

**PROGRAM REQUEST FOR
LIBRARY IMPACT STATEMENT (LIS)**

The University Libraries **Collection Management Officer (CMO)** will create a Library Impact Statement (LIS) for use when programs are proposed. Complete this request form and email it with copy of Faculty Senate Program Proposal to the CMO. Subject selectors who receive requests for Library Impact Statements for new programs will forward those requests to the CMO.

FACULTY MEMBER:

EMAIL:

DEPARTMENT & COLLEGE:

DATE LIS is needed:

COURSE CODE & NUMBER:

Maximum number of students:

New Program NAME:

MAIN SUBJECT AREAS TO BE COVERED BY PROGRAM:

On Campus program

Online program

Interdisciplinary program

What other departments or colleges are involved, if any?

What is the projected growth of this program for the future?

Please provide a brief summary of courses you anticipate over the next 3 - 5 years.

Please list the critical journals, monographs and electronic resources in the field that the University Library MUST have to support this program?

Please list any additional journals, monographs and electronic resources in the field that would support the program, but are NOT essential:

Will students in the program conduct library research (e.g., finding journal articles creating annotated bibliographies, writing papers) in courses proposed for this program?

YES

NO

If yes, please describe the range of assignments or attach copies.

EMAIL this completed form with program proposal to the [Collection Management Officer](#).

Using the information provided, the librarian will assess: a) the suitability of existing resources; b) the new resources required to support the program; c) the information skills education required by students; and d) the funds needed for library materials and services.

A Library Impact Statement (LIS) with this information will be emailed to you for inclusion in your proposal to the Curriculum and Standards Committee and/or Graduate Council. Faculty Senate requires an LIS with proposals to demonstrate an acceptable level of readiness for courses and programs.

This LIS request should be submitted early in the process. We recommend that the request be made at the time of the Department review.