# CELS Curriculum Committee
## Minutes – August 29, 2013

Committee members:

BIO – Evan Preisser

CMB – Linda Hufnagel

ENRE – Jim Opaluch

FAVS – No member appointed

GEO – Brian Savage

LAR – Bill Gordon

MAF – Tracey Dalton

NFS – Cathy English, Chair

NRS – Peter Paton

PLS – Rebecca Brown

1. Review of minutes from April, May, and summer 2013
   Action:  Minutes were approved.

2. Selection of dates for the Fall semester meetings
   Action:  Meetings will be held from 1:00-2:00 in CBLS 435 on the following days:
   October 4
   November 8
   November 22
   December 6

3. Updates from the CAC, Graduate Council, and Faculty Senate
   Action:  The Faculty Senate office will be holding a meeting to update people on curricular procedures and approval of on-line courses.  It is likely that CAC representatives will also come to a college curriculum committee meeting this year to provide updates and answer questions.  There was a CAC half-day retreat in late August, and it is possible that a cover sheet will be developed to help ensure the proper curricular materials are submitted.

4. New CELS website
   Action:  There is a new section of the CELS website (Faculty Governance), and it has been requested that curriculum materials be available there.  The Committee agreed to post the agenda, minutes, and 'where is my proposal' on the site each month, in addition to sending out the agenda to the CELS listserv five days in advance of each meeting.  Cathy will take down the faculty Sakai site after the CELS faculty meeting in October when the new site will be introduced.

5. Proposals under Review:
   1. EVS 493 – Leadership Development in CELS – new course proposal
   Action:  The proposal was returned for additional information: 1) detailed definition of the 33/35 hour requirements, 2) course grading policies, 3) course registration policy, 4) student learning outcomes, and 5) instructor of record for the course.

2. LAR 444 – Landscape Architecture Studio III – course change proposal (description, prerequisites, and addition of graduate credit)
   Action: The proposal was returned for additional information: 1) input from Keith Killingbeck, 2) clarification on the rationale, 3) prerequisites, and 4) error on syllabus.

3. LAR 445 – Landscape Architecture Studio IV – course change proposal (description, prerequisites, and addition of graduate credit)
   Action: The proposal was returned for additional information: 1) input from Keith Killingbeck, 2) clarification on the rationale, and 3) prerequisites.