

CELS Research Committee Meeting January 6th 2021 - Meeting Notes and Discussion

In attendance: Thomas Boving (GEO), Marta Gomez-Chiarri (FAVS), Niall Howlett (CMB) (Chair), Jason Kolbe (BIO), Elizabeth Mendenhall (MAF), Carlos Prada Montoya (BIO), Cheryl Wilga (ex officio)

Absent: Tom Sproul (ENRE), Mark Stolt (NRS)

- Cheryl provided an update on discussions with CELS admin personnel with regard to help with budget preparation: faculty should develop a draft of their budget first before requesting help from CELS admin.
 - Related to this, several of us will attend an InfoEd training session on Friday 1-2 pm and will update the committee on budget preparation features of the new system – all research committee members welcome to attend this meeting
 - We will develop an advisory document for faculty related to proposal development and submission – Meredith, Cheryl, and Marta have already provided content for this – and provide links to necessary forms, documents etc,
 - We need to get clear guidelines from OSP on the TIG review/consultancy process and this information should be included in our document
- We will continue to work through the graduate training grant application advisory document:
 - Think about both content and context – for whom is this intended and how do we intend it to be used? How will it be communicated?
 - Research committee should position itself as an advisory resource for faculty considering applying for training or other larger funding mechanisms
- Some discussion of the need for ‘professional’ grant writers for training grant applications/other larger funding mechanisms. Tom Boving indicated that GSO has this capability. Is this something we should discuss more? I know Dean Kirby has brought this up on several occasions.

Research Committee.

11.2.1 **Charge.** The Research Committee shall have the responsibility for advising and assisting the Dean and Associate Dean for Research in planning and reviewing Agricultural Experiment Station and other research programs of the college, including all Research Centers and Institutes administered by CELS (See 1.6.4 of these bylaws), and make recommendations to the Dean on the annual allocation of AES facilities, personnel and resources, including the establishment of priority areas for requests for proposals and the establishment, oversight and dissolution of Administrative Cost Centers.

11.2.2 **Membership.** The Research Committee shall be composed of seven (7) Faculty members and shall be maintained with nominees selected by the departments and appointment made by the dean. Terms will be consistent with the language for the rest of CELS committees per Section 9 of these bylaws. The Associate Dean for Research shall serve ex officio.

11.2.3 **Chairperson.** The Research Committee shall elect its own chairperson at the beginning of the academic year. Ex-officio members may not serve as chairperson.