY RATE	50	hr	\$ 135.00	\$ 6,750.00						
LABOR RATE OVER-TIME											
6	ANDOVER CONTROLS STAFF	50	hr	\$ 202.50	\$ 10,125.00	6	\$ 202.50	*	\$ 10,125.00		
7	PIPE FITTING STAFF	50	hr	\$ 202.50	\$ 10,125.00	7	\$ 202.50	*	\$ 10,125.00		
8	REFRIGERATION HVAC STAFF	50	hr	\$ 202.50	\$ 10,125.00	8	\$ 202.50	*	\$ 10,125.00		
9	PLUMBER STAFF	10	hr	\$ 202.50	\$ 2,025.00	9	\$ 202.50	*	\$ 2,025.00		
10	ELECTRICAL WORK HOURLY RATE	50	hr	\$ 202.50	\$ 10,125.00						
DISCOUNT OFF OF MATERIALS AT MANUFACTURER'S LIST PRICE											
7/1/21 - 6/30/22 : LABOR RATE											
11	LABOR RATE STRAIGHT					11	* SUBCONTRACT WORK				
12	ANDOVER CONTROLS STAFF	500	hr	\$ 135.00	\$ 67,500.00	12	\$ 135.00	*	\$ 67,500.00		
13	PIPE FITTING STAFF	50	hr	\$ 135.00	\$ 6,750.00	13	\$ 135.00	*	\$ 6,750.00		
14	REFRIGERATION HVAC STAFF	50	hr	\$ 135.00	\$ 6,750.00	14	\$ 135.00	*	\$ 6,750.00		
15	PLUMBER STAFF	10	hr	\$ 135.00	\$ 1,350.00	15	\$ 135.00	*	\$ 1,350.00		
16	ELECTRICAL WORK HOURLY RATE	50	hr	\$ 135.00	\$ 6,750.00						
LABOR RATE OVER-TIME											
16	ANDOVER CONTROLS STAFF	50	hr	\$ 202.50	\$ 10,125.00	16	\$ 202.50	*	\$ 10,125.00		
17	PIPE FITTING STAFF	50	hr	\$ 202.50	\$ 10,125.00	17	\$ 202.50	*	\$ 10,125.00		
18	REFRIGERATION HVAC STAFF	50	hr	\$ 202.50	\$ 10,125.00	18	\$ 202.50	*	\$ 10,125.00		
19	PLUMBER STAFF	10	hr	\$ 202.50	\$ 2,025.00	19	\$ 202.50	*	\$ 2,025.00		
20	ELECTRICAL WORK HOURLY RATE	50	hr	\$ 202.50	\$ 10,125.00						
DISCOUNT OFF OF MATERIALS AT MANUFACTURER'S LIST PRICE											
7/1/22 - 6/30/23 : LABOR RATE											
21	LABOR RATE STRAIGHT					21	* SUBCONTRACT WORK				
22	ANDOVER CONTROLS STAFF	500	hr	\$ 140.00	\$ 70,000.00	22	\$ 140.00	*	\$ 70,000.00		
23	PIPE FITTING STAFF	50	hr	\$ 140.00	\$ 7,000.00	23	\$ 140.00	*	\$ 7,000.00		
24	REFRIGERATION HVAC STAFF	50	hr	\$ 140.00	\$ 7,000.00	24	\$ 140.00	*	\$ 7,000.00		
25	PLUMBER STAFF	10	hr	\$ 140.00	\$ 1,400.00	25	\$ 140.00	*	\$ 1,400.00		
26	ELECTRICAL WORK HOURLY RATE	50	hr	\$ 140.00	\$ 7,000.00						
LABOR RATE OVER-TIME											
26	ANDOVER CONTROLS STAFF	50	hr	\$ 210.00	\$ 10,500.00	26	\$ 210.00	*	\$ 10,500.00		
27	PIPE FITTING STAFF	50	hr	\$ 210.00	\$ 10,500.00	27	\$ 210.00	*	\$ 10,500.00		
28	REFRIGERATION HVAC STAFF	50	hr	\$ 210.00	\$ 10,500.00	28	\$ 210.00	*	\$ 10,500.00		
29	PLUMBER STAFF	10	hr	\$ 210.00	\$ 2,100.00	29	\$ 210.00	*	\$ 2,100.00		
30	ELECTRICAL WORK HOURLY RATE	50	hr	\$ 210.00	\$ 10,500.00	30	\$ 210.00	*	\$ 10,500.00		

DISCOUNT OFF OF MATERIALS AT MANUFACTURER'S LIST PRICE

COMMODITY: ANDOVER CONTROLS SYSTEM MAINT.,
 REPAIRS & PARTS
 OPENING DATE & TIME: 2/4/21 11:00 AM
 BLANKET REQUIREMENTS: 3/1/21 - 6/30/23

SHIP TO:
 UNIVERSITY OF RHODE ISLAND
 FACILITIES SERVICES, BUSINESS OFFICE
 60 TOOTELL RD., SHERMAN BLDG. 2ND FL
 KINGSTON, RHODE ISLAND, 02881

BIDDER (NAME OF FIRM) InControl, Inc.
 BID NO: 100939

BIDDER (NAME OF FIRM) InControl, Inc.
 BID NO: 100939

ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	ITEM NO.
----------	-------------	----------	-----	------------	----------------	------------	----------------	----------

URI BUILDING WITH ANDOVER CONTROLS

BUILDING NAME

- Aldrich
- Burnside
- Cariotti
- Chaffee
- Coddington
- Davis
- EMS/W. House Main Page
- Fine Arts
- Fogerty
- Foundation
- Greenhouse
- Hutchinson
- Keaney Gym
- Kirk Hall (Old Section)
- LGBTQ Center
- Mackal
- Memorial Union
- Morrow Hall
- Morrill Hall
- Multicultural Center
- Peck Hall
- Police Station
- Potter Main
- Quinn
- Research
- Rodman
- Roosevelt
- Sherman Bldg
- Social Science (CPRC)
- Surge
- Tootell Complex
- Tucker
- Tyler/Tyler Annex
- Woodward

COMMODITY: ANDOVER CONTROLS SYSTEM MAINT.,
 REPAIRS & PARTS
 SHIP TO:
 UNIVERSITY OF RHODE ISLAND
 FACILITIES SERVICES, BUSINESS OFFICE
 60 TOOTELL RD., SHERMAN BLDG. 2ND FL
 KINGSTON, RHODE ISLAND, 02881

UNIVERSITY OF RHODE ISLAND
 FACILITIES SERVICES, BUSINESS OFFICE
 60 TOOTELL RD., SHERMAN BLDG. 2ND FL
 KINGSTON, RHODE ISLAND, 02881

BIDDER (NAME OF FIRM)
 InControl Inc
 BID NO: 100939

BIDDER (NAME OF FIRM)
 InControl Inc
 BID NO: 100939

ATTACHMENT "A"	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	ITEM NO.
----------------	-------------	----------	-----	------------	----------------	------------	----------------	----------

UNIVERSITY OF RHODE ISLAND CONTRACT VENDOR PROTOCOL

OPERATIONAL PROCEDURES-

- ALL VENDORS WILL REPORT TO THE SHERMAN BUILDING, 60 TOOTELL RD. BETWEEN HOURS OF 7:30AM AND 4:00PM (PH# 874-4060). VENDORS WILL CHECK IN AT THE MAINTENANCE CONTROL CENTER (MCC) AND SIGN OUT A KEY PACKET. PICTURE ID WILL BE REQUIRED AT TIME OF SIGN OUT AS WELL AS THE SERVICE TECH'S CONTACT PHONE NUMBER.
- VENDOR WILL FILL OUT A TIME CARD WITH COMPANY NAME, TECHNICIAN NAME, JOB LOCATION WITH URI WORK ORDER NUMBER, AND PUNCH IN/OUT AT THE SHERMAN BUILDING TIME CLOCK. ONLY THE HOURS ON THE TIME CARD WILL BE PAID. A PHOTO COPY OF THE TIME CARD IS TO BE ATTACHED TO THE INVOICE ONLY.
- VENDOR WILL NOTIFY REQUESTING FACILITIES SUPERVISOR OF ARRIVAL. VENDOR WILL CONTACT REQUESTING SUPERVISOR UPON COMPLETION OF WORK AND LEAVE A DETAILED FIELD SERVICE SLIP WITH SUPERVISOR DESCRIBING WORK PERFORMED, PARTS USED AND ANY REMAINING ACTION NECESSARY. URI WORK ORDER # MUST BE ON SERVICE SLIP AND HOURS ON FIELD SERVICE SLIP MUST MATCH TIMECARD. KEY PACKET MUST BE RETURNED DAILY.
- NO PARKING ON ANY GRASSY SURFACES, HANDICAP SPOTS, FIRE LANES OR ON SIDEWALKS. SERVICE VEHICLES MUST HAVE APPROPRIATE SIGNAGE/LABELING.
- VENDOR WILL SEND (1) SERVICE TECHNICIAN UNLESS PRIOR ARRANGEMENTS HAVE BEEN MADE WITH UNIVERSITY MANAGEMENT.

KEY PACKETS

- KEY PACKETS ARE AVAILABLE IN THE CONTROL CENTER FOR VENDOR USE ONLY. THEY ARE SIGNED OUT AND RETURNED DAILY. NO EXCEPTIONS.
- KEYS LOST OR MISPLACED ARE THE SOLE RESPONSIBILITY OF THE VENDOR AFFECTED. THE VENDOR WILL ASSUME ALL COSTS ASSOCIATED WITH ANY AND ALL LOST KEYS.
- KEY PACKETS IN - USE AFTER 4:00PM WILL NEED TO BE CALLED IN TO THE CONTROL CENTER PH# 401-874-4060 AND EXPLAINED AS TO WHY THE KEYS WILL BE LATE. LATE KEYS WILL BE RETURNED TO THE MAIL SLOT OUTSIDE THE CONTROL CENTER DAILY. NO KEYS WILL BE HELD OUTSIDE OF WORKING HOURS WITHOUT MANAGEMENT AUTHORIZATION.

COMMODITY: ANDOVER CONTROLS SYSTEM MAINT.,
 REPAIRS & PARTS
 OPENING DATE & TIME: 2/4/21 11:00 AM
 BLANKET REQUIREMENTS: 3/1/21 - 6/30/23

SHIP TO:
 UNIVERSITY OF RHODE ISLAND
 FACILITIES SERVICES, BUSINESS OFFICE
 60 TOOTELL RD, SHERMAN BLDG, 2ND FL
 KINGSTON, RHODE ISLAND, 02881

BIDDER (NAME OF FIRM)
Worin, Inc
 BID NO: 100939

BIDDER (NAME OF FIRM)
Worin, Inc
 BID NO: 100939

ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	ITEM NO.
----------	-------------	----------	-----	------------	----------------	------------	----------------	----------

PROPER ATTIRE

- ON SITE TECHNICIANS ARE TO BE PROPERLY ATTIRED. NO TANK TOPS, SLEEVELESS SHIRTS, HATS WITH ANYTHING OTHER THAN VENDOR COMPANY LOGO WILL BE ALLOWED. SHIRTS WILL CONTAIN COMPANY LOGO, OR A COMPANY IDENTIFICATION BADGE SHALL BE CLEARLY DISPLAYED AND BE AVAILABLE FOR INSPECTION AT ANY TIME.
- NO SUNGLASSES WILL BE WORN INSIDE ANY BUILDING.
- PANTS WILL BE PROPERLY SECURED AT THE WAIST.
- SAFETY SHOES ARE REQUIRED.
- NO SMOKING IN OR WITHIN 50 FEET OF AN UNIVERSITY OF RHODE ISLAND BUILDING.

CONTACT PERSON:

DAN CARITER
 401-874-2423
 MARK RAVENELL
 401-874-2122
 FACILITIES SERVICES
 60 TOOTELL ROAD
 SHERMAN BUILDING
 KINGSTON, RI 02881

Christopher Holmes

Work Experience:

inControl, Inc, 22 Dewey Ave Suite 4, Warwick, RI 02886

Control Systems Specialist

November 2007- September 2011, January 2013 – January 2018, July 2019 – present

- Installation/testing/trouble shooting of HVAC control devices
- Installation of actuators, sensors, ddc controllers, relays etc.
- Bending and running conduit and low voltage wires
- Integrating boilers, chillers, drives into BMS system
- Commissioning sites / point to point testing
- Programming and graphic design of control systems

Siemens, 150 Royall St #201, Canton, MA 02021

Control Systems Specialist

January 2018 – July 2019

- Programming and graphic design of control systems
- Commissioning sites / point to point testing

Electric Boat, 165 Dillabur Avenue, North Kingstown, RI 02852

Electrician

September 2011 – January 2013

- Device installation/ layout
- Running power and communication cabling

Norbri Electric, PO box 1416, Coventry, RI 02816

Electrical Apprentice

April 2006-November 2007

- Roughing in wires
- Installation and wiring of panels, receptacles, lights, switches, fans

Certifications: 10-hr Occupational Safety and Health Training issued March 2008
Schneider Electric SmartStruxure Solution certified June 2017

Licenses: Telecommunication Technician License RI, #TST- 6212

Education: Narragansett High School
Graduated June 2005

Community College of Rhode Island
Graduated June 2009

Associates Degree in Business Administration



Certified Engineer

Chris Holmes

SmartStruxure Solution

powered by
StruxureWare™ Building Operation


Jim Sandelin
Country Vice President

06/15/2017



Christopher M Dupont

CDupont@incontrolri.com

PROFILE

Chris is an ambitious and organized professional, a thorough team player, with great interpersonal skills, and diverse industry experience. A fast learning and quality driven individual, proficient working alone or in a group. Challenge oriented with an innate self pride in all tasks performed.

EXPERIENCE

3/2020 - Present **In Control Inc.** **Warwick, RI**

HVAC Controls / Building Automation Service & Installation

- Installed and serviced control systems for various building automation applications such as HVAC, lighting, security, etc.
- Became proficient using EcoStruxure and Continuum software to manage end user needs, monitor building operations, and diagnose and repair
- Coordinated with contractors and customers to complete large scale installations

11/2017 - 1/2020 **Air-Go Refrigeration** **North Adams, MA**

Owner / Operator

- Established local customer base consisting of condo associations, chain restaurants, markets, and gas stations
- Handled all aspects of business from bookkeeping, billing, field service, customer service, customer onsite training, and designed maintenance programs

7/2016 - 10/2017 **Beale's LLC** **Hingham, MA**

Lead HVAC-R Technician / Project Manager

- Responsible for developing plan of action, managing a team, delegating, and seeing projects through to completion
- Developed and sold preventative maintenance and service programs
- Trained and became familiar using various building automation systems

12/2016 - 7/2016 - Providence Career & Technical Academy - Providence, RI

HVAC Instructor - Grades 9-12

- Responsible for grades 9-12, prep, instruction, assessment, grading, and advisory
- Worked on building tailored course curriculum and related labs
- Skills USA preparation, contest training, and organized in-house competition
- Trained with veteran teachers to build education and curriculum competency

12/2012 – 12/2016 Modern Mechanical Woonsocket, RI

HVAC-R Service / Maintenance / Installation

- Performed commercial and restaurant HVAC-R installation and service
- Acted as Lead Service Technician and Installation Manager overseeing a small team of technicians / installers

9/2011 – 10/2012 Shon's Scientific Dedham, MA

Biomedical and Production Refrigeration Service / Maintenance / Installation

- Became proficient in calibrating, diagnosing, and repairing lab test equipment such as cascade refrigeration, 80 C freezers, centrifuges, incubators, chambers, etc.
- Performed warranty service and repairs directly for leading manufacturers
- Practiced safe and efficient service procedures in a laboratory environment
- Installed, tested, and maintained alarms and back up systems

8/2010 – 8/2011 Medford Wellington Service Medford, MA

HVAC-R Service / Maintenance / Installation

- Maintained, installed, serviced, and repaired computer controlled HVAC equipment with integrated and stand alone temperature and humidity control systems
- Maintained all cloud based invoicing, service records, and estimates daily and accurately

4/2005 – 8/2009 Don Jestings & Sons Middletown, RI

HVAC-R Service / Maintenance / Installation

- Serviced and replaced many refrigeration systems from residential A/C and refrigerators two stage roof top units, cooling towers, heat pumps, water cooled commercial heat pumps, hot water heaters, and gas and electric heat
- Ice Machines (Manitowoc, Scotsman, Hoshizaki, Ice-O-Matic)
- Residential split systems (Gas, Electric, A/C, Heat Pump)
- Gained commercial electrical knowledge by working with electricians installing new construction wiring, replacing services, and performing basic repairs

Christopher M Dupont
inControl, Inc.
CDupont@incontrolri.com

LICENSE Rhode Island Telecommunication System Technician
Rhode Island Refrigeration Journeyman 2
Massachusetts Refrigeration Technician

CERTIFICATION Schneider Electric: EcoStruxure Building - SmartX Engineering 3.x
OSHA 10 Certification
EPA Universal Certification
Gas Tight Certification

EDUCATION 10/2020 Schneider Electric:
EcoStruxure Building: SmartX Engineering

9/2020 Schneider Electric:
EcoStruxure Building: WorkStation and System Design

4/2008 Refrigeration Service Engineers Society:
HVAC / Refrigeration, Gas Heating

4/2007 Refrigeration Service Engineers Society:
HVAC / Refrigeration, Heat Pumps

9/2003 New England Institute of Technology:
Automotive Refinishing Certification

Life Is On

Schneider
Electric

Certificate

This certificate is presented to:

Chris Dupont

Congratulations you have successfully completed

EcoStruxure Building: Introduction to SmartX Servers

3/19/2020

#whatdidyoulearntoday

Training Hours: 0 Hours 45 Mi

Life Is On

Schneider
Electric

Certificate

This certificate is presented to:

Chris Dupont

Congratulations you have successfully completed

EcoStruxure Building: Introduction to SmartX Servers (TEST)

3/19/2020

#whatdidyoulearntoday

Training Hours: 0 Hours 15 Mi

Life Is On

Schneider
Electric

Certificate

This certificate is presented to:

Chris Dupont

Congratulations you have successfully completed

EcoStruxure Building: Introduction to EcoStruxure Building System

3/19/2020

#whatdidyoulearntoday

Training Hours: 0 Hours 30 Mi

Life Is On



Certificate

This certificate is presented to:

Chris Dupont

Congratulations you have successfully completed

**EcoStruxure Building: Introduction to EcoStruxure Building
System (TEST)**

3/19/2020

#whatdidyoulearntoday

Training Hours: 0 Hours 15 Mi

Life Is On

Schneider
Electric

Certificate

This certificate is presented to:

Chris Dupont

Congratulations you have successfully completed

Introduction to IP Networks

3/25/2020

#whatdidyoulearntoday

Training Hours: 1 Hours 0 Mi

Life Is On

Schneider
Electric



Certificate

This certificate is presented to:

Chris Dupont

Congratulations you have successfully completed

Cable Basics

3/24/2020

#whatdidyoulearntoday

Training Hours: 1 Hours 0 Min

PAUL MANDEVILLE JR.

PROFESSIONAL ACHIEVEMENTS

SCHNEIDER ELECTRIC ECOSTRUXURE BUILDING ENGINEERING CERTIFICATION

Ecostruxure Building: Workstation System and Design – April 2015

Ecostruxure Building: BACnet with b3 Devices – June 2015

Ecostruxure Building: SmartX Engineering – June 2018

ADDITIONAL SCHNEIDER ELECTRIC CERTIFICATIONS

EcoStruxure Building: AccessXpert – January 2020

EcoStruxure Building: Advanced Expert Engineering – March 2020

EcoStruxure Building: Sales - April 2018

EcoStruxure Building: Continuum Infinet Transition – May 2017

EcoStruxure Building: Energy Expert Technical – June 2016

BELIMO ACTUATION AND VALVE TRAINING VALVE TRAINING

SKILLS

Proficiency with all Microsoft Windows/Server operating systems

Proficient with Microsoft Office and Microsoft Visio

Experience working with Microsoft SQL Server

Experienced with electronic control systems, components, and wiring.

Constantly growing knowledge of commercial HVAC plant and air handling equipment

WORK HISTORY

PROJECT ENGINEER, INCONTROL INC, WARWICK RI

March 2019 – Present

- Select all necessary components to achieve proper control of the HVAC equipment as designed by the projects mechanical engineer.
Create ATC control drawings used for installation projects and order

PROJECT ENGINEER / SERVICE MANAGER INCONTROL INC, WARWICK RI

June 2013 – March 2019

- Manage the service department, contact customers to set up service appointments, schedule service technicians onsite, and remote connect to sites to triage possible control system issues before a tech goes onsite.
-

-
- Select all necessary components to achieve proper control of the HVAC equipment as designed by the projects mechanical engineer. Create ATC control drawings used for installation projects and order

SERVICE ENGINEER, INCONTROL INC, WARWICK RI

September 2009 – June 2013

- Maintain and repair building automation systems for the company's customer base. Make programming modifications to achieve more efficient operation of the controlled equipment.

INSTALLATION ENGINEER / FOREMAN, INCONTROL INC, WARWICK RI

June 2003 – September 2009

- Managed installation projects installing, terminating, and programming building automation controllers and end devices. Supervised other installation technicians working on my projects.

INSTALLATION INTERN, INCONTROL INC, WARWICK RI

May 2001 – August 2002

- Installed and terminated building automation controllers and end devices under the supervision of a job foreman. Learned how to read and understand ATC control drawings as well as mechanical, electrical, and architectural drawings.

EDUCATION

HIGH SCHOOL DIPLOME, BLACKSTONE VALLEY TECH, UPTON MA, 2002

HVAC VOCATIONAL CERTIFICATE, BLACKSTONE VALLEY TECH, UPTON MA, 2002

Received a vocational certificate showing high proficiency with all skills encompassed within the HVAC program



Certified Engineer

Paul Mandeville

SmartStruxure Solution

powered by
StruxureWare™ Building Operation


Jim Sandlin
Country Vice President

9/12/2015



Certificate

This certificate is presented to:

Paul M andeville

Congratulations you have successfully completed

Smart StruxureSolution: Continuum Inet Transition Test

5/5/2017

Because Learning is the way to Grow!

Training Hours: 1 Hours 0 Min

Schneider
Electric

Paul Mandeville

is hereby recognized as a

CONTINUUM

Certified System Engineer

In & HVAC

in accordance with Schneider Electric Technical Training Services
certification standards

Matthew J Green

Manager of Boston Training Center

February 3rd, 2010

Date Completed



Paul Mandeville, Jr.

Continuum System Administration
Course No. 5733

Matthew J Green
Manager of Boston & Dallas
Technical Training Centers

June 5th, 2009
Date Completed

t.a.c.
by Schneider Electric

Paul Mandeville, Jr.

Network & Troubleshooting a Continuum Installation
Course No. 5783

Matthew J Green


Manager of Boston & Dallas
Technical Training Centers

April 17th, 2009
Date Completed



Paul Mandeville, Jr.

Continuum Plain English Programming for HVAC
Course No. 2732


Manager of Boston & Dallas
Technical Training Centers

March 20th, 2009
Date Completed

t.a.c.
by Schneider Electric

Certificate of Training
Paul Mandeville, Jr.

Operating & Configuring a BACnet Installation
Course No. 5865

Matthew J Green

Manager of Boston Technical Training Center

February 13th, 2009
Date Completed

t.a.c.
by Schneider Electric

Certificate of Training Paul Mandeville, Jr.

Continuum Configuration for HVAC
Course No. 2722
TAC, North Andover, MA

Matthew J. Green
Manager of Boston Learning Center

January 16th, 2009
Date Completed

Highlights of Qualifications

- Demonstrates excellent communication and ability to work as member of a team, as well as independently.
- Adapts to changes in priority well, able to adjust schedule accordingly while keeping all parties aware.
- Manages multiple high priority projects through strong organization and prioritization skills.
- Maintains a positive attitude even during difficult and stressful tasks.
- Dedicated to current task and seeing it through to completion. Maintains flexible work hours.
- Sustains technical proficiency through research and self-study.
- Displays accountability by delivering high quality results with great attention to detail.
- Maintains professional working relationship with colleagues in all areas of the business.

Work Experience

InControl, Inc., Warwick, Rhode Island

Field Service Manager

March 2019 – Present

- Communicates and coordinates with customers to quickly identify service-related issues and dispatch appropriate response.
- Prioritizes and schedules daily tasks to ensure quality and service to customers.
- Ensures on-site technicians are informed and prepared for daily tasks through customer communication and remote troubleshooting.
- Identify and provide complete and accurate quotes for service-related repairs and upgrades. Coordinates with sales team on larger scale improvements.
- Orders and maintains service parts and materials to ensure timely project completion.
- Possesses strong skills in identifying and solving control system issues and imparting troubleshooting skills to other team members.
- Create control system databases which includes graphical user interfaces, control programs, alarms, and trends.
- Maintains positive customer relationships by keeping stakeholders informed of service provided, outstanding issues, and recommends system enhancements and upgrades.

Siemens Industry, Canton, Massachusetts

System specialist II

April 2018 – March 2019

- Performed startup, troubleshooting, and commissioning of DDC systems. Loaded system level controllers and configured DXRs and TECs
- Wrote PPCL programming to meet required control sequence of operations for various HVAC equipment.
- Reviewed engineered job schematics and documented changes and deficiencies for as-builts.
- Maintained all required job checkout/commissioning reports. To ensure accurate and timely job closeout.
- Ensured project milestones were on track by keeping a flexible schedule.

InControl, Inc., Warwick, Rhode Island

Field Service Technician

2013 – April 2018

- Knowledgeable in building automation HVAC Controls industry fundamentals and business operations.
- Installed, repaired, and maintained rooftop units, split systems, central plants, VAV boxes, boilers, controls, pneumatics, and other mechanical equipment.
- Supported customers as on-call technician remotely and on-site.
- Coordinated with customers on repairs and identified potential system improvements and upgrades.
- Strong skills in identifying and solving control system issues and imparting troubleshooting skills to other team members.
- Performed recommissioning and validation of end devices and ensured all nonconforming items are addressed and resolved for optimal system operation. Documented work and reported clearly and accurately.
- Created and edited end user graphical user interfaces. Experience programming and implementing controls sequence modifications.
- Utilized diagrams, specifications, drawings, and schematics to perform daily tasks.
- Communicated with customers and addressed issues efficiently and can explain complex technical issues to both trained technicians and inexperienced customers.

- Participates in professional development activities/training to update knowledge and increase service and repair capabilities.
- Prioritizes daily tasks to ensure quality and service to customers.

Installation Technician

2003-2013

- Responsible for coordinating, supervising, and installing Building Automation Systems.
- Performed end device installation and equipment fit out (AHU, RTU, VAV, etc.)
- Assisted in device and controller terminations.
- Troubleshoot controllers, end devices, MSTP communications, and LAN communications.
- Conducted start-up testing and commissioning of commercial Building Automation System.
- Worked with technicians of other companies to facilitate smooth integration of multiple control systems.
- Maintained professional customer relationships, communicating complex information to update customers on project status.

Licenses/Certifications

- Andover Controls Continuum Certified
- Schneider Electric StruxureWare with B3 Certified
- Certified in start-up of Schneider Electric E-flex, S-flex variable frequency drives
- Rhode Island Telecommunications Technician (Data) (TST) License
- EPA Technician Type 1 & 2
- OSHA 10

Education

Blackstone Valley Regional Vocational Technical High School, Upton, MA

HVAC Program

2004



Richard Riley

Continuum Configuration for HVAC
Course No. 2722

Matthew J. Green

Manager of Boston & Dallas
Technical Training Centers

February 5th, 2010
Date Completed



Richard Riley

Continuum Plain English Programming for HVAC
Course No. 2732

Matthew J. Green
Manager of Boston & Dallas
Technical Training Centers

February 12th, 2010
Date Completed



Richard Riley

Continuum System Administration
Course No. 5733

Matthew J. Green
Manager of Boston & Dallas
Technical Training Centers

March 19th, 2010
Date Completed



This certifies that

Richard Riley

Has completed

EcoStruxure Building: BACnet with b3 Devices

on

7/22/2016



Certificate of Achievement

This is to certify that
Richard Riley
has completed the course
Basic
on 28th of January 2021

Membership to Drive Start Up Authorization Program is granted for the listed products:

ATV212, ATV61, ATV12, ATV312, ATV320, S-Flex, E-Flex

Test score: 100.00%

Schneider
Electric™



This certifies that

Richard Riley

Has completed

EcoStruxure Building: WorkStation and System Design

on

11/13/2015



Andover Controls Certificate of Training

Richard W. Riley

Is hereby recognized for successful completion of
Continuum Plain English for HVAC
At Radisson Airport Hotel Providence, RI
14 Hours



Richard W. Riley
Instructor

October 20, 2004 Date Completed

Andover Controls Corporation has been reviewed and Approved as an Authorized Provider by the International Association of Continuing Education and Training (IACET), 1620 1 Street, NW Suite 615, Washington DC 20006. Andover Controls has awarded 1.4 CEUs to participants who successfully completed this program.

Andover Controls

Certificate of Training

Richard W. Riley

Is hereby recognized for successful completion of
Continuum Configuration for HVAC
At Radisson Airport Hotel Providence
14 Hours



Robert W. Doherty Jr.

Instructor

September 29th, 2004

Date Completed

Andover Controls Corporation has been reviewed and Approved as an Authorized Provider by the International Association of Continuing Education and Training (IACET), 1620 1 Street, NW Suite 615, Washington DC 20006. Andover Controls has awarded 1.4 CEUs to participants who successfully completed this program.

Steven E. Beveridge

(401)734-9250

sbeveridge@incontrolri.com

RELEVANT EXPERIENCE:

March 2000 to Present: President, inControl, Inc., Warwick, Rhode Island. Responsible for overall operation of entire company, including finance, installation, sales, safety, IT, and service for growing building automation installation and service company representing the Schneider Electric Andover Controls and EcoStruxure Building Operation product lines.

April 1997 to March 2000: Assistant Director of Engineering, DoubleTree Islander Hotel, Newport, Rhode Island. Assistant manager of department with personnel count of eleven. Created and controlled annual budget of nearly two million dollars. Assumed full departmental responsibility in absence of Director. Created and implemented networked facilities management application to track and control work requests, preventative maintenance work, and other Engineering related data. Directly responsible for all computing and telecommunications systems, including hardware repairs and upgrades, software, wiring plant, and coordination of major system replacements. Implemented Internet connectivity in the hotel, set up e-mail system, and built wiring infrastructure to allow resale of Internet access in meeting spaces. Acted as departmental safety committee representative, and monitored and controlled all departmental safety and risk management activities and practices. Secured \$49,000 utility company rebate for equipment upgrades. Awarded Manager of the Quarter for Second Quarter 1998.

November 1992 to April 1997: Controls Engineer, New England Systems & Controls, Inc., Pawtucket, Rhode Island. Designed, installed, serviced/ repaired, and troubleshoot computerized building control systems, particularly systems from Andover Controls Corporation. Primary responsibility was that of house programmer; wrote, installed, and updated programs in existing systems and new construction/retrofits, but also performed installations and service calls. Maintained company computers and specified and purchased new computers for company and customer use. Installed and configured software, hardware, peripherals, and upgrades for customer workstations. Troubleshoot and repaired network problems, both on controller level and backbone LANs. Trained customers and maintained ongoing communications with same regarding optimal use of systems. Attended training sessions on new hardware and software products.

May 1988 to November 1992: Engineering Supervisor, Newport Marriott Hotel, Newport, Rhode Island. ADMINISTRATIVE FUNCTIONS: Scheduled and trained engineers and administered department payroll. Assigned, prioritized, and followed up on engineers work. Monitored preventive maintenance system. Acted as purchasing agent, and maintained inventory stock. Assisted in departmental budgeting, cost controls, and maintenance contract evaluation/approval. Co-ordinated departmental jobs

with other departments, and work of outside contractors. HANDS ON FUNCTIONS: Performed as in-house electrician and did all electrical minor work in the building, including adding/relocating circuits and fixtures, installing low voltage data and voice communication, audio, video, and control wiring. Responsible for moves, adds, and changes to telephone system. Acted as in-house computer consultant. Repaired equipment, including refrigerators/freezers, heat pumps, air handlers, fan coil units, cooling towers, pneumatic controls, plumbing, fire protection systems, sound, video, and computer systems.

December 1991 to December 1998: Managing Partner, GLEE Associates, Newport, Rhode Island. GLEE Associates was a successful partnership formed to acquire and rehabilitate real property. We dissolved the partnership after acquiring and renovating three multi-unit rental properties with a total value of over \$700,000.

May 1989 to 1994: Owner, Custom Data Systems, Newport, Rhode Island. Provided design and programming of customized data management software, electronic publishing, and consulting services in the IBM PC environment. Customers included Marriott Corporation and Sheraton Corporation.

April 1985 to May 1988: Maintenance Engineer, Sheraton Islander Inn and Conference Center, Newport, Rhode Island. Repaired food service, laundry, boilers, swimming pool, and HVAC equipment. Made electrical and plumbing repairs.

August 1985 to June 1991: Owner, Innervations Services. Provided all types of electrical and mechanical repairs to residential and small business customers, including electrical wiring, installation, and repairs for new receptacles, lighting, audio, cable TV, and alarms. Also did mechanical and plumbing repairs.

ADDITIONAL TRAINING:

Schneider Electric EcoStruxure Building Operation Certified
Andover Controls factory training, "ACE" certificate
Trane Corporation: Tracer Startup and Service
Participated in numerous educational development classes while at Marriott, including Supervisory Development and Total Quality Management
OSHA 10 Certified

LICENSES:

Rhode Island Telecommunications Contractor (#TSC-1418) - Data; Technician (#TST-1418) - Voice



Steven Beveridge

Struxure Ware Engineering - Workstation and System Design
Course No 7001

A handwritten signature in black ink, appearing to read "Matthew Green".

Matthew Green
Senior Manager, Technical Training

June 17th, 2011
Date Completed



Steven Beveridge

StruxureWare Engineering - BACnet Systems Quickstart
Course No 7010

A handwritten signature in black ink, appearing to read "Matthew Green".

Matthew Green
Senior Manager, Technical Training

June 24th, 2011
Date Completed

Andover Controls

Certificate of Training

Steven E. Beveridge

Is hereby recognized for successful completion of
Continuum System Administration and Network & Hardware Essentials
At Andover Controls Corp, Andover, MA
40 Hours



Ruth Wilk
Instructor

Matthew J Green

Andover Controls Corporation has been reviewed and Approved as an Authorized Provider by the International Association for Continuing Education and Training (IACET), 1620 1 Street, NW Suite 615, Washington DC 20006. Andover Controls has awarded 4.0 CEUs to participants who successfully completed this program.

September 24th, 2004

Date Completed

Andover Controls

Certificate of Training

Steven G. Beveridge

Is hereby recognized for successful completion of
Continuum Configuration for HVAC
At Radisson Airport Hotel Providence
14 Hours



Robert W. Delaney Jr.

Instructor

September 29th, 2004
Date Completed

Andover Controls Corporation has been reviewed and Approved as an Authorized Provider by the International Association of Continuing Education and Training (IACET), 1620 1 Street, NW Suite 615, Washington DC 20006. Andover Controls awarded 1.4 CEUs to participants who successfully completed this program.

Andover Controls

Certificate of Training

Steven E. Beveridge

Is hereby recognized for successful completion of
Continuum Plain English for HVAC
At Radisson Airport Hotel Providence, RI
14 Hours



Richard M. Bayne
Instructor

October 20, 2004
Date Completed

Andover Controls Corporation has been reviewed and Approved as an Authorized Provider by the International Association for Continuing Education and Training (IACET), 1620 1 Street, NW Suite 615, Washington DC 20006. Andover Controls awarded 1.4 CEUs to participants who successfully completed this program.