


FY2022 Allocation PBCS Update – Form Instructions



Form Instructions

- Several forms in PBCS have been updated to include key information and/or reminders relative to each form. Click on the information icon next to the form name (see below) to access this feature.

1.4 Graduate Assistants 

Period	Scenario	Version
BegBalance	Allocation Budget	Working
Grad Assistant Level 1 AY		
Grad Assistant Level 2 AY		
Grad Assistant Level 3 AY		

Before inputting, please make sure the point-of-view (chartfield string) is correct.

Graduate Students who are allocated by the Provost or who are funded by Lar waivers are supported by the university. All others should be budgeted in the c

This form automatically budgets both stipend and waiver for GRA's. If you need form (not form 1.4) and move the budget in PeopleSoft post-allocation.

Academic Affairs units may only budget the allotted number of Grad Assistants confirm the total GA allotments with final letter sent from Grad School to Deans

If an unfunded increase to grad stipends is realized post-allocation, a transfer covering the increase from within their budgets.

Refer to the PBCS training video for more detailed guidance: <https://youtu.be/...>

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