**CELS Space Committee 3/2/20**

Present: Putnam, Cardace, Lang, Paton (Thornber)

Missing: Mather, Humphries, Chandlee (Ulricksen)

Discussed

* Approved past minutes from February 2020. Grammatical suggestion taken. So moved. Approved!
* Confirmed postdoc space for two, Putnam Lab scientists, in CBLS Dean’s Wing.
* Putnam space request status: Dean Kirby has approved! Implementation in process, meetings with Webb Lab in process this week (3/2-3/6/2020).
* Tewksbury space (continuation) request status: Approved by Dean. All set.
* New Prada space request status. Prada to revise application for completeness, append memo, obtain Chair’s signature (Allison Roberts). We ask for a more detailed schematic of the needed space in 3D to confirm the total—we note that the total space at the short wall is different from the long wall of the room. Once signed, we can review the final version and make our recommendation to the Dean for his decision.
* Re: Thornber infrastructure in Aquarium Room is in two working sections. Opposite the sink, the higher priority kelp nursery needs to be retained in working order. Perpendicular to sink, the structure could be modified. For the aquarium room, we aim to codify some protocols that lay out a timeline for use, advise on expectations/how to negotiate this valuable space.
* Best to give more definition to the role of the Space Committee. We are not the arbiter. We are a liaison between faculty and CELS Dean’s Office.
* Consider updating of the application, if funded project info is needed or historical data are needed. For now, there is only a cv required.
* In terms of displacing current researchers, perhaps the shared space point person can be useful—we can encourage point person to advise the new space applicant whenever possible.
* New need from Suckling lab. Watch for details.

Action items

* Communicate to Prada [Cardace].
* Share summary figures from google form [Cardace], possible share with Chairs.