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**TO: David M. Dooley, President
Abigail Rider, Vice President of Administration and Finance**

FROM: Margo L. Cook, Board Chair 

DATE: June 26, 2020

SUBJECT: Approval of a Lease for Office Space for the northern Rhode Island office of the Rhode Island Small Business Center

This correspondence will confirm the action taken by The University of Rhode Island Board of Trustees at its meeting on June 26, 2020 relative to the above-referenced item.

VOTED: The University of Rhode Island Board of Trustees approve the Lease for Office Space for the northern Rhode Island office of the Rhode Island Small Business Center and authorize the Board Chair to execute the Lease for and on behalf of the Board of Trustees as recommended and presented.