

## MINUTES

### CELS Faculty and Professional Staff Meeting – September 6, 2016

1. The meeting was called to order at 1:05pm on Tuesday, Sept 6, 2016 in CBLS 100, Dean John Kirby presiding. The following faculty and professional staff members were present: Abedon, Adams, Anderson, Blackwood, Bourassa, Boving, Bozzi, Brown, R., Camberg, Cardace, Carrier, Cary, DeGroot, Dewsbury, Duhaime, Engelhart, Fastovsky, Fontes-Barros, Frost, Goldsmith, Gomez-Chiarri, Green, Guilfoos, Howlett, Irvine, Joubert, Karako, Karraker, Kausch, Kirby, Kolbe, Laliberte, Lane, Lang, Lebrun, Link, Lohman-Payne, Martin, Mather T, Maynard, Meyerson, Morreira, Morris, Moseman-Valtierra, Muhitch, Nelson, Neptin, Norris, Opaluch, Palmer, Paquette, Paton, Payne, Petersson, Pradhanang, Preisser, Ramsey, Rice, Savage, Sheely, Silvia, Sproul, Still, Stolt, Sun, Tewksbury, Thornber, Trandafir, Travis, Uchida, E., Van Buren, Van Sciver, Veeger, Vetvois, Vieira, Wang, Webb, Wetherbee, and Zhang Y.
2. The Minutes from the May 6, 2016 CELS Faculty and Professional Staff Meeting were approved.
3. Announcements/Correspondence:
  - a. Dean Kirby reported that Professor Jacqueline Webb had been appointed the George and Barbara Young Chair in Biological Sciences for a five year term.
  - b. Dean Kirby awarded Lisa Tremblay a pin and certificate for ten years of service.
  - c. Judy Palmer on behalf of the Dean's Office gave out "Good Wishes Bags" to all in attendance as a token of appreciation for everybody's hard work and as a welcome back to the new academic year. Steven Bozzi won the major door prize of lunch with Dean Kirby and Ed Bozzi won a bag of CELS recruitment gifts.
  - d. Dean Kirby announced the new faculty hires for the new academic year:
    - 1) Matthew Ramsey - CMB Assistant Professor
    - 2) John Taylor - Plant Sciences Assistant Professor
    - 3) Arnob Dutta - CMB Assistant Professor
    - 4) Rachel Schwartz - BIO Assistant Professor
    - 5) Chris Floyd - NRS Visiting Professor
    - 6) Simona Trandafir - ENRE Assistant Professor
    - 7) Hollie Putnam - BIO Assistant Professor - starting Jan 2017
    - 8) Nicole Carrier - BIO Lecturer
    - 9) Xiaofeng Lin - CMB Lecturer
  - e. Associate Dean Veeger announced that the Starfish System is not used in lieu of the undergraduate contact log system.
4. Special Presentations:
  - a. Rita La Voie and Gloria Kostadinova of the MESM Program and Metcalf Communications Program gave a presentation on their efforts to assist the CELS Community on how they can assist on articles for popular press, web, and social media. Their presentation slides are in Appendix I.

b. Kari Van Buren, gave a report about CELS Development efforts. Her report slides are presented in Appendix II.

5. Reports of Standing Committees:

- a. Curriculum Committee: The Curriculum Committee report was given by Prof. Brian Savage. The report of the Curriculum Committee is presented in Appendix III.
- b. Research Committee: There was no report from the Research Committee
- c. Cooperative Extension and Outreach Coordinating Committee: Associate Dean Sheely -- No report other than Strategic planning exercise is ongoing.
- d. Space Committee: Professor Lane provided a brief report of the Space Committee activities over the last year. Loss of Morrill Hall is creating a space crunch. Dean Kirby pointed out that Space Standards for CBLS were set about 8 years ago during the Seemann administration. He asked for a review of space standards.
- e. Commencement Committee: Professor Trandafir provided the report of the Commencement Committee. She reported great success of the 2016 Commencement and thanked Dean Kirby for hosting the various events. The Commencement will be held at the Ryan Center again in 2017. She also reported that there are two faculty vacancies on the committee and urges faculty members to consider service on the committee.
- f. Bylaws and Review Committee: Professor Lane said there was nothing to report except for a motion to amend the bylaws add a Nominations Committee to be taken up in New Business.
- g. Diversity Committee: Michelle Fontes-Barros gave a brief report on the Diversity Committee.

6. Old Business:

There was no old business.

7. New Business:

- a. A seconded motion from the Executive Council was introduced as follows:

*To charge the Bylaws and Review Committee with the task of amending the Bylaws to create a standing Nominations Committee for report and vote at the December 2016 CELS Faculty and Staff Meeting.*

Discussion ensued. Currently the Executive Council is charged with nominating individuals for all elected positions and for awards of recognition. Concern was expressed about several vacant CELS committee seats. Others pointed out that department chairs are in best position to know workload for committee nominations and those deserving of recognition. *Motion failed by voice vote.*

- b. Dean Kirby relinquished chair of meeting to Associate Dean Veeger.

- c. Associate Dean Veeger introduced Provost Donald DeHayes who provided a report on the evaluation of Dean Kirby that occurred during the Spring Semester of 2016. He thanked the review committee for their work, including chairperson Rice, and committee members August, Boving, Lane and Sun. Provost DeHayes said that the details of the review are confidential as a personnel review, so the report is in generalities respecting the Faculty Senate process. Largely it was a positive review. Dean's efforts to

advance student, faculty and leadership recruitment were excellent. He is a leader on campus in terms of building bridges across departments, and colleges and is a leader in diversity and international initiatives, notably working in Indonesia and Africa. He had mixed review: too much emphasis on undergrad education and not enough research emphasis...and vice versa. He secured greater external funding \$200K in FY2012 vs \$700K in FY2016. Areas for improvement included further work and innovation in graduate programs, and need for improvement in communication with the faculty and staff.

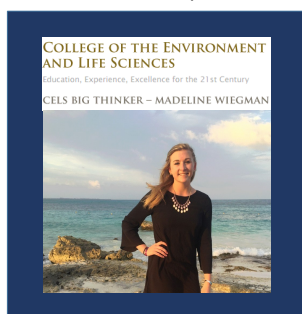
The meeting was adjourned at 2:05 pm

Respectfully submitted in part prepared from some notes prepared by Judith Palmer,  
Michael A. Rice, Secretary of the CELS Faculty

## Appendix I -- Special Report CELS/Metcalf Fellows



### Metcalf / CELS Communications Fellows



- CELS Big Thinker articles
- Newsletter
- Events Calendar
- Social Media



### Metcalf / CELS Communications Fellows



We'd love to know about:

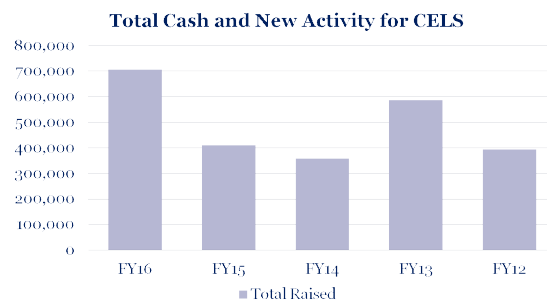
- Lecture series, Special events
- Awards, Scholarships, Grants
- Class outings
- When your research relates to current news

## Appendix II CELS Development Officer's Report



### Development Activities Update

#### Development Activity Update



#### Types of funds at the URI Foundation

- Endowed Funds – provide a dependable, permanent, and self sustaining source.
  - Scholarships & Fellowships, Faculty Support, College and Departmental needs used for specific purposes such as; education, research, technology and experiential learning.
- Operating Funds – are restricted funds that provides immediate support for a particular program or initiative.
- Unrestricted Funds – provides vital, flexible and immediate operating support across all of URI's colleges and programs.



## Funds established for CELS

The total endowment for URI is \$106 m

CELS has:

- 88 endowed funds with a total market value of \$4.5 m
- 142 operating funds totaling a little over \$1 m



## Development Functions of the URI Foundation

- Since 2008, URIF has overseen the full scope of charitable fundraising activities to provide private support for the University
- Annual expendable impact of fundraising activity totals approximately \$15 M +
  - This includes cash gifts and payout from the endowment
- Provides support for student scholarships, faculty funds, facilities, academic programming, student activities + more
- Additional functions include gift planning, annual giving & donor relations and stewardship



## URIF Corporate & Foundation Relations Office

- Offers expertise & guidance to members of the University community in regards to funding strategies, prospect identification, proposal review, editing & writing and in building relationships with corporations and foundations.
- All requests to private foundations and corporations must be approved by and submitted through the URI Foundations C&F office.



## Role of the Director of Development

- Lead all fundraising initiatives for the college working closely with the Dean.
- Manage a portfolio of 150 prospects – made up of alumni and friends of the University who have the capacity to make a major gift to URI.
- Develop strategies to build and strengthen relationships with prospects.
- Collaborate with the Dean and other URIF staff to best support the College's priorities and strategic initiatives through philanthropic giving.



## Funding Priorities for CELS

- Funds for Student Success:
  - Experiential Learning Opportunities
  - Graduate Student Fellowships
  - Student Scholarships
  - Student travel
- Programmatic Funding opportunities:
  - Indonesian Coral Reef Restoration & Economic Development Activities
  - Clean Water, Water Quality & Access
  - Sustainable Agriculture & Health
  - Coastal Resiliency
- Infrastructure Support
  - Update of the University Outreach & Extension Centers
  - Estuarine & Coastal Water Education & Research



## Contact Information

### **Kari Van Buren**

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The mission of the URI Foundation is to raise and steward philanthropic support on behalf of the University of Rhode Island. Private gifts make a world of difference to our students.

## **Appendix III Curriculum Committee Report**

### **CELS Curriculum Committee**

- Meeting Schedule for Fall
  - Tuesday 8/30 at 11 am
  - Tuesday 9/27 at 10 am
  - Tuesday 10/25 at 10 am
  - Tuesday 11/22 at 10 am
  
- Proposals: Received at least 1 week before meeting date

### **CELS Curriculum Committee**

#### **SUBMISSION DEADLINES FOR URI CAC:**

- September 12, 2016 (Meeting date – 9/26/16)
- October 10, 2016 (Meeting date – 10/24/16)
- November 7, 2016 (Meeting date – 11/21/16)
- November 28, 2016 (Meeting date – 12/12/16)
- January 16, 2017 (Meeting date – 1/30/17)
- February 13, 2017 \* (Meeting date – 2/27/17)\*
- March 10, 2017 (Meeting date – 3/27/17)