

MINUTES

CELS Faculty and Professional Staff Meeting – May 13, 2019

1. The meeting was called to order at 9:10 a.m. on Monday, May 13, 2018 in CBLS 100, Associate Dean Deborah Sheely presiding in the absence of Dean Kirby. The following faculty and professional staff members were present: Adams, Atoyan, August, Becker, Bidwell, Blackwood, Bourassa, Bozzi, Brown D, Brown R, Buffum, Burroughs, Camberg, Cary, Chandlee, Chen, Carlson, Couret, Dalton, Davis, Deming, Dewsbury, Duhaime, Engelhart, Faubert, Forrester L, Frazier, Gerber, Ginsberg, Gomez-Chiarri, Grandidge, Greene, Gregory, Guilfoos, Hamidzada, Howlett, Karako, Labash, Laliberte, Legare, Mallilo, Martin, McGreevy, McWilliams, Menezes, Moore, Nelson, Opaluch, Osgood-Dean, Petersson, Preisser, Prior, Puritz, Putnam, Radin, Ramsey K, Ramsey M, Roberts, Savage, Schwartz, Silvia, Smallridge, Sproul, Still, Stolt, Taylor, Tewksbury, Thornber, Travis, Uchida E, Uchida H, Van Sciver, Venturini K, Wetherbee, Wang, and Zhang.
2. *The Minutes from the February 27, 2019 CELS Faculty and Professional Staff Meeting were presented for approval and were approved with minor typographical amendment without objection.*
3. Announcements:
 - a. Associate Dean Sheely introduced Provost Donald DeHayes who provided an overview of the Faculty Senate Review-Provost's triennial review of Dean Kirby. Provost DeHayes thanked the review committee from CELS and stated in general (without getting too deep into personnel matters) that the review was very positive and many faculty and staff directly participated in the web survey.
 - b. Dr. Lori Ciccomascolo, Associate Vice President for Student Affairs & Ellen Reynolds of Student Health Service spoke about proper engagement with students in need of counseling or health services. All faculty and staff interacting with students should be aware of the URI-ANCHOR Program. Details can be found at: <https://web.uri.edu/deanofstudents/files/ANCHOR.pdf>. She also provided a handout with a concise set of contacts within the Division of Student Affairs that can be found in Appendix 1.
 - c. The 2019 CELS Excellence Awards were announced: Jessica Adams, Teaching Excellence Award; Janet Atoyan, Staff Excellence Award; William Buffum, Outreach Excellence Award; and Jason Kolbe, Research Excellence Award.
 - d. The 2019 CELS recipient of a URI Diversity and Inclusive Excellence Award was announced: Asst. Prof. Brian Dewsbury -- for Faculty Excellence.
 - e. The 2019 CELS recipients of the URI Council for Research Awards were announced: Kelly Addy Lowder for the Research Staff Research and Scholarship Excellence Award in the Life Sciences, Physical Sciences, and Engineering; Asst. Prof. Austin Humphries for the Early Career Faculty Research and Scholarship Excellence Award in the Life Sciences, Physical Sciences, and Engineering; and Prof. Emi Uchida for the Advanced Career Faculty Research and Scholarship Excellence Award in the Social Sciences, Arts, and Humanities.
 - f. The 2019 CELS recipient of the URI General Education Excellence Award was Asst. Prof. Simona Trandafir.
 - g. Associate Dean Thornber announced that there is an initiative by the Division of Research to revamp the proposal and grant management procedures through a new software purchase. Researchers are asked to participate in the evaluation process of potential products presented by vendors.

- h. Associate Dean Thornber went on to provide a short report of the Space Committee, recognizing members and thanking them for their service. There is an initiative to evaluate and improve shared space, including the aquarium room area in CBLS.

4. Bylaws Committee Report:

- a. Bylaws Committee Chairperson Prof. Katherine Petersson gave a report of the Bylaws Committee and introduced a seconded motion in the form of a committee report presented in Appendix 2. Discussion ensued.

By unanimous affirmative by voice vote, all proposed bylaws changes were approved.

5. Faculty Elections:

- a. Faculty Secretary Rice thanked outgoing senators, Boving, Opaluch, and Stolt whose terms end in 2019.
- b. The results of the CELS senatorial election held by electronic balloting were announced. New senators and their term ending dates are: Sen. Jason Kolbe (2022), Sen. Laura Meyerson (2022), Sen. Michael Rice (2020), and Sen. Thomas Sproul (2020). With the election of these senators, CELS now has its full complement of senators with the vacant seat from the 2018-19 academic year now filled.
- c. The ballot for election of CELS committee members for the 2019-20 academic year was passed out to the CELS faculty by members of the bylaws committee.

Faculty Secretary Rice opened the floor for nominations for candidates for any of the committees . There was none. A motion was made and seconded to close nominations. Voting ensued.

Ballots were tallied by members of the bylaws committee as meeting business continued. Election results for terms ending in 2022 are as follows:

- 1) Faculty Secretary: Michael Rice (FAVS)
- 2) Space Committee: Corey Lang (ENRE), Peter Paton (NRS), Hollie Putnam (BIO)
- 3) Research Committee: Carlos Prada (BIO); Mark Stolt (NRS)
- 4) Outreach and Extension Committee: Elizabeth Herron (NRS)
- 5) Commencement Committee: Coleen Suckling (FAVS)
- 6) Bylaws Committee: Brian Maynard (PLE)

6. Reports of Standing Committees:

- a. Curriculum Committee: The Curriculum Committee report was given by Prof. Rebecca Brown. He reported that several courses were approved and forwarded on to the CAC. The Committee report is attached as Appendix 2.
- b. Professor Trandafir provided the report of the Commencement Committee. She thanked the faculty marshals who volunteered to help out at the ceremony. All faculty are encouraged to attend the CELS commencement ceremonies on Saturday May 18 at 3pm in the Ryan Center, and to attend the URI graduation on the quad at noon on Sunday.
- c. Research Committee: Prof. Howlett gave the report of the Research Committee. He thanked committee members for their service in their contribution to the research section of the CELS five-year strategic plan that took much of the semester to complete.
- d. Associate Dean Sheely reported for the Cooperative Extension and Outreach Coordinating Committee. Kate Venturini was elected chair of the committee. The committee is discussing possible changes to

the structure of the committee and will work with the Bylaws & Review Committee to possibly bring forth amendments to the bylaws at a later meeting of the college.

- e. Associate Dean Thornber provided a brief report of the Space Committee activities earlier in the meeting.
 - f. Prof. Janelle Couret provided the report of the Diversity Committee. She thanked CELS community members who participated in a survey they conducted about diversity and inclusion in the college. The data will be used to make recommendations to the dean. There will be a series of professional workshops on inclusion to be held during the fall semester. All CELS community members are invited to attend.
 - g. There was no report from the Scholastic Standing Committee at this time
7. Old Business:
There was no old business
8. New Business:
Professor Rebecca Brown announced that the annual induction ceremony for Phi Beta Kappa will be held Friday May 17 at 5:30pm. All Phi Beta Kappa members are invited to attend; once a PBK, always a PBK.
9. Adjournment: The meeting was adjourned at 10:30am

Respectfully submitted,
Michael A. Rice, Secretary of the CELS Faculty

APPENDIX 1

ACADEMIC DISHONESTY

Dean of Students

Dan Graney

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EARLY ALERT

Transition and Retention Advocates

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**PSYCHOLOGICAL CONSULTATION
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**SUBSTANCE ABUSE PREVENTION
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**VIOLENCE PREVENTION AND
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Coordinator

Racine Amos

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URI CAMPUS POLICE

Director of Public Safety, Chief of Police

Stephen Baker

Routine: 401.874.4910

Emergency: 401.874.2121

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LOCATION & HOURS OF OPERATION

ACADEMIC DISHONESTY
50 Lower College Road
Memorial Union | Room 302

Monday – Friday
8:30am-4:30pm

EARLY ALERT
Adams Hall | Lower Level
2 Butterfield Road

Monday – Friday
8:30am-4:30pm

HEALTH SERVICES
Potter Building
6 Butterfield Road

Service Hours
Monday - Friday
8:00am-8:00pm
Saturday, Sunday (Most Holidays)
10:00am-4:00pm

HOUSING & RESIDENTIAL LIFE
Hillside Hall | B Tower
140 Campus Avenue

Monday – Friday
8:30am-4:30pm

MENTAL HEALTH
Roosevelt Hall | Room 217
90 Lower College Road

Appointment Hours
Monday, Thursday, Friday
8:30am-4:30pm
Tuesday & Wednesday
8:30am-6:30pm

Triage Hours
Monday-Friday 10:00am-3:00pm
(First come, first served)

OUTREACH & INTERVENTION
Memorial Union | Room 302
50 Lower College Road

Monday – Friday
8:30am-4:30pm

PSYCHOLOGICAL CONSULTATION CENTER (PCC)
Chafee Building | Room 100
142 Flagg Road

Monday – Friday
8:30am-4:30pm

SUBSTANCE ABUSE
Memorial Union | Room 302
50 Lower College Road

Monday – Friday
8:30am-4:30pm

**URI POLICE DEPARTMENT
SERVICES (VPAS)**
85 Briar Lane

Sunday – Saturday
24/7 Operations

**VIOLENCE PREVENTION & ADVOCACY
SERVICES (VPAS)**
Women's Center
22 Upper College Road

Monday – Friday
8:30am-4:30pm

APPENDIX 2

Bylaws Committee Report

Committee Members:

Katherine Petersson, Chair
Jessie Frazier
Brian Maynard

Summary of the proposed changes (blue text) and deletions (red text) to the bylaws:

1. a) Update of the departments currently offering BS (1.4.2) and MS (1.5.5) degrees, b) minor changes in phrasing (1.7)

1.4.2 Bachelor of Science Degree – A four-year undergraduate program leading to a Bachelor of Science degree. The departments offering Bachelor of Science degree programs in the College include all departments of CELS ~~except the Department of Landscape Architecture.~~

1.5.5 Master of Science Degrees – Offered by CELS under the auspices of the Biological and Environmental Sciences Program and the Environmental and Natural Resource Economics Program. ~~A~~ Masters of Science degrees ~~s-are~~ ~~is~~ also offered in ~~Nutrition-~~ ~~and~~ Medical Laboratory Science/Cytopathology.

1.7 Rhode Island Cooperative Extension – Cooperative Extension is the educational extension/outreach program administered by CELS and is a Land Grant Program funded through NIFA ~~as~~ authorized by the Smith-Lever Act of 1914, as amended, in cooperation with the State of Rhode Island and the University. Rhode Island Cooperative Extension has an extensive program of educational public service, based on agreement with ~~the~~ NIFA. (Rhode Island General Laws Chapter 2-3 and University Manual Section 3.51.10)

2. Proposed revision to the definition of CELS Faculty to align more closely to the University Manual and the URI AAUP.

2. FACULTY

1. Definitions– The College Faculty is ~~composed~~ ~~comprised~~ of individuals, defined as General Faculty by the University Manual (University Manual Section 4.11.10) and the URI AAUP Contract (AAUP Contract Section 1.1), who are assigned to CELS (University Manual Section 4.50.10). ~~The College Faculty shall also include all full-time individuals with Cooperative Extension and Clinical appointments (University Manual Sections 4.12.14 and 4.13.10).~~ The College Graduate Faculty is composed of individuals assigned to CELS who are appointed by the Graduate Council as Graduate Faculty Members (University Manual Section 4.70.10).

University Manual

4.11.10 Membership in the University Faculty, also referred to as the General Faculty, shall be based on appointment by the President and on direct participation in or supervision of any of the following activities: teaching, librarianship, and research, within the University. The General Faculty shall consist of tenure-track professors, associate profes-

sors, assistant professors, instructors ([see 7.10.10](#)); the President, the Provost and Vice President for Academic Affairs, the Vice President for Research and Economic Development, the Vice Provost(s), and the academic dean of each college or school and of the library. [#15-16-29](#)

URI AAUP

1.1 Full-time and continuing part-time teaching and research faculty and limited full-time faculty which exceed or are expected to exceed one year in duration and are supported by non-general revenue funds including full-time Extension faculty with the rank of professor, associate professor, assistant professor, instructor, lecturer, senior lecturer, teaching professor, including librarians with faculty status, clinical faculty, faculty of practice and department chairs,

- 3. Remove redundant language regarding representation from Cooperative Extension Programs on the list of members of the Executive Council. The Associate Dean/Associate Director of Cooperative Extension and Agricultural Programs automatically provide CE representation.**

4 EXECUTIVE COUNCIL

4.2 Members – The Executive Council shall be composed of the Dean, the Associate/Assistant Deans, the Faculty Secretary, the Department Chairpersons, ~~one Cooperative Extension program staff member appointed by the Dean~~ and others approved by the Council. If a department chairperson is unable to attend a meeting of the Executive Council, another member of the department shall attend the meeting as a substitute with all rights and privileges including the right to vote.

- 4. Streamline the selection of members on committees that require one representative from each department (Diversity and Curriculum Committee). New language will allow members to be decided on a departmental basis.**

7. ELECTION PROCEDURES

1. Elections for positions that begin September 1 shall take place at a Spring Semester faculty and professional staff meeting, but elections to fill unexpired terms shall be held whenever they are needed. If an election is delayed, the incumbent shall continue in office until a successor is elected. (Faculty Senate Bylaws Section 2.9). [Membership on committees comprised of one representative from each department \(Diversity Committee, Curriculum Committee\) will be decided on a departmental basis and will not be subjected to a CELS wide election.](#)

- 5. a) Include more descriptive language on faculty eligible to serve on Standing Committees within CELS. b) Removal of term limits**

9 STANDING COMMITTEES

9.2 Terms. Unless specifically stated elsewhere, terms of service on committees shall commence on September 1 and end August 31. Faculty members ([tenure-track, tenured, senior lecturers, teaching professors and full-time individuals with Cooperative Extension and clinical appointments](#)) on a standing committee shall be elected or appointed to a three-year term and with no two members from the same department. Initial committee appointments will be established with approximately one-third of the members with a three-year term, one-third with a two-year term and one-third with a one-year term. Unless specifically prohibited from serving on a particular committee, department chairs shall serve on standing committees on the same basis as any other faculty member. Should a committee member not be able to serve his/her term due to official university leave over 4 weeks in length, the Chair of the department, in which the faculty member is elected, may select a substitute. Upon return to the University, the originally elected faculty member would complete his/her term.

University Manual

7.11.11 Full-time non tenure-track teaching positions. The three titles of full-time non tenure-track teaching positions include Lecturer, Senior Lecturer, and Teaching Professor. Lecturers shall be expected to participate in department service activities pertaining to their normal instructional responsibilities. Senior Lecturers and Teaching Professors are expected to perform college and university service. For more details on full-time, non-tenure-track teaching positions, see the *Agreement between the RI Council of Postsecondary Education and the URI Chapter of the AAUP*. [Administrative Report January 2017](#)

9.3 Term Limits. ~~None. Members of standing committees may serve two (2) consecutive three-year terms, and a partial term in succession, but shall not be eligible for election for an additional term until a year has elapsed between terms.~~

10.1 Diversity Committee

10.1.2 Membership. The Diversity Committee shall be composed of at least one person, staff or faculty member, from each department in CELS as well as at least two students from the college appointed by the Dean in consultation with the Executive Council and the Chief Diversity Officer of the University. The committee shall elect its own chairperson at the beginning of each academic year ~~and a chairperson may not succeed himself or herself for more than three successive years.~~

6. Make the heading for committee membership consistent across committees. Changes will change Members to Membership where needed (11.1.2, 11.2.2 and 11.4.2).

APPENDIX 3 CURRICULUM COMMITTEE REPORT



