




## MEMORANDUM

**TO:** University Faculty  
**FROM:** Dean D. Libutti   
Vice Provost for Enrollment Management  
**DATE:** April 29, 2013

**SUBJECT:** *Revised* - Academic Calendar, Final Exams, and Grading

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The end of the semester is upon us and the final exam period is about to begin. Please review the following important dates and policies related to the end of term.

### **I: Final Exam Period:**

The **Kingston campus** final exams are scheduled for Friday, May 3 and Monday, May 6 through Friday, May 10 and Monday, May 13. The **Providence campus** final exams are scheduled for Friday, May 3 and Saturday, May 4; and Monday, May 6, through Friday, May 10. *Please note that blended and online courses are subject to these schedules.*

### **II: Grading:**

Grade rosters for the Spring 2013 semester will be available beginning Thursday, May 2nd in eCampus and are due by **Thursday, May 16 by 12 Noon**. Please use the grade roster icon that is located next to each course under your eCampus faculty center.



A helpful guide to posting grades is available on the right menu bar of the eCampus page, [www.uri.edu/ecampus/](http://www.uri.edu/ecampus/).

If you have any grading questions or need assistance, please call Kathy Craig 874-2835, Ken Sisson 874-4480 or Jack Humphrey 874- 4479 in Enrollment Services.

Did you know you are able to customize eCampus so it shows you various terms/preferences when you log-in? To do so follow these simple steps:

1. Log on to eCampus
2. Click on self-service (menu to the left)
3. Click on Campus Personal Information and then on User Preferences
4. If you would like to change the term, click the look-up icon, or use 2131 for Spring 2013.
5. Hit Save, log-out, and then log back in to eCampus.

Academic Calendar link: [www.uri.edu/es/calexams/detailedcalendar.pdf](http://www.uri.edu/es/calexams/detailedcalendar.pdf)