



### C. Courses Transferred from Other Institutions

Please see Section 7.20 of the Graduate School Manual. After the course(s) has been completed, and official transcript should be requested and sent directly to the Graduate School.

Course Code	Title	Institution	Grade	Credit (qtr/sem)	Date Completed	Equivalent Credit	Grad School Only	
							<input type="checkbox"/>	
							<input type="checkbox"/>	
							<input type="checkbox"/>	
							<input type="checkbox"/>	
							<input type="checkbox"/>	

### D. Graduate Courses Taken as an Undergraduate, but Not Applied to an Undergraduate Degree

Please see Section 3.33 of the Graduate School Manual. Please note that for these courses a letter from the student's undergraduate dean's office verifying that these courses were not used for their undergraduate degree is required.

Course Code	Title	Credits	Grade	Grad School Only	
				<input type="checkbox"/>	
				<input type="checkbox"/>	
				<input type="checkbox"/>	
				<input type="checkbox"/>	

Enter credits in the following sections;

Section A 
 Section B 
 Section C 
 Section D 
 Total Program Credits(A+B+C+D)

### Courses Required to be Taken but not as Program Credit

Courses taken to satisfy entrance deficiencies, course prerequisites and tool or language requirements, as well as courses not essential to the Degree Program

Course Code	Title	Credits	Grade	Grad School Only	
				<input type="checkbox"/>	
				<input type="checkbox"/>	
				<input type="checkbox"/>	
				<input type="checkbox"/>	

**Student:** Once you have completed and electronically signed the form, the file should be named in the format URID\_Lastname\_Firstname\_POS.pdf (ex: 1002xxx34\_Smith\_John\_POS.pdf) and sent to your Major Professor for review. This form may also be printed for your records.

1. Student

Department

**Major Professor:** Once you have completed and electronically signed the form, the file should be named in the format URID\_Lastname\_Firstname\_POS.pdf (ex: 1002xxx34\_Smith\_John\_POS.pdf) and sent to your Major Professor for review. This form may also be printed for your records.

2. Advisor

Department

**Department Chair/Graduate Director:** This form is not valid unless the Department Chair or Graduate Director submits it. Someone other than the person who signed box 2 must provide the Signature on box 3. To submit the form to the Graduate School you should save the file and send it to gradforms@etal.uri.edu as an attachment and copy-in (cc:) the student. Please set the subject line of the E-mail to POS. Please make sure that all signatures are present before sending to the Graduate School.

3. Department  
Chair/ Graduate  
Director

Department

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**Graduate School Use Only**

Approved

Not Approved

Graduate School

**Notes**