

Minutes of the May 31, 2017 Meeting of the CELS Executive Council

Call to Order: A meeting of the College of the Environment and Life Sciences Executive Council was held at 1:30 pm at the CBL 435 conference room. Members present were Department Chairs Mitkowski, Preisser, and Sun; Associate Deans, Sheely, Thornber, and Veeger; and *ex-officio* members Palmer and Van Buren. Department Chairs Dalton, Fastovsky, Gold, Gomez-Chiarri Opaluch, and Sun; *ex officio* members Morreira and Silvia, and Faculty Secretary Rice were absent. Prof. Petersson represented FAVS, Prof. Boving represented GEO, Prof. H. Uchida represented ENRE, Prof. Nelson Represented CMB; Dean Kirby presided.

Approval of the Minutes: Approval of the Minutes of the April 5 meeting of the Executive council was tabled until next meeting.

Announcements:

Dean Kirby:

- 1) Dean Kirby thanked all who participated in the 2017 Graduation/Commencement ceremonies
- 2) There was no update on the FY 2018 budget. No new positions will be authorized by the Provost's Office until the budget is approved. There appears to be a three million dollar shortfall in
- 3) Half of the Academic Program Reviews have been completed: NRS, CMB, FAVS and GEO.
- 4) Proposed / New TA policy - current allocation based solely on historical practice be changed to a set of metrics to be developed to guide the allocation of GTA. The goal is to grow the number of TA's we have in CELS. All departments should request them if needed.

Associate Dean Veeger:

- 1) There will be eight Freshmen Orientation Sections in the month of June. If you receive a call about seats/enrollment for your class please contact Anne.
- 2) Faculty have done a good job this last semester in entering grades into Sakai on time; there were no defaults issued.

Associate Dean Thornber:

- 1) Thank you to the faculty for submitting proposals in a timely manner, two weeks prior. Meredith and Carol will be meeting with Sponsored Projects to discuss who is responsible for reviewing what is in proposals. Dean Kirby explained why there are two approvals needed in the Dean's office for proposals; mainly to protect the University from using unnecessary match funds to someone committing us to tuition when there are funds elsewhere.

Kari Van Buren:

- 1) Thanks to all Chairs for sending in Alumni news and updates.

Old Business: There was no old business.

New Business: There was no new business

Adjournment: It was moved and seconded to adjourn at 1:55pm

Respectfully submitted:

Michael A. Rice, Faculty Secretary
From notes taken by Judith Palmer