

Minutes of the February 7, 2022 Meeting of the CELS Executive Council

Call to Order: A meeting of the College of the Environment and Life Sciences Executive Council was held at 1:00PM in via Zoom. Members present were Department Chairs Becker, Chandlee, Mitkowski, Paton, Petersson, Roberts, Savage, Sheridan & Uchida; Associate Deans, Sartini, Townson, and Wilga; Faculty Secretary Rice and *ex-officio* members Palmer, Silvia and Wilson. Dean Kirby was absent, and Associate Dean Sartini presided.

Approval of Minutes: *It was moved by Chandlee and seconded by Becker to approve the January 24, 2022 Minutes of the Executive Council. The minutes were approved unanimously.*

Announcements:

Associate Dean Sartini

1. The University is engaged in a strategic planning effort over the spring semester with plans to have a new strategic plan before the beginning of the next fiscal year. CELS community members are asked to contribute to a collaborative effort in Google Docs to identify areas of strategic importance for preliminary consideration by the university-wide committee.
2. The workload planning process for 2022-23 academic year will begin soon, with faculty workload plans due on March 7. The online workload templates are being reworked, so it may take two weeks or so for them to be active online. If faculty prepare their plans on paper beforehand, it would be easier to transfer the information to the online templates once the revisions 'go live.'

Associate Dean Wilga

1. Nothing to report

Associate Dean Townson

1. Nothing to report.

Meredith Silvia

1. Faculty members are being sought to serve on the search committee for the new CELS-based grants management specialist. One faculty member has volunteered to serve so far, but at least a couple more are needed.
2. There will be a new form originated out of the Office of University Counsel concerning purchase agreements made outside to confines of the university's master price agreements with approved vendors. The function of the form is to identify purchases that may be handled by URI Purchasing & those requiring review by legal counsel.

Old Business:

1. There was no old business.

New Business:

1. There was no new business.

Adjournment: *It was moved & seconded to adjourn. The meeting was adjourned at 1:30pm.*

Respectfully Submitted:
Michael A. Rice, Faculty Secretary