

Minutes of the February 26, 2018 Meeting of the CELS Executive Council

Call to Order: A meeting of the College of the Environment and Life Sciences Executive Council was held at 11:00 am at the CBLS 435 conference room. Members present were Department Chairs Dalton, Gold, Gomez-Chiarri, Mitkowski, Savage, Preisser, and Uchida; Associate Deans, Sheely, Thornber and Veeger; *ex-officio* members Morreira, Palmer, and Silvia; and Faculty Secretary Rice. Absent members were Department Chair Sun; and *ex officio* member Van Buren; Dean Kirby presided.

Approval of the Minutes: *The October 25, 2017 Minutes of the Executive Council were not available and held for approval at the next Executive Council Meeting.*

Announcements:

Dean Kirby:

- 1) There is a new interim CIO for the University - Gabriele Fariello; search underway for permanent CIO.
- 2) Peter Snyder starting March 1 in VPR position.
- 3) There is a new 5 year Academic Plan which has included a goal of increasing administrative efficiency - working with HR first. Members of the CELS are asked to inform their chairpersons about any suggestions or issues.
- 4) Teaching Assistantships - President Dooley has agreed to add 50 new TAs in 5 years (10 per year beginning 2018-19). CELS process of TA allocation is being adopted university-wide; with a central pool reallocated to colleges on a three year cycle. There will be no pullback of TAs from colleges this year for reassignment. Starting next year URI will pull in 10% of TAs from each college to the central pool. Assignment done of TAs will be based on academic (teaching) need determined by a committee of 5 with 3 faculty members. Discussion about graduate quality measures used by grad school (like # of applications). Metrics could be faculty and student productivity, job placement. Associate Graduate Dean Andrea Rusnok in charge of process. Faculty are asked to provide suggestions that would help in the process (like having more flexibility on how to fund graduate students, such as being able to use both TA and RA money within a semester for one particular student.
- 5) National Survey of Student Engagement (NESE) - report coming up next Fall. URI did well last time with very high student response rate. There was a conversation on how to engage students so they respond to the survey.
- 6) Gen-Ed seats - Appendix 1 with metrics on numbers of seats needed in each category (needed more G, D1, C3) university-wide. Faculty are urged to consider offering more sections of courses that are already approved (G, D).
- 7) Space at end of halls in CBLS are common use spaces - please treat students using them respectfully.

Associate Dean Veeger:

- 1) During enrolment, seats in intro classes are being pulled out to be reserved for Living-Learning Communities before enrollment (don't worry if you see seats disappear from your classes). Faculty are asked to keep an eye on seats in classes to

- make sure that seniors and juniors are not filling all the seats and that there are enough for sophomores.
- 2) Advising retreats by CELS Students Affairs Office are starting now. They are designed to learn more about students in our programs and how to optimize interaction with professional advisors.
 - 3) Make sure workload planning statements are done!
 - 4) Working on making sure every freshmen take the MTH placement exam before they go to the orientation. That means having a place to do it with computer resources.
 - 5) Faculty review - department chairs have responsibility to determine who needs to be reviewed. Judy Palmer provides a list, but there is a need to confirm that the list is correct.
 - 6) The AAUP Contract required annual departmental votes on procedures for annual review for 2018-19 are coming up (Before May 1)

Associate Dean Thornber:

- 1) Review of Lecturers is due March 1
- 2) There is a concern about office space for grad students. If there is a need for space consult with the Dean's Office. This is an issue being discussed in the Space Committee
- 3) A new NSF new submission portal is coming on-line. How it would interface with Cayuse is not known and a concern.
- 4) Start up RAs are being allocated for junior faculty

Associate Dean Sheely:

- 1) A new AES reporting approach based on Google Survey worked well

Meredith Silvia:

- 1) The Sponsored Projects Post Award Office has updated its grant budget revision policy; new forms are available (see links below):

<https://web.uri.edu/researchecondev/files/OSP-Post-Award-Budget-Revision-Policy-12-2017.docx>

<https://web.uri.edu/researchecondev/files/Post-Award-Budget-Revision-Request-Form-12-2017.xlsx>

Old Business: There was no old business.

New Business: There was no new business

Adjournment: *It was moved and seconded to adjourn at 11:50am*

Respectfully submitted:

Michael A. Rice, Faculty Secretary

APPENDIX 1 --- General Education Seat Analysis

Fall 2018 Gen Eds By College for Planning run 2.13.2018

Outcome	Outcome Description	A&S	BUS	CELS	EGR	HS	OCG	PH	NUR	CEPS	Outcome	Total Seats
A1	Understand and apply theories and methods of the science, technology, engineering, and mathematical (STEM) disciplines	7289	65	4339	20	540	326	50	0	0	A1	12629
A2	Understand theories and methods of the social and behavioral sciences	2966	20	513	0	2260	0	0	160	340	A2	6259
A3	Understand the context and significance of the humanities using theoretical, historical, and experiential perspectives	7110	25	0	0	0	0	0	0	0	A3	7135
A4	Understand the context and significance of arts and design	2498	85	0	512	0	0	0	0	0	A4	3095
B1	Write effective and precise texts that fulfill their communicative purposes and address various audiences	3827	45	20	0	450	0	0	0	0	B1	4342
B2	Communicate effectively via listening, delivering oral presentations, and actively participating in group work	2460	40	0	0	12	0	0	25	100	B2	2637
B3	Apply the appropriate mathematical, statistical, or computational strategies to problem solving	4969	348	0	0	540	0	0	0	0	B3	5857
B4	Develop information literacy to independently research complex issues	2688	0	245	0	510	80	78	40	478	B4	4119
C1	Develop and engage in civic knowledge and responsibilities	1524	20	190	0	95	0	0	104	35	C1	1968
C2	Develop and exercise global responsibilities	4801	105	289	20	0	246	0	0	0	C2	5461
C3	Develop and exercise diversity and inclusion responsibilities	1528	0	0	0	55	0	0	135	273	C3	1991
G	Grand Challenge	260	125	405	20	105	246	0	0	0	G	1161
D	Integrate and apply abilities and capacities developed under each of the 3 above areas, adapting them to new settings, questions, and responsibilities	170	269	55	142	152	0	555	104	0	D	1447
		42090	1147	6056	714	4719	898	683	568	1226		58101

Reminder of our discussion:

A3: Too many seats, reduce or add outcome in needed area where possible. Goal for reduction/reallocation: 1000 seats

C1 and C3: Add seats. 400-500 in each

G: Add 1500-1700 seats

D: add 700+ seats

A1 seems to have a lot open, but large lectures in large rooms so okay.

B2: Need 150 more seats.