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**TO: Marc B. Parlange, President
Anne Marie Coleman, Assistant Vice President for Human Resources**

FROM: Margo L. Cook, Board Chair

A handwritten signature in cursive script that reads "Margo L. Cook".

DATE: November 5, 2021

SUBJECT: Approval of the 2.5% across the board salary increase for all non-union, non-classified employees effective July 1, 2021

This correspondence will confirm the action taken by the University of Rhode Island Board of Trustees at its meeting on November 5, 2021 relative to the above-referenced item.

VOTED: That the University of Rhode Island Board of Trustees approve the 2.5% across the board salary increase for all non-union, non-classified employees effective July 1, 2021 as recommended and presented.