Joint Committee Online and Distance Learning
Minutes
Monday October 26, 2002 at 1:00

Present

Diane Goldsmith	Art Mead
Shanette Harris	Kelly Orr
Valerie Karno	Bryan Dewsbury
Roberta King	Kathleen Torrens
Annu Matthews	Anne Veeger

1) After introductions the committee reviewed the committee mission:
Proposes, examines, and recommends institutional policies and practices for developing, planning, and evaluating online and distance learning. Focuses on quality, sustainability, and connection to University missions. Trains faculty, assures quality in delivery of online offerings, and ensures student learning outcomes and ADA compliance regarding online and distance learning. Develops and implements strategic plan for online courses, certificate, and degree programs.
(https://web.uri.edu/facsen/committees/joint-committee-on-online-and-distance-learning/)

2) The committee discussed what additional resources and support faculty might need for spring. It was noted that these were suggestions of individuals and that it would be a good idea to survey faculty or departments for a more inclusive list. Suggestions included:
- Interactive sessions where folks are working with the instructor - how to use the whiteboard. Right moments to do this and how do you do it.
- ADA compliance stuff - closed captioning
- Faculty with large classes need a project manager - sense of pedagogy and technology
- Number of large classes online - more work on large classes
- Learner view of BS doesn't show what student sees
- How to train the students - students don't know what to do - don't know BS
- ATL should conduct a Needs analysis - send to chair
- Students - disappearing of online students (can someone track these folks?). Committee suggested that faculty can use Early Alert for upper class students and/or Starfish if the student is in University College
- ATL should survey for Best practices (flipped hybrid).
- Zoom proctoring quizzes - best practices. Used with exam soft.
- Training during the January break - workshops
- How to work with forums efficiently

3) The committee reviewed the policy on "appropriately qualified" faculty and suggested that with the addition of the Online Pedagogy class, the list was sufficient. Goldsmith will draft the new policy with that change.

4) Discussion on Other policies
The committee discussed whether there should be a policy requiring that faculty use the URI LMS (Brightspace) and/or other officially supported software. There was concern for student privacy, FERPA, and support, as well as acknowledging that some faculty may require other software to support their pedagogy. We agreed to continue this discussion at the next meeting. Torrens will explore whether any other committee is looking at this issue.

There was also a discussion of whether this committee should look at issues related to the time it takes to move courses into a remote or online format. We agreed that this was a workload issue and therefore was an issue for the AAUP.

5) Goldsmith will schedule another meeting this term.

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